



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** July 27, 2026

SUBJECT: Consider Amendment No. 2 to the Cooperative Purchase Customer Agreement with Designs That Compute dba Visionality for the purchase of audio-visual solutions and services utilizing The Interlocal Purchasing Systems (TIPS) cooperative agreement for a cumulative amount not to exceed \$290,000 through May 31, 2028.

PRESENTER: Stephen Goudy, Assistant Director of Information Technology

SUMMARY:

Staff recommends City Council approve an amendment to increase spending for the purchase of audio-visual equipment, programming and professional services using TIPS contract TIPS 230105 with the cumulative amount not to exceed \$290,000 through the contract term of May 31, 2028.

GENERAL DESCRIPTION:

At their December 9, 2024, meeting, the City Council approved purchases related to certain projects approved in the Fiscal Year 2025 operating and capital budgets. The total amount approved was not to exceed \$188,000 through May 31, 2028. Staff is requesting an amendment to authorize an additional \$102,000 for additional projects approved in the Fiscal Year 2025 and 2026 budgets. The total amount of the contract will not exceed \$290,000 through the term of the contract, May 31, 2028.

The request for additional funding is for the enhancement of the audio system in the City Hall Community Room. A ceiling microphone and wireless discussion mics will also be included in this purchase. Additionally, staff is requesting that the wireless microphones in the City Council Workroom be replaced due to wear and tear. The cost of this project is \$75,296.

These projects were approved by the City Council as part of the Fiscal Year 2026 operating budget and the Fiscal Year 2025 capital budget under IT2512. This request would also allow for a total of \$26,704 cumulative expenses related to maintenance, technology, and services authorized in the current budget year and each remaining renewal year covered by the applicable agreement as long as funds are appropriated in the City's annual budget for such maintenance or purchases and provided that the terms and conditions of the contracts do not change.



Designs That Compute DBA Visionality participates in The Interlocal Purchasing System (TIPS) cooperative purchasing program. By participating in the TIPS program, the city meets all state competitive bidding requirements. The TIPS contract covering these types of purchase is TIPS 230150.

RECOMMENDATION:

Consider Amendment No. 2 to the Cooperative Purchase Customer Agreement with Designs That Compute DBA Visionality for the purchase of audio-visual solutions and services utilizing The Interlocal Purchasing Systems (TIPS) Cooperative Agreement for a cumulative amount not to exceed \$290,000 through May 31, 2028.