



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** February 27, 2022

SUBJECT: Authorize the purchase of library books in a variety of formats from Baker and Taylor (State Contract No. 715-M2) in the amount not to exceed the budgeted amount of \$250,000.
Cecilia Barham, Director of Library Services

PRESENTER:

SUMMARY:

This item is to authorize one time as well as cumulative payments to Baker and Taylor for purchases that exceed the \$50,000 purchasing threshold for regularly budgeted maintenance related items.

GENERAL DESCRIPTION:

The North Richland Hills Library uses Baker and Taylor for the purchase of books in a variety of formats for the library's circulating collection. The Library has used Baker and Taylor for the purchase of books for the past eight years. By participating in the BuyBoard program, the city is meeting all state competitive bidding requirements for this purchase. As part of the FY22-23 budget process, City Council approved the funding for the purchase of books for the library's circulating collection.

The Library makes monthly purchases from Baker and Taylor using circulation-driven monthly spending targets in the amount of \$20,000.00 per month.

This authorization allows ongoing purchases for Fiscal Year 23 of these materials through the State Contract No. 715-M2.

RECOMMENDATION:

Authorize the purchase of library books in a variety of formats from Baker and Taylor in an amount not to exceed the budgeted amount of \$250,000.