

August 3, 2022

Sent via email to: dbahcall@c-supply.com

David Bahcall
Complete Supply, Inc.
1624 W. Crosby Street #144
Carrollton TX 75006

Re: Custodial Supplies and Equipment
BuyBoard Contract 649-21

The Local Government Purchasing Cooperative (BuyBoard) awarded your company a contract under Custodial Supplies and Equipment Contract 649-21 effective October 1, 2021 through September 30, 2022, with two possible one-year renewals. At this time, the BuyBoard is renewing your contract through September 30, 2023.

All discounts, terms, and conditions of your contract will remain the same. If you agree to this renewal, there is nothing you need to do. However, if you do not agree to this renewal, you must notify me via email at melonie.perry@tasb.org prior to the start of the renewal term.

Reminder: Once a BuyBoard contract is awarded, vendors must generate a minimum of \$15,000 annually or they may not be offered a contract renewal.

If you have questions or comments concerning this renewal, please contact me as soon as possible at melonie.perry@tasb.org. We appreciate your interest in The Local Government Purchasing Cooperative.

Sincerely,



Melonie Perry
Contract Administrator

1st renewal v.02.13.2020