



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** March 6, 2023
SUBJECT: Conduct a public hearing and approve Ordinance No. 3783,
amending the Fiscal Year 2022-2023 Adopted Operating Budget

PRESENTER: Trudy J. Lewis, Director of Budget and Research

SUMMARY:

The City Council is requested to conduct a public hearing and receive public comments on proposed amendments to the Fiscal Year 2022-2023 Adopted Operating Budget. At the conclusion of the public hearing, Council is requested to consider the approval of Ordinance No. 3783, approving the proposed budget amendment not to exceed \$40,391.

GENERAL DESCRIPTION:

The Fiscal Year 2022-2023 Operating Budget was adopted by the City Council on September 12, 2022 and became effective at the start of the fiscal year on October 1, 2022. City Council is being requested to consider an amendment to establish a new Chapter 54 Code Enforcement Civil Court.

The City Attorney's Office, City Manager's Office, Neighborhood Services Department and Municipal Court have collaborated to propose implementation of a new Chapter 54 Code Enforcement Civil Court. A budget amendment is necessary to provide funds to do the following activities:

- Create a fulltime Court Case Manager on staff to handle the court filings resulting from this new civil court.
- Contract with an associate judge and a substitute judge in the absence of the associate judge.
- Establish a Compliance Assistance Fund that is funded from \$50 from each violation filed under the Code Enforcement Civil Court. This fund will provide financial assistance to indigent residents as applicable under the program guidelines.
- An increase in pay for the additional job duties being assumed by personnel in the City Attorney's Office.

The impact of the amendment on the Fiscal Year 2022-2023 Operating Budget is summarized below.



Department	Adopted 2022-23	Amendment 03.06.23	Amended 2022-23
Municipal Court	\$1,568,159	\$35,580	\$1,603,739
City Attorney's Office	\$ 676,316	\$ 4,811	\$ 681,127

At the conclusion of the public hearing, staff requests that City Council consider Ordinance No. 3783, amending the Fiscal Year 2022-2023 Budget. A notice of public hearing was posted in the Star Telegram on Friday, February 17, 2023 and is included as Attachment B to this item.

RECOMMENDATION:

Approve Ordinance No. 3783.