



## CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager    **DATE:** January 23, 2023  
**SUBJECT:** Approve purchase from McMillan James Equipment Company, LLC, for replacement HVAC rooftop units for Capital Improvement Project FC2314 Public Library HVAC Replacement in the amount of \$745,166 through Buy Board Contract No. 631-20.

**PRESENTER:** Chris Amarante, Director of Facilities & Construction

### **SUMMARY:**

City Council is being asked to approve a purchase from McMillan James Equipment Company, LLC, for replacement HVAC rooftop units for Capital Improvement Project FC2314 Public Library HVAC Replacement at the North Richland Hills Library located at 9015 Grand Ave., in the amount of \$745,166 through Buy Board Contract No. 631-20.

### **GENERAL DESCRIPTION:**

The Library's HVAC equipment is original to its 2008 construction. The Library sees on average 250,000 visitors each year. The HVAC units are at the end of their useful life expectancy and had experienced numerous equipment failures over the past two years. Capital Improvement Project FC2314 was created to replace nine (9) rooftop units as well as the building management system and was approved in the fiscal year 2022-2023 budget.

The anticipated start date for construction is October 2023. The manufacturer has indicated the lead time to produce and ship the rooftop units is approximately 36 weeks from the issuance of a purchase order. This delivery of equipment is subject to manufacturing and supply chain challenges.

McMillan James Equipment Company, LLC, participates in the Buy Board cooperative purchasing program. By participating in the Buy Board cooperative purchasing program, the city is meeting all state competitive bidding requirements for this purchase. Staff has reviewed McMillan James Equipment Company, LLC, and believes that participation in this program would be cost-effective to the city.

McMillan James Equipment Company, LLC, has favorable history with the City of North Richland Hills.

### **RECOMMENDATION:**



Approve purchase from McMillan James Equipment Company, LLC, for replacement HVAC rooftop units for Capital Improvement Project FC2314 Public Library HVAC Replacement in the amount of \$745,166 through Buy Board Contract No. 631-20.