



## CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager    **DATE:** January 9, 2023

**SUBJECT:** Approve purchase from Vector Concepts, Inc. for floor coverings for the NRH Centre Multi-Purpose Room, Senior Center Activity Rooms A & B, Senior Center Dining Room, and the Grand Hall in an amount not to exceed \$129,880.81 using BuyBoard Contract Nos. 641-21 and 642-21.

**PRESENTER:** Chris Amarante, Director of Facilities & Construction

### **SUMMARY:**

City Council is being asked to approve a purchase with Vector Concepts, Inc. for floor coverings for the NRH Centre Multi-Purpose Room, Senior Center Activity Room A & B, Senior Center Dining Room, and the Grand Hall using BuyBoard Contract Nos. 641-21 and 642-21.

### **GENERAL DESCRIPTION:**

The carpet and flooring within the Grand Hall, Senior Center and NRH Centre is the original installation from ten years ago. FY22/23 adopted Facilities operating budget includes funding in the amount of \$31,000.00 for the replacement of the flooring in the Senior Center Activity Rooms A & B, Senior Center Dining Room and the NRH Centre Multi-Purpose Room. The FY22/23 adopted capital projects budget, FC2310, includes funding in the amount of \$98,000.00 for the replacement of the flooring in the Grand Hall. FC2310 Grand Hall flooring replacement funding source is from the NRH Centre reserves.

The Grand Hall receives an average of 30,000 guests per year. In a high-traffic environment including food and beverage services, the carpet has become stained and worn through the years and replacement of existing carpet squares are no longer available. Additional attic stock is being purchased along with the installation to allow for easy replacement of any damaged or stained areas through upcoming years to increase the longevity of the update.

The NRH Centre and Senior Center activity rooms were originally installed with Laminate flooring that does not match the active use of fitness and dance classes, and has become damaged by moisture and maintenance through the years. Both spaces are being upgraded with Teraflex Sports court installation that is widely used by the NCAA for its durability and comfort of use in active environments.



During the budget process, estimates were obtained by the Facilities & Construction Department for the above referenced projects. Since that time, staff has obtained updated quotes and requested prices on add alternates to be considered in the approval process. The add alternates include replacement of flooring in closets that were not included in the original estimates as well as the replacement of vestibule entrance walk-off areas at the NRH Centre and Senior Center.

Below is a breakdown of the available funding, quotes and add alternates:

<b>Location</b>	<b>Funding Source</b>	<b>Amount</b>
NRH Centre Multi-Purpose Room #1601	Facilities Operating Budget	\$6,732.68
NRH Centre Multi-Purpose Room #1601 Add Alternate – Closet #1603	Facilities Operating Budget	\$1,767.31
Senior Center Dining Room #1912	Facilities Operating Budget	\$5,093.28
Senior Center Dining Room #1912 Add Alternate – Attic Stock	Facilities Operating Budget	\$342.00
Senior Center Activity Room A & B #1920 & 1922	Facilities Operating Budget	\$22,615.94
	<b>OPERATING BUDGET TOTAL:</b>	<b>\$36,551.21</b>
Grand Hall #	FC2310 Capital Budget NRH Centre Reserves	\$85,689.10
Grand Hall – Add Alternate – NRH Centre Walk Off Area	FC2310 Capital Budget NRH Centre Reserves	\$1,987.09
Grand Hall – Add Alternate – Senior Center Walk Off Area	FC2310 Capital Budget NRH Centre Reserves	\$1,987.09
Senior Center – Add Alternate -- Craft Room #1915	FC2310 Capital Budget	\$3,666.32
	<b>CAPITAL BUDGET TOTAL:</b>	<b>\$93,329.60</b>

The funding shortfall of \$5,551.21 will be covered by the Facilities & Construction operating budget.

Vector Concepts, Inc. is a flooring contractor who can perform the floor covering removal and installation and has worked with the City of North Richland Hills in the past with the flooring replacement at the NRH Library in November 2020.

**RECOMMENDATION:**

Approve purchase from Vector Concepts, Inc. for floor coverings for the NRH Centre Multi-Purpose Room, Senior Center Activity Rooms A & B, Senior Center Dining Room, and the Grand Hall in an amount not to exceed \$129,880.81 using BuyBoard Contract Nos. 641-21 and 642-21.