

**MINUTES OF THE WORK SESSION AND REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF NORTH RICHLAND HILLS, TEXAS
HELD IN THE CITY HALL 4301 CITY POINT DRIVE
SEPTEMBER 9, 2024**

WORK SESSION

The City Council of the City of North Richland Hills, Texas met in work session on the 9th day of September at 5:45 p.m. in the Council Workroom prior to the 7:00 p.m. regular City Council meeting.

| | | |
|----------------|-------------------|---|
| Present: | Jack McCarty | Mayor |
| | Tito Rodriguez | Place 1 |
| | Ricky Rodriguez | Associate Mayor Pro Tem, Place 2 |
| | Suzy Compton | Place 3 |
| | Matt Blake | Place 4 |
| | Russ Mitchell | Place 6 |
| | Kelvin Deupree | Mayor Pro Tem, Place 7 |
| Absent: | Blake Vaughn | Deputy Mayor Pro Tem, Place 5 |
| Staff Members: | Paulette Hartman | City Manager |
| | Trudy Lewis | Assistant City Manager |
| | Caroline Waggoner | Assistant City Manager |
| | Alicia Richardson | City Secretary/Chief Governance Officer |
| | Bradley Anderle | Interim City Attorney |

CALL TO ORDER

Mayor McCarty called the meeting to order at 5:46 p.m.

1. DISCUSS ITEMS FROM REGULAR CITY COUNCIL MEETING.

Council member Mitchell asked if Sunbelt Pools, Inc. (item B.2) is the same company that the city has used in the past and if the city received bids from local companies. Director of Parks and Recreation Adrien Pekurney informed City Council the city has an existing contract with Sunbelt Pools, Inc. and the item for consideration this evening is to approve additional funding to their contract.

City Manager Paulette Hartman introduced Bradley Anderle with Taylor Olson Adkins Sralla Elam (TOASE). The agreement for legal services with TOASE is on the agenda tonight. The agreement appoints Mr. Anderle to serve as the city's attorney.

2. DISCUSS NORTH COLLEGE CIRCLE VEHICULAR TRAFFIC

Assistant Director of Public Works Boe Blankenship provided a historical overview of North College Circle. He shared an aerial photograph from 1963 that showed North College Circle. The city's first transportation plan, adopted in the early 1980s, designates North College Circle as a minor collector. Mr. Blankenship reviewed data (traffic volume, speed, accident history for past 3.5 years and parking adjacent to apartments) for North College Circle. The data is consistent with traffic on minor collector streets. Staff is in the process of an in-design pavement marking plan for North College Circle to address faded parking and travel lane widths. Mr. Blankenship reviewed the city's criteria for placement of multi-way stop signs. Due to the increase in ridership and attendance at Fort Worth Christian, staff recommends the expansion of the school zones.

City Council and staff discussed apartment parking on North College Circle, location of stop signs on North College Circle, people running stop signs, speed humps and the city's speed hump policy, increased school zone on Holiday Lane, comparison intersections (Maplewood Drive, Lola Drive, and Emerald Hills), vetting the city's response to avoid unsystematic placement of street calming measures, and to survey residents in the area of North College Circle.

3. DISCUSS PROPOSED UPDATES TO THE TRUCK ROUTE ORDINANCE.

Assistant City Manager Caroline Waggoner informed City Council tonight's presentation is information that was presented at the January 22, 2024 work session. Staff is proposing a truck route ordinance to designate commercial truck traffic routes. The ordinance provides updated definitions, designation of truck routes and commercial delivery routes, clarification of route types and exceptions for emergency, public service, and school buses. Ms. Waggoner provided a map of the truck routes and commercial delivery routes in the city. The proposed ordinance will be placed on a future agenda.

4. DISCUSS PEDESTRIAN AND CYCLIST SAFETY ON NRH ROADWAYS.

The City Council received a presentation from Police Captain Jonathan Richerson regarding vehicle and pedestrian crashes for the time period of January 1, 2022 - August 31, 2024.

FUTURE AGENDA ITEM(S)

Council member Mitchell asked to add an item to discuss the rules outlined in the ordinance for the Naming Board.

City Manager Paulette Hartman clarified that City Council determines if proposals under this section are placed on a future agenda.

City Secretary Alicia Richardson informed City Council the ordinance establishing the Naming Board states that the Board only meets when the city secretary receives a request to name a city facility. The City Council approved the ordinance outlining the charge for the Naming Board. If changes are requested, it is the City Council, and not the Naming Board, that considers changes to the ordinance.

Council member Blake asked what the City Council needs to do to address North College Circle. Ms. Hartman stated that staff will conduct a survey of the neighborhood as recommended by the City Council.

EXECUTIVE SESSION

- 1. SECTION 551.072: DELIBERATE THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY - 6701 DAVIS BOULEVARD.**
- 2. SECTION 551.071: CONSULTATION WITH CITY ATTORNEY REGARDING LEGAL ADVICE - PURCHASE AND SALE AGREEMENT FOR 6701 DAVIS BOULEVARD.**

Mayor McCarty announced at 6:57 p.m. that the Council would convene into Executive Session as authorized by Chapter 551, Texas Government Code, specifically Section 551.072: Deliberate the purchase, exchange, lease, or value of real property - 6701 Davis Boulevard and Section 551.071: Consultation with City Attorney regarding legal advice - Purchase and Sale Agreement for 6701 Davis Boulevard. Executive Session began at 7:02 p.m. and concluded at 7:24 p.m.

Mayor McCarty announced at 7:24 p.m. that City Council would convene to the regular City Council meeting.

REGULAR MEETING

A. CALL TO ORDER

Mayor McCarty called the meeting to order September 9, 2024 at 7:29 p.m.

| | | |
|----------|-----------------|----------------------------------|
| Present: | Jack McCarty | Mayor |
| | Tito Rodriguez | Place 1 |
| | Ricky Rodriguez | Associate Mayor Pro Tem, Place 2 |
| | Suzy Compton | Place 3 |
| | Matt Blake | Place 4 |
| | Russ Mitchell | Place 6 |

| | | |
|----------------|--|--|
| | Kelvin Deupree | Mayor Pro Tem, Place 7 |
| Absent: | Blake Vaughn | Deputy Mayor Pro Tem, Place 5 |
| Staff Members: | Paulette Hartman Alicia Richardson Bradley Anderle | City Manager City Secretary/Chief Governance Officer Interim City Attorney |

A.1 INVOCATION

Council member Mitchell gave the invocation.

A.2 PLEDGE

Council member Mitchell led the Pledge of Allegiance to the United States and Texas flags.

A.3 SPECIAL PRESENTATION(S) AND RECOGNITION(S)

There were no items for this category.

A.4 CITIZENS PRESENTATION

Mr. Markos Drago, 7100 Trinidad Drive, commented on the city's regulations regarding carports. He asked for City Council's assistance for a variance or modification of the city's ordinance/regulation.

Mr. Bill Finstad, 7701 Terry Drive, commented about traffic safety and traffic volume on North College Circle. He does not want road humps on North College Circle. Stop signs will deter vehicular traffic.

Mr. Dwayne Leslie, 7708 Ridgeway Court, commented on the service of city staff and thanked Caroline Waggoner, Clayton Comstock, Nathan Frohman, and Kurt Kasson for going above and beyond.

Mr. Charles Scoma, 8300 Cardinal Lane, thanked staff and City Council for publishing the meeting video of their goals work session. He noticed there was no discussion regarding the city's aging population and the need for affordable housing in North Richland Hills.

A.5 PUBLIC COMMENTS

There were no requests to speak from the public.

A.6 REMOVAL OF ITEM(S) FROM CONSENT AGENDA

No items were removed from the consent agenda.

B. CONSIDER APPROVAL OF CONSENT AGENDA ITEMS

APPROVED

A MOTION WAS MADE BY COUNCIL MEMBER BLAKE, SECONDED BY COUNCIL MEMBER RODRIGUEZ TO APPROVE THE CONSENT AGENDA.

MOTION TO APPROVE CARRIED 6-0.

B.1 APPROVE THE MINUTES OF THE AUGUST 26, 2024 CITY COUNCIL MEETING.

B.2 APPROVE AMENDMENT TO ADD \$20,000 TO THE COOPERATIVE PURCHASING CUSTOMER AGREEMENT WITH SUNBELT POOLS, INC. FOR SUPPLIES, MAINTENANCE AND EMERGENCY POOL REPAIRS AT NRH20 AND THE NRH CENTRE IN AN AMOUNT NOT TO EXCEED \$69,999 USING BUYBOARD CONTRACT NO. 701-23.

B.3 AUTHORIZE THE CITY TO ENTER INTO A RENEWED FIVE-YEAR LEASE AGREEMENT WITH PITNEY BOWES TO PROVIDE POSTAGE EQUIPMENT AND SERVICE USING BUY BOARD CONTRACT, #656-21, IN THE AMOUNT OF \$61,971.

B.4 CONSIDER RESOLUTION NO. 2024-043, APPROVING THE CERTIFIED TAX ROLL FOR TAX YEAR 2024.

B.5 AUTHORIZE THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH TAYLOR, OLSON, ADKINS, SRALLA & ELAM, L.L.P., FOR LEGAL SERVICES.

C. PUBLIC HEARINGS

C.1 ZC24-0107, ORDINANCE NO. 3865, PUBLIC HEARING AND CONSIDERATION OF A REQUEST FROM ROE GORDON FOR A ZONING CHANGE FROM AG (AGRICULTURAL) TO RE-1 (RESIDENTIAL ESTATE) AT 7901 GREEN VALLEY DRIVE, BEING 1.31 ACRES DESCRIBED AS A PORTION OF TRACT 2A1, STEPHEN RICHARDSON SURVEY, ABSTRACT 1266.

APPROVED

Mayor McCarty opened the public hearing and called on Principal Planner Clayton Husband to introduce the item.

Mr. Husband informed City Council the applicant is requesting a zoning change for 1.31 acres located at 7901 Green Valley Drive. The area is designated on the Comprehensive Land Use Plan as low density residential, and the current zoning is AG, agricultural. Mr. Husband provided site photos of the property.

Applicant representative Roe Gordon, 7901 Green Valley Drive, stated that he is requesting a building permit to construct a new residence.

Mr. Husband presented staff's report. The Planning and Zoning Commission, at their September 5, 2024 meeting, recommended approval with a vote of 7-0.

Mayor McCarty asked the City Secretary to call on those who completed a public meeting appearance form to speak during the public hearing. There being no forms submitted, Mayor McCarty asked if there was anyone in the audience wishing to speak for or against the item to come forward. There being no one wishing to speak, Mayor McCarty closed the public hearing.

A MOTION WAS MADE BY COUNCIL MEMBER COMPTON, SECONDED BY ASSOCIATE MAYOR PRO TEM RODRIGUEZ TO APPROVE ZC24-0107, ORDINANCE NO. 3865 AS PRESENTED.

MOTION TO APPROVE CARRIED 6-0.

C.2 CONDUCT A PUBLIC HEARING AND CONSIDER ORDINANCE NO. 3867, ADOPTING THE FISCAL YEAR 2024/2025 OPERATING AND CAPITAL BUDGET, AND RATIFY THE INCREASED PROPERTY TAX REVENUES REFLECTED IN THE FISCAL YEAR 2024/2025 ADOPTED BUDGET.

APPROVED

Mayor McCarty opened the public hearing for Ordinance No. 3867 and called on City Manager Paulette Hartman for introductory comments.

Ms. Hartman stated that the city has experienced change in administration and elected officials. The City Council met in July to discuss and set the vision for the city. As a result of this meeting, the proposed budget incorporates public engagement and transparency, process improvement and efficiency studies, optimizations in revenues and expenditures, doubling the funding amount (\$2 million to \$4 million) for street maintenance and plans for a future bond election, and competitive compensation for all employees to retain and recruit the best. The budget includes seven (7) public safety

positions, most being funded in the Crime Control District budget. (1) patrol sergeant, (1) dispatcher, (2) school resource officers, and (3) campus school resource officers. The school district has a new state law requirement to place officers at every single elementary school. The city is working with the school district to provide officers. The budget also provides funding for short term rental registration and monitoring, restaurant reward program, and promoting wellness for city employees. The proposed budget includes the same tax rate and is just under the no-new-revenue rate.

Director of Budget and Research Chase Fosse provided an overview of the proposed Fiscal Year 2024/2025 budget, utility rates, and capital budget. The budget is based off the rate of \$0.489389, which is lower than the no-new-revenue rate of \$0.489837. While the tax rate is below the no-new-revenue rate, an increase in certified values results in increased total property tax revenues. Pursuant to state law, a disclosure is required in the city's budget document that the budget will raise more total property taxes than last year's budget by \$1,531,672 or 3.78%, and of that amount \$553,691 is tax revenue to be raised from new property added to the tax roll this year.

Mayor McCarty asked the City Secretary to call on those who completed a public meeting appearance form to speak during the public hearing. There being no forms submitted, Mayor McCarty asked if there was anyone in the audience wishing to speak for or against the item to come forward. There being no one wishing to speak, Mayor McCarty closed the public hearing.

Mayor McCarty announced that this item requires two separate motions and action by the City Council.

A MOTION WAS MADE BY COUNCIL MEMBER MITCHELL, SECONDED BY COUNCIL MEMBER BLAKE TO APPROVE ORDINANCE NO. 3867, ADOPTING THE FISCAL YEAR 2024/2025 OPERATING BUDGET AND CAPITAL PROJECTS BUDGET.

MOTION TO APPROVE CARRIED 6-0.

APPROVED

A MOTION WAS MADE BY COUNCIL MEMBER MITCHELL, SECONDED BY ASSOCIATE MAYOR PRO TEM RODRIGUEZ TO RATIFY THE INCREASE IN PROPERTY TAX REVENUES IN THE FISCAL YEAR 2024/2025 ADOPTED BUDGET.

MOTION TO APPROVE CARRIED 6-0.

C.3 CONDUCT A PUBLIC HEARING AND CONSIDER ORDINANCE NO. 3866, ADOPTING THE TAX YEAR 2024 (FISCAL YEAR 2024/2025) TAX RATE.

APPROVED

Mayor McCarty opened the public hearing and called on Director of Budget and Research Chase Fosse to introduce the item.

Mr. Fosse provided an overview of tax year 2024 net taxable values, the certified roll by category, the city's homestead exemption for eligible residents, and tax freezes for senior and disabled persons. Although the city's tax rate is below the no-new-revenue rate, the maintenance and operation (M&O) portion of the tax rate is higher than the previous tax year. Pursuant to state law, the city's ordinance adopting the tax rate and the city's website must include language that the tax rate will raise more taxes for maintenance and operations than last year's tax rate. Mr. Fosse reviewed the combined tax rate by entity and the total combined tax rate of \$2.177469 for residents located in Birdville Independent School District and \$2.061869 for residents in Keller Independent School District.

Mayor McCarty asked the City Secretary to call on those who completed a public meeting appearance form to speak during the public hearing. There being no forms submitted, Mayor McCarty asked if there was anyone in the audience wishing to speak for or against the item to come forward. There being no one wishing to speak, Mayor McCarty closed the public hearing.

Mayor McCarty stated that this item requires three separate motions and action by the City Council.

A MOTION WAS MADE BY COUNCIL MEMBER RODRIGUEZ, SECONDED BY ASSOCIATE MAYOR PRO TEM RODRIGUEZ THAT THE PROPERTY TAX RATE FOR MAINTENANCE AND OPERATIONS BE SET AT 33.1432 CENTS PER \$100 OF VALUATION.

MOTION TO APPROVE CARRIED 6-0.

APPROVED

A MOTION WAS MADE BY MAYOR PRO TEM DEUPREE, SECONDED BY ASSOCIATE MAYOR PRO TEM RODRIGUEZ THAT THE PROPERTY TAX RATE FOR INTEREST AND SINKING BE SET AT 15.7957 PER \$100 OF VALUATION.

MOTION TO APPROVE CARRIED 6-0.

APPROVED

A MOTION WAS MADE BY ASSOCIATE MAYOR PRO TEM RODRIGUEZ, SECONDED BY COUNCIL MEMBER COMPTON TO APPROVE ORDINANCE NO. 3866, ADOPTING A TOTAL TAX RATE OF 48.9389 PER \$100 OF VALUATION FOR TAX YEAR 2024.

MOTION TO APPROVE CARRIED 6-0.

D. PLANNING AND DEVELOPMENT

There were no items for this category.

E. PUBLIC WORKS

There were no items for this category.

F. GENERAL ITEMS

F.1 CONSIDER RESOLUTION NO. 2024-041, ADOPTING AN UPDATED MISSION, VISION, AND GOALS FOR THE CITY OF NORTH RICHLAND HILLS.

APPROVED

City Manager Paulette Hartman presented the city's mission statement, vision statement and goals for the City of North Richland Hills. She commented that staff will place an item on a future work session to present tasks associated with the goals.

Mission: To promote an exceptional quality of life for our community by being resident-focused, fiscally responsible, and business-friendly.

Vision: To be the standard for transparent, resident-focused, fiscally-responsible, business-welcoming municipal government in Texas.

Goals:

- Drive operational excellence into every area.
- Become easier to do business with.
- Steward the public's money well.
- Be a great place to work.
- Revitalize neighborhoods and commercial corridors.
- Engage residents to enhance connection with the city and their neighbors.
- Improve safety, security, and infrastructure every day.

A MOTION WAS MADE BY MAYOR PRO TEM DEUPREE, SECONDED BY COUNCIL MEMBER RODRIGUEZ TO APPROVE RESOLUTION NO. 2024-041, ADOPTING AN UPDATED MISSION, VISION, AND GOALS FOR THE CITY OF NORTH RICHLAND HILLS.

MOTION TO APPROVE CARRIED 6-0.

F.2 CONSIDER RESOLUTION NO. 2024-042, APPROVING AND AUTHORIZING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION IN AN AMOUNT NOT TO EXCEED \$5,700,000 FOR THE GREEN EXTREME REPLACEMENT PROJECT.

APPROVED

City Council received a presentation from Director of Finance Jay Patel.

A MOTION WAS MADE BY COUNCIL MEMBER BLAKE, SECONDED BY COUNCIL MEMBER MITCHELL TO APPROVE RESOLUTION NO. 2024-042, APPROVING AND AUTHORIZING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION IN AN AMOUNT NOT TO EXCEED \$5,700,000 FOR THE GREEN EXTREME REPLACEMENT PROJECT.

MOTION TO APPROVE CARRIED 6-0.

F.3 CAST BALLOT FOR TEXAS MUNICIPAL LEAGUE (TML) REGION 8 DIRECTOR TO SERVE A TWO-YEAR TERM ON THE TML BOARD OF DIRECTORS.

APPROVED

City Council received a presentation from City Secretary/Chief Governance Officer Alicia Richardson.

A MOTION WAS MADE BY COUNCIL MEMBER RODRIGUEZ, SECONDED BY COUNCIL MEMBER COMPTON TO CAST BALLOT FOR TEXAS MUNICIPAL LEAGUE (TML) REGION 8 DIRECTOR FOR JON MCKENZIE TO SERVE A TWO-YEAR TERM ON THE TML BOARD OF DIRECTORS.

MOTION TO APPROVE CARRIED 6-0.

G. EXECUTIVE SESSION ITEMS - CITY COUNCIL MAY TAKE ACTION ON ANY ITEM DISCUSSED IN EXECUTIVE SESSION LISTED ON WORK SESSION AGENDA

Mayor McCarty advised that City Council met in Executive Session, pursuant to Section 551.071: Consultation with City Attorney regarding legal advice - Purchase and Sale Agreement for 6701 Davis Boulevard and Section 551.072: Deliberate the purchase, exchange, lease, or value of real property - 6701 Davis Boulevard.

Mayor McCarty announced there was no action necessary as the result of Executive Session.

H. INFORMATION AND REPORTS

H.1 ANNOUNCEMENTS

Mayor Pro Tem Deupree made the following announcements.

Yoga in the Park returns this Saturday, September 14 at 9:00 a.m. at Linda Spurlock Park. This free class is open to ages 12 and up. Pre-registration is required through the NRH Centre website.

Enjoy a free bluegrass concert by the group Ioni Creek this Saturday, September 14, at the NRH Library. The performance, which is part of our Celebrating Culture Series, starts at 3:00 p.m. in the Library lobby.

Learn CPR and save a life. The NRH Fire Department conducts CPR classes each month for the community. The next class is Thursday, September 19 at 6:00 p.m. Visit the city's website to get more details and sign up.

Kudos Korner - Cindy Garvin in Permits & Inspections - A business owner sent a letter of appreciation to the city after Cindy assisted him with submitting an online permit application. He praised her for being extremely professional, patient and kind. Quote: "Ms. Garvin is a shining example of what excellent customer service entails, and I am confident that her contributions are invaluable to the City. Thank you for fostering a culture of excellence and prioritizing customer needs. Ms. Garvin is the type of employee every organization needs."

I. ADJOURNMENT

Mayor McCarty adjourned the meeting at 8:34 p.m.

Jack McCarty, Mayor

ATTEST:

Alicia Richardson
City Secretary/Chief Governance Officer