

**MINUTES OF THE WORK SESSION AND REGULAR MEETING  
OF THE CITY COUNCIL OF THE CITY OF NORTH RICHLAND HILLS, TEXAS  
HELD IN THE CITY HALL 4301 CITY POINT DRIVE  
OCTOBER 24, 2022**

**WORK SESSION**

The City Council of the City of North Richland Hills, Texas met in work session on the 24th day of October at 6:00 p.m. in the City Council Workroom prior to the 7:00 p.m. regular City Council meeting.

Present:	Oscar Trevino	Mayor
	Tito Rodriguez	Mayor Pro Tem, Place 1
	Rita Wright Oujesky	Place 2
	Suzy Compton	Place 3
	Mason Orr	Place 4
	Scott Turnage	Associate Mayor Pro Tem, Place 6
	Kelvin Deupree	Deputy Mayor Pro Tem, Place 7

Vacant: Place 5

Staff Members:	Mark Hindman	City Manager
	Karen Manila	Assistant City Manager
	Alicia Richardson	City Secretary/Chief Governance Officer
	Maleshia B. McGinnis	City Attorney

**CALL TO ORDER**

Mayor Trevino called the meeting to order at 6:00 p.m.

**1. DISCUSS ITEMS FROM REGULAR CITY COUNCIL MEETING.**

City Council had no questions for staff.

**EXECUTIVE SESSION**

- 1. SECTION 551.074: PERSONNEL MATTERS TO DELIBERATE THE EMPLOYMENT, EVALUATION, AND DUTIES OF PUBLIC EMPLOYEES - CITY ATTORNEY, CITY MANAGER, AND CITY SECRETARY.**
- 2. SECTION 551.087: DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS - 8800 MID CITIES BOULEVARD AND 8735, 8859 AND 8867 BOULEVARD 26**

Mayor Trevino announced at 6:02 p.m. that the City Council would adjourn into Executive Session as authorized by Chapter 551, Texas Government Code, Section 551.074: Personnel matters to deliberate the employment, evaluations, and duties of public employees - City Attorney, City Manager, and City Secretary and Section 551.087: Deliberation regarding Economic Development negotiations - 8800 Mid Cities Boulevard and 8735, 8859 and 8867 Boulevard 26. Executive Session began at 6:03 p.m. and concluded at 7:08 p.m.

Mayor Trevino announced at 7:08 p.m. that City Council would convene to the regular City Council meeting.

## **REGULAR MEETING**

### **A. CALL TO ORDER**

Mayor Trevino called the meeting to order October 24, 2022 at 7:17 p.m.

Present:	Oscar Trevino	Mayor
	Tito Rodriguez	Mayor Pro Tem, Place 1
	Rita Wright Oujesky	Place 2
	Suzy Compton	Place 3
	Mason Orr	Place 4
	Scott Turnage	Associate Mayor Pro Tem, Place 6
	Kelvin Deupree	Deputy Mayor Pro Tem, Place 7

Vacant: Place 5

Staff Members:	Mark Hindman	City Manager
	Alicia Richardson	City Secretary/Chief Governance Officer
	Maleshia B. McGinnis	City Attorney

### **A.1 INVOCATION**

Council member Orr gave the invocation.

### **A.2 PLEDGE**

Council member Orr led the Pledge of Allegiance to the United States and Texas flags.

### **A.3 SPECIAL PRESENTATION(S) AND RECOGNITION(S)**

There were no items for this category.

### **A.4 CITIZENS PRESENTATION**

Mr. Tim Barth, 8400 Bridge Street, North Richland Hills informed City Council about a new program for first responders. VOA|ReST 4 First Responders is a free, peer-to-peer small group support sessions designed to help First Responders process feelings of moral discomfort and distress while reclaiming strength and commitment to their profession. The program was developed by Volunteers of America (VOA). The online community allows participants to join from anywhere and anonymity is guaranteed.

#### **A.5 PUBLIC COMMENTS**

There were no requests to speak from the public.

#### **A.6 REMOVAL OF ITEM(S) FROM CONSENT AGENDA**

No items were removed from the consent agenda.

#### **B. CONSIDER APPROVAL OF CONSENT AGENDA ITEMS**

##### **APPROVED**

**A MOTION WAS MADE BY COUNCIL MEMBER ORR, SECONDED BY DEPUTY MAYOR PRO TEM DEUPREE TO APPROVE THE CONSENT AGENDA.**

**MOTION TO APPROVE CARRIED 6-0.**

**B.1 APPROVE MINUTES OF THE OCTOBER 10, 2022 REGULAR CITY COUNCIL MEETING.**

**B.2 AUTHORIZE THE CITY MANAGER TO EXECUTE A THREE-YEAR MICROSOFT ENTERPRISE AGREEMENT PURCHASED FROM SOFTWAREONE, INC. IN AN ANNUAL AMOUNT NOT TO EXCEED \$300,000 AND TOTAL CONTRACT PRICE NOT TO EXCEED \$900,000 UTILIZING DEPARTMENT OF INFORMATION RESOURCES (DIR) COOPERATIVE AGREEMENT DIR-TSO-4061.**

**B.3 AUTHORIZE EXECUTION OF AMENDMENT NO. 2 TO THE COOPERATIVE PURCHASE CUSTOMER AGREEMENT WITH PRODUCTIVE SOLUTIONS FOR THE PURCHASE OF ANNUAL SURVEILLANCE CAMERA REFRESHES, ACCESS CONTROL HARDWARE REPAIRS AND PHYSICAL SECURITY PROFESSIONAL SERVICES IN THE AMOUNT OF \$77,430, AN ADDITIONAL SECURITY CAMERA PURCHASE IN THE AMOUNT OF \$2,500 AND RATIFY PREVIOUS PURCHASES OF \$49,945 USING THE INTERLOCAL PURCHASING SYSTEM (ITPS) CONTRACT FOR A CUMULATIVE AMOUNT NOT TO EXCEED \$129,875 FOR FISCAL YEAR 2022/2023, AND A TOTAL CONTRACT PRICE NOT TO EXCEED \$362,165 THROUGH FY2025/2026.**

- B.4 AWARD OF BID NO. 22-027 TO DOUBLE D CONTRACTING LLC, FOR PAINTING THE INTERIOR OF THE PUBLIC LIBRARY (FC2211) AT 9015 GRAND AVENUE, IN THE AMOUNT OF \$109,500.**
- B.5 APPROVE THE PURCHASE OF A NEW SPARTAN PUMPER FOR THE FIRE DEPARTMENT FROM METRO FIRE APPARATUS SPECIALISTS, INC, INCLUDING THE ADDITIONAL EQUIPMENT NECESSARY TO RETROFIT THE UNIT FOR SERVICE AS APPROVED IN THE FY22/23 CAPITAL BUDGET IN THE TOTAL AMOUNT OF \$986,000, USING HGACBUY CONTRACT FS12-19.**
- B.6 AUTHORIZE THE CITY MANAGER TO EXECUTE AN ANNUAL CONTRACT WITH COMPLETE SUPPLY INC,. FOR CUSTODIAL SUPPLIES AND EQUIPMENT THROUGH BUYBOARD CONTRACT NUMBER 649-21, FOR AN ANNUAL AMOUNT NOT TO EXCEED \$125,000.**
- C. PUBLIC HEARINGS**
  - C.1 ZC22-0041 PUBLIC HEARING AND CONSIDERATION OF A REQUEST FROM STEPHANIE CAVALIER FOR A SPECIAL USE PERMIT FOR AN INDOOR COMMERCIAL AMUSEMENT AT 7520 NE LOOP 820, BEING 13.5 ACRES DESCRIBED AS LOT 5A, BLOCK 1, NORTH HILLS VILLAGE. (WITHDRAWN FROM CONSIDERATION)**

Mayor Trevino opened the public hearing and announced that the property owner has withdrawn this case from consideration. There being no further action required by City Council, Mayor Trevino closed the public hearing.

**D. PLANNING AND DEVELOPMENT**

There were no items for this category.

**E. PUBLIC WORKS**

There were no items for this category.

**F. GENERAL ITEMS**

- F.1 CONSIDER RESOLUTION NO. 2022-045, CREATING AND APPOINTING MEMBERS TO A CHARTER REVIEW TASK FORCE.**

**APPROVED**

City Manager Mark Hindman informed City Council the item before them this evening is to consider a resolution creating a Charter Review Task Force. The City Council is also requested to make appointments to the Charter Review Task Force. The City Charter was

originally adopted in 1964 and last amended in 2001. The resolution establishes the Charter Review Task Force and defines its charge, the composition of membership and the timeline to provide a recommendation to the City Council. The membership is comprised of three council members appointed by the Mayor and six (6) North Richland Hills citizens appointed by Council members in Places 1, 3, and \*5 (\*position vacant, should be Place 7). The following articles and sections of the City Charter are included in the Charter Review Task Force charge for consideration.

Article V: City Council.

Section 1. City Officials. The Task Force is only to consider provisions in this section related to Open Meetings and Section 2. Qualifications.

Article VI: Powers and Duties of Officers.

Section 2. Duties of Mayor-Mayor Pro Tem; Section 5. Appointment and Removal of City Secretary. The Task Force is only to consider provisions in this section related to the Assistant City Secretary and Section 7. Municipal Court

Article XIV: Planning/Building Regulations.

Section 1. The Planning and Zoning Commission and Section 2. The Planning and Zoning Commission Powers and Duties

Article XVII: City Civil Service.

Article XVIII: General Provisions.

Section 6. Official Newspaper and Section 13. Ethics

The charge also includes to remove redundancies, inconsistencies and correct any typographical errors in the Charter, and remove or modify language that conflicts with or is preempted by other legislation.

Mayor Trevino recommended Council members in Places 2, 4, and 6 be appointed to the Charter Review Task Force and Council members in Places 1, 3, and \*5 (\*position vacant, should be Place 7) forward two recommendations to the City Manager to serve on the Charter Review Task Force.

A MOTION WAS MADE BY COUNCIL MEMBER WRIGHT OUJESKY, SECONDED BY COUNCIL MEMBER COMPTON TO APPROVE RESOLUTION NO. 2022-045, CREATING AND APPOINTING MEMBERS TO A CHARTER REVIEW TASK FORCE AND THE CITY COUNCIL MEMBERS TO BE A PART OF THE TASK FORCE ARE PLACES 2, 4 AND 6, AND CITY COUNCIL MEMBERS IN PLACES 1, 3, AND \*5 (\*POSITION VACANT, SHOULD BE PLACE 7) TO SUBMIT TWO MEMBERS OF THE COMMUNITY TO SERVE ON THE CHARTER REVIEW TASK FORCE.

MOTION TO APPROVE CARRIED 6-0.

**G. EXECUTIVE SESSION ITEMS - CITY COUNCIL MAY TAKE ACTION ON ANY ITEM DISCUSSED IN EXECUTIVE SESSION LISTED ON WORK SESSION AGENDA**

**APPROVED**

Mayor Trevino announced that action is necessary as the result of discussion in Executive Session pursuant to Section 551.074: Personnel matters to deliberate the employment, evaluation, and duties of public employees - City Attorney and City Secretary.

A MOTION WAS MADE BY COUNCIL MEMBER WRIGHT OUJESKY, SECONDED BY ASSOCIATE MAYOR PRO TEM TURNAGE TO APPROVED THE SEVENTH AMENDMENT TO THE EMPLOYMENT CONTRACT WITH CITY ATTORNEY, MALESHIA MCGINNIS, AS DISCUSSED IN EXECUTIVE SESSION.

MOTION TO APPROVE CARRIED 6-0.

**G. EXECUTIVE SESSION ITEMS - CITY COUNCIL MAY TAKE ACTION ON ANY ITEM DISCUSSED IN EXECUTIVE SESSION LISTED ON WORK SESSION AGENDA**

**APPROVED**

A MOTION WAS MADE BY MAYOR PRO TEM RODRIGUEZ, SECONDED BY DEPUTY MAYOR PRO TEM DEUPREE TO APPROVE THE NINTH AMENDMENT TO THE EMPLOYMENT CONTRACT WITH CITY SECRETARY/CHIEF GOVERNANCE OFFICER, ALICIA RICHARDSON, AS DISCUSSED IN EXECUTIVE SESSION.

MOTION TO APPROVE CARRIED 6-0.

**H. INFORMATION AND REPORTS**

## **H.1 ANNOUNCEMENTS**

Council member Compton made the following announcements.

Get a jump start on your holiday shopping at the NRH Senior Center's annual Arts & Crafts Fair Wednesday and Thursday, October 26 and 27, in the Grand Hall at NRH Centre. More than 60 local crafters will be participating. Visit the city's website or call the Senior Center for more details.

The NRH Animal Adoption & Rescue Center is hosting a Low-Cost Pet Vaccination Clinic on Saturday, October 29, from 10:00 a.m. to Noon. Pet microchips will also be available. Visit the city's website or call Animal Services for more information.

Early voting for the November 8 election started today and continues through Friday, November 4. Nearby polling locations include St. Paul Presbyterian Church, the former Bursey Road Senior Center and the Northeast Tarrant County Courthouse. Please visit the city's website for more election information.

Kudos Korner - Richard Norman, Jose Meza, Benjamin Alva in Public Works - A resident reported a traffic signal issue and later emailed his appreciation for the staff that responded. "Thank you for the quick updates and great customer service," he said.

## **I. ADJOURNMENT**

Mayor Trevino adjourned the meeting at 7:49 p.m.

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Oscar Trevino, Mayor

ATTEST:

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Alicia Richardson  
City Secretary/Chief Governance Officer