

CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** August 11, 2025

SUBJECT: Authorize the City Manager to execute a five-year agreement with Waypoint Business Solutions, LLC for purchases of hardware, software, and associated warranties through a Department of Information Resources Cooperative agreement for a collective amount not to exceed \$1,418,000 through April 4, 2030.

PRESENTER: Amy Stephens, Director of Information Technology

SUMMARY:

Staff requests City Council to consider approving the purchase of replacement personal computers, peripherals, servers, associated software and warranties from Waypoint Business Solutions, LLC through Department of Information Resources (DIR) Contract DIR-CPO-5792 in the collective amount not to exceed \$1,418,000 through April 4, 2030.

GENERAL DESCRIPTION:

At the January 22, 2007 meeting, City Council authorized Dell Technologies to be the manufacturer of choice for personal computers for the City. Choosing Dell has allowed the City to continue standardizing desktop systems. Waypoint Business Solutions, LLC is an authorized reseller of Dell branded products and services.

Staff is requesting City Council to consider approving the cumulative purchase amount through the term of a five year agreement that allows for multiple types of technology related purchases. Staff anticipates and budgets for the following types of purchases during each fiscal year:

- Replacement computers for existing computers that are 5 years old or older
- Docks, monitors, keyboards, mice and other personal computer peripherals
- Replacement network servers that are 5 years old or older

Funding for these purchases is included in the FY 2025 Adopted Operating Budget as well as the FY 2026 Proposed Budget.

As a Dell Premier Partner, Waypoint Solutions participates in the Texas Department of Information Resources cooperative purchasing program. By participating in the DIR cooperative purchasing program, the city meets all state competitive bidding requirements.



As long as funds are appropriated in the city's annual budget each year for recurring purchases, North Richland Hills would be able to take advantage of the available pricing for the current contract through April 4, 2030, provided the terms and conditions of the contract do not change.

RECOMMENDATION:

Authorize the City Manager to execute a five-year agreement with Waypoint Business Solutions, LLC for purchases of hardware, software, and associated warranties through a Department of Information Resources Cooperative agreement for a collective amount not to exceed \$1,418,000 through April 4, 2030.