



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** December 14, 2020
SUBJECT: Consider the purchase of hardware, software, and associated warranties from Dell Marketing, L.P. through a Department of Information Resources Cooperative agreement, in the collective amount not to exceed \$217,382.80 for fiscal year 2020/2021.
PRESENTER: Bob Weakley, Assistant Director of Information Technology

SUMMARY:

Staff requests City Council to consider approving the purchase of replacement personal computers, peripherals, servers, associated software and warranties from Dell Marketing through Department of Information Resources (DIR) Contract DIR-TSO-3763 in the collective amount not to exceed \$217,382.80 for fiscal year 2020/2021.

GENERAL DESCRIPTION:

At the January 22, 2007 council meeting, the decision was made that Dell would be the supplier of choice for personal computers for the city. Choosing Dell has allowed the city to continue standardizing desktop systems and adhere to the master plan for standardization of computer hardware equipment approved by Council in 1995.

The purchases from Dell will take place over the next year. Instead of bringing the various purchases individually to City Council for approval, staff is requesting City Council consider approving the cumulative annual purchases. Staff anticipates the following purchases during fiscal year 2020/2021 in an amount not to exceed \$217,382.80:

- Replacement computers for existing computers that are 5 years old or older
- Docks, monitors, keyboards, mice and other personal computer peripherals
- Replacement network servers that are 5 years old or older

Dell participates in the Texas Department of Information Resources cooperative purchasing program. By participating in the DIR cooperative purchasing program, the city meets all state competitive bidding requirements. The DIR contract covering these types of purchases is DIR-TSO-3763.

Funding for these purchases is included as part of the FY 2020/2021 Adopted Operating Budget, Adopted Capital Projects Budget, and as part of the budget amendment being presented at the December 14, 2020 City Council meeting.



RECOMMENDATION:

Consider the purchase of hardware, software, and associated warranties from Dell Marketing, L.P. through a Department of Information Resources Cooperative agreement, in the collective amount not to exceed \$217,382.80 for fiscal year 2020/2021.