

CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** September 26, 2022
SUBJECT: Approve voting and alternate members to the Fort Worth Wholesale Customer Advisory Committee for the October 1, 2022 – September 30, 2023 period.
PRESENTER: Caroline Waggoner, Director of Public Works

SUMMARY:

City Council is being asked to appoint a voting member and an alternate to the Wholesale Customer Advisory Committee for both water and wastewater. The appointment is for a one-year term.

GENERAL DESCRIPTION:

Several Tarrant County cities purchase treated water from the City of Fort Worth and have their wastewater treated by Fort Worth. The City of North Richland Hills is one of those customer cities. The agreement between the cities and Fort Worth for the purchase of treated water and wastewater outlines a committee that is made up of representatives from these customer cities. The name of the committee is the Wholesale Customer Advisory Committee (WCAC).

The agreement specifies that the customer cities' governing body shall appoint a representative to be a voting member and a representative to be an alternate of the WCAC. The purpose of the WCAC is to consult with and advise Fort Worth, through the Water Director, on matters pertaining to conservation, wholesale planning, improvement, grants, wholesale rate studies, administration, and budgets. The WCAC has also established by-laws governing the election of officers.

The current members are Caroline Waggoner, Director of Public Works, as the voting member and Karen Manila, Assistant City Manager, as the alternate member.

The Council is being asked to make an appointment for the voting member and the alternate to serve on the WCAC for both water and wastewater for the period from October 1, 2022 to September 30, 2023. Attached is the form that will be completed once the appointments are made. Staff recommends keeping the voting members the same for the proposed time beginning October 1, 2022 and ending September 30, 2023.



RECOMMENDATION:

Approve Caroline Waggoner, Director of Public Works, as the voting member, and Karen Manila, Assistant City Manager, as the alternate member for the Wholesale Customer Advisory Committee for both water and wastewater.