

**MINUTES OF THE CHARTER REVIEW COMMISSION OF THE
CITY OF NORTH RICHLAND HILLS, TEXAS
HELD IN THE CITY HALL 4301 CITY POINT DRIVE
MAY 27, 2025**

REGULAR MEETING

The Charter Review Commission of the City of North Richland Hills, Texas met on the 27th day of May at 4:00 p.m. in the Council Workroom.

Present:	Jack McCarty	Member
	Cecille Delaney	Member
	Ricky Rodriguez	Chair
	Danny Roberts	Member
	Matt Blake	Vice Chair
	Billy Parks	Member
	Russ Mitchell	Member

Absent:	Kelvin Deupree	Member
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Staff Members:	Paulette Hartman	City Manager
	Caroline Waggoner	Assistant City Manager
	Trudy Lewis	Assistant City Manager
	Alicia Richardson	City Secretary/Chief Governance Officer
	Bradley Anderle	City Attorney

A. CALL TO ORDER

Chair Rodriguez called the meeting to order at 4:00 p.m.

B. PUBLIC COMMENTS

There were no requests to speak from the public.

C. ACTION ITEMS

C.1 APPROVE MINUTES OF THE MARCH 24, 2025 CHARTER REVIEW COMMISSION MEETING.

APPROVED

A MOTION WAS MADE BY MR. MITCHELL, SECONDED BY MR. MCCARTY TO APPROVE MINUTES OF THE MARCH 24, 2025 CHARTER REVIEW COMMISSION MEETING.

MOTION TO APPROVE CARRIED 7-0.

Absent: 1 - Deupree

C.2 CONSIDER BALLOT PROPOSITION TO AMEND ARTICLE V: CITY COUNCIL - SECTION 3: DATE OF ELECTION; CANDIDATES TO RUN FOR PLACES; PLACES DESIGNATED. SECTION 3A: TERM LIMITS. SECTION 7: VACANCIES.

APPROVED

City Attorney Bradley Anderle presented the proposed ballot language for Proposition A - Three Years Terms.

Proposition A. *Shall Article V, Sections 3 and 7 of the North Richland Hills Home Rule Charter be amended and Section 3A be added to provide that the Mayor and Council members shall be elected for three-year terms; to provide that the Mayor and Council members must be elected by a majority vote; to provide for the transition to three-year terms by establishing an election schedule; to provide that 730 days served constitutes a three-year term; to provide that a person who vacates their office after serving 360 days has served a term; to provide that in the event there is one vacancy in any office with a three-year term with an unexpired term of 364 days or less may be filled by appointment of the Mayor with approval of council; to provide that vacancies in any office with a three-year term with an unexpired term of greater than 364 days must be filled by special election within 120 days of the vacancy?*

A MOTION WAS MADE BY MR. PARKS, SECONDED BY MR. MITCHELL TO APPROVE BALLOT PROPOSITION TO AMEND ARTICLE V, SECTIONS 3 AND 7 OF THE NORTH RICHLAND HILLS HOME RULE CHARTER AND SECTION 3A BE ADDED TO PROVIDE THAT THE MAYOR AND COUNCIL MEMBERS SHALL BE ELECTED FOR THREE-YEAR TERMS; TO PROVIDE THAT THE MAYOR AND COUNCIL MEMBERS MUST BE ELECTED BY A MAJORITY VOTE; TO PROVIDE FOR THE TRANSITION TO THREE-YEAR TERMS BY ESTABLISHING AN ELECTION SCHEDULE; TO PROVIDE THAT 730 DAYS SERVED CONSTITUTES A THREE-YEAR TERM; TO PROVIDE THAT A PERSON WHO VACATES THEIR OFFICE AFTER SERVING 360 DAYS HAS SERVED A TERM; TO PROVIDE THAT IN THE EVENT THERE IS ONE VACANCY IN ANY OFFICE WITH A THREE-YEAR TERM WITH AN UNEXPIRED TERM OF 364 DAYS OR LESS MAY BE FILLED BY APPOINTMENT OF THE MAYOR WITH APPROVAL OF COUNCIL; TO PROVIDE THAT VACANCIES IN ANY OFFICE WITH A THREE-YEAR TERM WITH AN UNEXPIRED TERM OF GREATER THAN 364 DAYS MUST BE FILLED BY SPECIAL ELECTION WITHIN 120 DAYS OF THE VACANCY.

MOTION TO APPROVE CARRIED 7-0.

Absent: 1 - Deupree

**C.3 CONSIDER BALLOT PROPOSITION TO AMEND ARTICLE V: CITY COUNCIL
- SECTION 3A: TERM LIMITS.**

APPROVED

Mr. Anderle presented the proposed ballot language for Proposition B - Term Limits.

Proposition B. Shall Section 3A be added to Article V of the North Richland Hills Home Rule Charter to provide that a Council member shall be limited to three (3) terms as a Council member, but may serve three (3) additional terms as Mayor; to provide that the Mayor shall be limited to three (3) terms as Mayor, but may serve three additional terms as Council member?

A MOTION WAS MADE BY MR. ROBERTS, SECONDED BY MR. MITCHELL TO APPROVE BALLOT PROPOSITION TO ADD SECTION 3A TO ARTICLE V OF THE NORTH RICHLAND HILLS HOME RULE CHARTER TO PROVIDE THAT A COUNCIL MEMBER SHALL BE LIMITED TO THREE (3) TERMS AS A COUNCIL MEMBER, BUT MAY SERVE THREE (3) ADDITIONAL TERMS AS MAYOR; TO PROVIDE THAT THE MAYOR SHALL BE LIMITED TO THREE (3) TERMS AS MAYOR, BUT MAY SERVE THREE ADDITIONAL TERMS AS COUNCIL MEMBER.

MOTION TO APPROVE CARRIED 7-0.

Absent: 1 - Deupree

C.4 CONSIDER BALLOT PROPOSITION TO AMEND ARTICLE V: CITY COUNCIL - SECTION 3: ADDING AUTOMATIC RESIGNATION ON BECOMING CANDIDATE FOR ANOTHER OFFICE.

APPROVED

Mr. Anderle presented the proposed language for Proposition C - Resign to Run.

Option 1

Proposition C. *Shall Article V, Section 3 of the North Richland Hills Home Rule Charter be amended to provide that a Mayor or Council member with more than one (1) year and 30 days remaining in the term shall automatically resign their office upon becoming a candidate for any office of profit or trust other than the office then held; and to provide for filling the vacancy in the manner consistent with filling of vacancies.*

Option 2

Proposition C. *Shall Article V, Section 3 of the North Richland Hills Home Rule Charter be amended to provide that a Mayor or Council member serving a three (3) year term with more than one (1) year and 30 days remaining in the term shall automatically resign their office upon becoming a candidate for any office of profit or trust other than the office then held; and to provide for filling the vacancy in the manner consistent with filling of vacancies.*

The Commission and staff discussed the options for Proposition C. The consensus was to remove the reference to number of days remaining for a term. An elected official would be required to resign if running for another office.

A MOTION WAS MADE BY VICE CHAIR BLAKE, SECONDED BY MR. ROBERTS TO APPROVE BALLOT PROPOSITION TO AMEND SECTION 3 OF THE NORTH RICHLAND HILLS HOME RULE CHARTER TO PROVIDE THAT A MAYOR OR COUNCIL MEMBER SHALL AUTOMATICALLY RESIGN THEIR OFFICE UPON BECOMING A CANDIDATE FOR ANY OFFICE OF PROFIT OR TRUST OTHER THAN THE OFFICE THEN HELD; AND TO PROVIDE FOR FILLING THE VACANCY IN THE MANNER CONSISTENT WITH FILLING OF VACANCIES.

MOTION TO APPROVE CARRIED 7-0.

Absent: 1 - Deupree

C.5 CONSIDER BALLOT PROPOSITION TO AMEND ARTICLE VI: MUNICIPAL COURT - SECTION 7(1): JUDGE OF THE MUNICIPAL COURT.

APPROVED

Mr. Anderle presented the proposed language for Proposition D - Term for Municipal Court Judges.

Proposition D. Shall Article VI, Section 7(1) of the North Richland Hills Home Rule Charter be amended to strike the requirement that the term of the municipal court judge coincide with the term of the Mayor?

A MOTION WAS MADE BY MS. DELANEY, SECONDED BY VICE CHAIR BLAKE TO APPROVE BALLOT PROPOSITION TO AMEND ARTICLE VI, SECTION 7(1) OF THE NORTH RICHLAND HILLS HOME RULE CHARTER TO STRIKE THE REQUIREMENT THAT THE TERM OF THE MUNICIPAL COURT JUDGE COINCIDE WITH THE TERM OF THE MAYOR.

MOTION TO APPROVE CARRIED 7-0.

Absent: 1 - Deupree

C.6 CONSIDER BALLOT PROPOSITION TO AMEND ARTICLE XIV: PLANNING/BUILDING REGULATIONS- SECTION 1: PLANNING AND ZONING COMMISSION.

APPROVED

Mr. Anderle presented the proposed ballot language for Proposition E - Term for Planning and Zoning Commission.

Proposition E. Shall Article XIV, Section 1 of the North Richland Hills Home Rule Charter be amended to provide that Planning and Zoning Commission members shall serve terms of three years; and to provide that the appointment and duration of members' terms shall coincide with the terms of Council members.

A MOTION WAS MADE BY VICE CHAIR BLAKE, SECONDED BY MR. MCCARTY TO APPROVE BALLOT PROPOSITION TO AMEND ARTICLE XIV, SECTION 1 OF THE NORTH RICHLAND HILLS HOME RULE CHARTER TO PROVIDE THAT PLANNING AND ZONING COMMISSION MEMBERS APPOINTMENT AND DURATION OF TERMS SHALL COINCIDE WITH THE TERMS OF COUNCIL MEMBERS.

MOTION TO APPROVE CARRIED 7-0.

Absent: 1 - Deupree

D. DISCUSS FUTURE MEETING DATES

The next meeting will be held on June 9, 2025 prior to the City Council meeting.

E. ADJOURNMENT

Chair Rodriguez adjourned the meeting at 4:53 p.m.

Ricky Rodriguez, Chair

Alicia Richardson
City Secretary/Chief Governance Officer