



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** August 12, 2024

SUBJECT: Authorize the City Manager to execute the third amendment to the Texas Anti-Gang (TAG) Center Analyst Agreement, as grant fiduciary for the TAG Center Grant #2848910, for an annual rate of compensation of \$93,158 for Jessica Mast, TAG Center Analyst.

PRESENTER: Mike Young, Chief of Police

Summary:

As a part of the TAG grant awarded to the City of North Richland Hills (NRH), an analyst position is approved to support the need of staff assigned to the TAG Center. The FY2025 TAG Grant #2848910 budget, effective September 1, 2024, includes compensation for the TAG Center Analyst equivalent to the 2024 Dallas-Fort Worth Locality Pay GS Grad 9-4 for the period of September 1, 2024 – December 31, 2024, and the 2025 Dallas-Fort Worth Locality Pay GS 9-4 for the period of January 1, 2025 – August 31, 2025, to include 30% fringe rate at the annual rate of compensation of \$93,158.

General Description:

Pursuant to the FY2025 grant award for the TAG Center by the Office of the Governor, the City of North Richland Hills as the grant fiduciary is charged with conducting transactions for the grant on behalf of the TAG Center. As such, effective September 1, 2024, the annual rate of compensation for the services rendered by the TAG Center Analyst is \$93,158, rendered in equal installments of \$7,763.17, plus a \$75 per month cell phone allowance.

Recommendation:

Authorize the City Manager to execute the third amendment to the Texas Anti-Gang (TAG) Center Analyst Agreement, as grant fiduciary for the TAG Center Grant #2848910, for an annual rate of compensation of \$93,158 for Jessica Mast, TAG Center Analyst.