



## CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager   **DATE:** June 13, 2016

**SUBJECT:** Appointment of mayor pro tem

**PRESENTER:** Alicia Richardson, City Secretary

### **SUMMARY:**

The purpose of this item is to appoint a member of the Council to serve as mayor pro tem for the term of one year.

### **GENERAL DESCRIPTION:**

Pursuant to Article VI, Section 2 of the City Charter, the Council shall select a mayor pro tem from among the seven members of Council. The appointment shall be made at the first regular meeting following the general city election. The mayor pro tem shall, in the absence or disability of the mayor, perform all the mayor's duties.

### **RECOMMENDATION:**

Appoint a member of Council to serve as mayor pro tem for one year.