



## CITY COUNCIL MEMORANDUM

**From:** The Office of the City Manager **Date:** May 8, 2023  
**Subject:** Approve an amendment authorizing an increase in expenditures for new tire purchases and roadside labor assistance from Southern Tire Mart LLC, in an amount not to exceed \$80,000, through BuyBoard Contract #636-21.

**Presenter:** Jimmy Perdue, Director of Public Safety

### **Summary:**

City Council is being asked to authorize an increase in expenditures for new tire purchases, (including roadside assistance), from Southern Tire Mart LLC, in an amount not to exceed \$80,000, through BuyBoard Contract #636-21.

### **General Description:**

The 2022-23 Operating Budget includes the expense for tires in both the Equipment Services and Fire Maintenance divisions. Rising inflationary costs are contributing to increased spending in the accounts the City uses to purchase new tires for vehicles and equipment, as well as the accounts for Roadside Assistance. Southern Tire Mart's BuyBoard Contract #636-21, covers both purchases and labor services. The City previously entered into a cooperative agreement with Southern Tire Mart for these purchases for an amount less than \$50,000. Due to rising costs, an increase in authorized expenditures is needed to complete needed purchases through the end of the fiscal year. This increase will bring the total contract to an amount not to exceed \$80,000.

The City of North Richland Hills is a member of several inter-local groups and utilizes existing contracts with vendors through the Local Government Purchasing Cooperatives. The Local Government Code states that purchases made through a cooperative purchasing agreement satisfy any state law that would require the city to solicit competitive bids. The City conducts business with Southern Tire Mart LLC regularly and has consistently favorable results.

### **Recommendation:**

Approve an amendment authorizing an increase in expenditures for new tire purchases and roadside labor assistance from Southern Tire Mart LLC, in an amount not to exceed \$80,000, through BuyBoard Contract #636-21.