



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** November 8, 2021

SUBJECT: Approve the purchase of hardware, software, technology equipment, and associated warranties from Dell Marketing, L.P. through a Department of Information Resources Cooperative agreement, in the collective amount not to exceed \$170,000 for the current budget year.

PRESENTER: Eric Von Schimmelmann, Director of Information Technology

SUMMARY:

Staff requests City Council to consider approving the purchase of replacement personal computers, peripherals, servers, associated software and warranties from Dell Marketing through Department of Information Resources (DIR) Contract DIR-TSO-3763 in the collective amount not to exceed \$170,000 for fiscal year 2021/2022.

GENERAL DESCRIPTION:

At the January 22, 2007 council meeting, the decision was made that Dell would be the supplier of choice for personal computers for the City. Choosing Dell has allowed the City to continue standardizing desktop systems and adhering to the master plan for standardization of computer hardware equipment approved by Council in 1995.

The purchases from Dell will take place over the next year. Instead of bringing the various purchases individually to City Council for approval, Staff is requesting City Council consider approving the cumulative annual purchases. Staff anticipates the following purchases during the current fiscal year in an amount not to exceed \$170,000:

- Replacement of existing computers that are 5 years old or older
- Docks, monitors, keyboards, mice and other personal computer peripherals
- Replacement network servers that are 5 years old or older

Dell participates in the Texas Department of Information Resources cooperative purchasing program. By participating in the DIR cooperative purchasing program, the city meets all State competitive bidding requirements. The DIR contract covering these types of purchases is DIR-TSO-3763.

Funding for these purchases is included as part of the FY 2021/2022 Adopted Operating Budget.



As long as funds are appropriated in the city's annual budget each year, North Richland Hills would be able to take advantage of the available pricing for the current contract renewal through January 10, 2024, provided the terms and conditions of the contract do not change. As long as the terms and conditions of the contract do not change the remaining renewals will not require additional City Council approval.

RECOMMENDATION:

Consider the purchase of hardware, software, technology equipment, and associated warranties from Dell Marketing, L.P. through a Department of Information Resources Cooperative agreement, in the collective amount not to exceed \$170,000 for the current budget year.