

**CITY OF NORTH RICHLAND HILLS
2025 CAPITAL PROGRAM ADVISORY COMMITTEE MEETING
MEETING MINUTES
DECEMBER 2, 2025, 6:00 PM
CITH HALL, COMMUNITY ROOM
NORTH RICHLAND HILLS, TX 76180**

The 2025 Capital Program Advisory Committee met on Tuesday, December 2, 2025, at 6:00 pm in the Community Room at the North Richland Hills Public Library. The following members were present: Tito Rodriguez, Chair, Richard Davis, Vice Chair, Mona Bailey, Jane Birkes, Suzy Compton, Darlisa Diltz, Rodney Glenn, Brianne Goetz, Elouise Kennedy, Kyle Pekurney, Ann Perchard, Brad Pipes, Adam Pope, John Schleeter, Steve Tate, Joe Tolbert, Marc Trevino, Gary Vieregger, Justin Welborn, Bill Witsett, Mark Wood

The following member(s) were absent: Patti Hourihan, Mike Kerby, Dave Lambson, Miles Maze, Julia Miller, David Newhouse, Sean Nutt, Jason Roberts

Staff present at the meeting were: Paulette Hartman, City Manager, Caroline Waggoner, Assistant City Manager, Trudy Lewis, Assistant City Manager, Boe Blankenship, Director of Public Works, Jennipher Castellanos, Manager of Strategic Initiatives, Mary Peters, Director of Communications, Kenneth Garvin, Operations Manager, Ariella Alfaro, Capital Projects Manager , Nathan Frohman, City Engineer, Chris Turner, Street & Traffic Superintendent, Stan Tinney, Fire Chief, Dakota Ford, Digital Content Producer, Sierra Clark, Video Production Intern

**I.
CALL TO ORDER**

The meeting was called to order by Chair Tito Rodriguez at 6:00 p.m.

**II.
APPROVE MINUTES FROM NOVEMBER 11, 2025 MEETING**

A motion was made by Committee Member Marc Trevino, seconded by Committee Member Gary Vieregger to approve the minutes of the November 11, 2025, Capital Program Advisory Committee (CPAC) Meeting. The motion passed unanimously.

III. OVERVIEW OF STREET CLASSIFICATIONS, CONDITION RATINGS, AND THE PROPOSED ELIGIBILITY AND SELECTION PROCESS FOR 2026 BOND ROADWAY PROJECTS.

Boe Blankenship, Director of Public Works, opened the meeting with a brief recap of the previous session, highlighting key topics discussed. Mr. Blankenship provided follow-up information on both major and residential streets, noting that the committee had previously received detailed data including street names, section limits, dimensions, and the Overall Condition Index (OCI) for each segment. Mr. Blankenship invited questions from the committee regarding any of those items.

Mr. Blankenship then transitioned to a presentation on the evaluation process used to assess street conditions. Separate slides were introduced which outlined the evaluation factors for both major and residential streets. Mr. Blankenship emphasized the importance of understanding these evaluation factors and weights, as they play a critical role in the mathematical analysis used to prioritize reconstruction projects. Mr. Blankenship also explained that while the initial list of potential street projects was based on OCI ratings, a more comprehensive analysis is conducted using a Decision Matrix. This matrix incorporates various evaluation criteria such as traffic volume, network importance, and public safety response improvements each assigned a specific weight. Streets are scored against each criterion, and the weighted scores are summed to produce a Community Index Rating. This rating helps identify streets with the greatest need for reconstruction, with higher scores indicating poorer conditions and higher priority.

Caroline Waggoner, Assistant City Manager, addressed several questions from the committee regarding how the Community Index Score is determined, particularly in relation to network importance. Ms. Waggoner explained that each evaluation category is assigned a distinct score to ensure meaningful differentiation among streets. At this stage, the current street list represents candidate projects, and the Decision Matrix serves as a tool to generate a ranked list that reflects actual community needs.

A specific question was raised about Bonzer St. and its scoring. Mr. Blankenship clarified that Bonzer St. functions as a collector road within its area, which contributed to its higher score in the matrix.

The committee also inquired whether the type of pavement concrete versus asphalt affects how streets are weighted. Mr. Blankenship noted that no concrete streets currently meet the criteria for reconstruction consideration, so this distinction has not impacted the evaluation process.

Mr. Blankenship discussed the sensitivity of the model and the various methods used to test its accuracy, noting that the ranked list of streets may evolve as new data is incorporated. Looking ahead, Mr. Blankenship shared that the next meeting, scheduled for January 6, 2026, will include updated ranked street data and additional analytical insights. Mr. Blankenship also mentioned ongoing coordination with Public Safety

departments to gather input on how proposed street reconstructions may affect emergency response and operations.

Another question was raised about whether future traffic volumes are considered in the evaluation. Ms. Waggoner confirmed that projected traffic volumes are factored into the Decision Matrix and the resulting ranked data.

In response to a question about staff involvement, Nathan Frohman, City Engineer explained that feedback is being collected from multiple departments including Fire, Police, Parks & Recreation, Engineering, and Public Works Streets to ensure a comprehensive understanding of how reconstruction projects may impact various city functions.

The committee also asked whether the street list must be approved in its entirety or if partial approval is possible. Ms. Waggoner clarified that the final scope would depend on available financial resources and committee recommendations. The goal is to determine how far down the proposed list the city can proceed, given budget constraints.

A question was posed about whether the length of a street influences its ranking. Mr. Blankenship stated that the current version of the decision matrix does not include street length as a factor.

Mr. Blankenship and Ms. Waggoner responded to additional questions from the committee throughout the discussion. As no further questions were raised, Chair Rodriguez noted that street projects will be discussed at the next meeting in January and proceeded to move to the next item on the agenda.

IV. PUBLIC COMMENTS

An opportunity for citizens to address the 2025 Capital Program Advisory Committee on matters which are scheduled on this agenda for consideration by the 2025 Capital Program Advisory Committee but not scheduled as a public hearing. In order to address the 2025 Capital Program Advisory Committee during public comments, a Public Meeting Appearance Card must be completed and presented to the recording secretary prior to the start of the 2025 Capital Program Advisory Committee meeting.

There were no requests to speak from the public.

V. ADJOURNMENT

The meeting adjourned at 6:49 p.m.

APPROVED:

Tito Rodriguez, Chair

Jennipher Castellanos, Secretary