



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** March 20, 2023
SUBJECT: Authorize the City Manager to execute a three-year contract with Info Tech Research Group to provide IT consulting, research, and management resources using GSA Contract # GS-35F-298GA, in the amount not to exceed \$50,000 annually.

PRESENTER: Eric Von Schimmelmann, Director Information Technology

SUMMARY:

This item authorizes expenditures to provide IT executive consulting, research, and management resources for the City of North Richland Hills.

GENERAL DESCRIPTION:

Info Tech Resource Group will assist the Information Technology department by providing industry experts in the various fields of technology to help the city move forward toward becoming a leader in Government Technology solutions.

Funds are currently available in the IT annual budget for FY 2023 and no additional funding is required for these services in the current fiscal year. Staff will submit a request for an adjustment to budget (ATB) for future years.

Info Tech Resource Group participates in the GSA cooperative purchasing program (Contract # GS-35F-298GA). By participating in the GSA cooperative purchasing program, the city meets all state competitive bidding requirements for this purchase.

As long as funds are appropriated in the city's annual budget each year, North Richland Hills would be able to take advantage of the available pricing for the current year through April 3, 2024, and each year thereafter through April 3, 2026, provided the terms and conditions of the contract do not change. As long as the terms and conditions of the contract do not change, the remaining renewals will not require additional City Council approval.

RECOMMENDATION:

Authorize the City Manager to execute a three-year contract with Info Tech Research Group to provide IT consulting, research, and management resources using GSA Contract # GS-35F-298GA, in the amount not to exceed \$50,000 annually.