



## LIBRARY MEMORANDUM

**FROM:** *The Office of the Library Director*      **DATE:** *October 17, 2024*

**SUBJECT:** *Approve minutes of the September 19, 2024 Library Board meeting.*

**PRESENTER:** *Cecilia Barham, Library Director*

**SUMMARY:**

*The minutes listed are approved by majority vote of the Library Board members at Library Board meetings.*

**GENERAL DESCRIPTION:**

*The Library office prepares action minutes for each Library Board meeting. The minutes for the previous meeting are placed on the agenda for review and approval by the Library Board. Upon approval of the minutes, an electronic copy will be uploaded to the City's website.*

**RECOMMENDATION:**

*Approve minutes of the September 19, 2024 Library Board meeting.*