



CITY COUNCIL MEMORANDUM

From: The Office of the City Manager

Date: March 20, 2023

Subject: Approve Amendment No. 1 to the Cooperative Purchasing Agreement with Caldwell Country Chevrolet using BuyBoard Contract No. 601-19 and authorizing the purchase of two 2023 Chevrolet 1500 Silverado trucks in the amount of \$74,620, increasing the total contract amount not to exceed \$127,795.

Presenter: Zane Ryan, Director of Fleet Services

Summary:

This is for the purchase of two 2023 Chevrolet 1500 Silverado trucks in the amount of \$74,620.00. It is recommended to purchase these Silverado 1500's from Caldwell Country Chevrolet through the BuyBoard Contract No. 601-19.

General Description:

This "two-vehicle" purchase is part of the City's annual vehicle replacement schedule for Fiscal Year '22-'23. The total purchase will not exceed \$74,620.00 for this purchase and has been funded through the FY 2022-2023 Adopted Budget for Fleet Service's Non-Public Safety Vehicle Replacement Operating Account. This increase to the contract will bring the total contract amount not to exceed \$127,795.

The City of North Richland Hills is a member of several inter-local groups and utilizes existing contracts with vendors through the Local Government Purchasing Cooperatives. The Local Government Code states that purchases made through a cooperative purchasing agreement satisfy any state law that would require the City to solicit competitive bids. The City has conducted previous business with Caldwell Country Chevrolet and had favorable results.

Recommendation:

Approve Amendment No. 1 to the Cooperative Purchasing Agreement with Caldwell Country Chevrolet using BuyBoard Contract No. 601-19 and authorizing the purchase of two 2023 Chevrolet 1500 Silverado trucks in the amount of \$74,620, increasing the total contract amount not to exceed \$127,795.