

CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** August 8, 2016
SUBJECT: Consider Resolution No. 2016-024, appointing members to Civil Service Commission, Keep NRH Beautiful Commission, Library Board, Park and Recreation Board, Park and Recreation Facilities Development Corporation, Teen Court Advisory Board and Zoning Board of Adjustment.
PRESENTER: Alicia Richardson, City Secretary

SUMMARY:

Each year, the City Council appoints members of the public to serve on various boards, commissions, and committees (the “Boards”). Appointed members serve a two-year term, unless appointed to fulfill an unexpired term. These annual appointments coincide with City Council terms—Places 1, 3, 5, and 7 are appointed in odd-numbered years and Places 2, 4, 6, and Mayoral appointments in even-numbered years. Each member serves until their successor has been duly appointed and qualified.

GENERAL DESCRIPTION:

In preparation for the annual appointments, staff provides City Council with resource material to assist with the appointment process. In preparation for the July 2016 appointments, Council was provided a copy of the current membership for each Board, attendance report, and current applications on file with the City.

In accordance with City Charter, State Law and City Ordinances, Council members nominate a member of the public to serve in the corresponding place on the Board. The submitted nominations are subject to majority approval of City Council.

On July 25, City Council took action (Resolution No. 2016-022) on most of their annual appointments. A copy of the resolution is attached for your review. Council approved nominees (existing board members) that met the requirement of attending 75% of the board meetings. The Council agreed that members not meeting the requirement would be contacted by the Council member who appointed them to determine the reason for absenteeism. The nominees submitted by City Council will be presented at the meeting.

Staff was directed to place an item on a subsequent meeting to discuss remaining appointments, which are listed below.



KEEP NORTH RICHLAND HILLS BEAUTIFUL COMMISSION

• _____ Alternate June 30, 2016

LIBRARY BOARD

• _____ Place 2 June 30, 2016

• _____ Place 4 June 30, 2016

PARK AND RECREATION BOARD

• _____ Place 2 June 30, 2016

• _____ Place 4 June 30, 2016

• _____ Alternate June 30, 2016

TEEN COURT ADVISORY BOARD

• _____ Place 2 June 30, 2016

• _____ Place 4 June 30, 2016

• _____ Place 6 June 30, 2016

ZONING BOARD OF ADJUSTMENT

• _____ Place 2 - June 30, 2016
Alternate

CIVIL SERVICE COMMISSION

City Charter, Article XVII establishes the membership of the Civil Service Commission. Members are appointed by the Mayor and confirmed by a two-thirds (2/3) vote of the City Council. Positions 2 and 4 shall be appointed from a list or lists of nominees provided to Mayor by employee associations. The terms are as follows: Positions 1 and 2, one year term; Positions 3 and 4; two year term; and Position 5, three year term. The position of ex-officio is a two year term.

• September Daniel Position 2 - Fire Association June 30, 2016

• _____ Position 4 - Police June 30, 2016
Association

• _____ Ex-Officio June 30, 2016



PARK AND RECREATION FACILITIES DEVELOPMENT CORPORATION

The Articles of Incorporation and Bylaws establish the membership for the Board of Directors, which includes the number, term, and classification. Places 1-4 shall be a member of the City Council and Places 5-7 are citizens who are not employees of the City or a member of City Council.

The Articles of Incorporation identify Places 1, 5, and 7 as being appointed in even-numbered years and Places 2, 3, 4 and 6 being appointed in odd-numbered years with a term of two years.

_____,

Place 5

June 30, 2016

RECOMMENDATION:

Approve Resolution No. 2016-024, as discussed.