



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** December 9, 2024

SUBJECT: Authorize the City Manager to execute an amendment to contract #32400057 with Designs That Compute DBA Visionality for the purchase of technology solutions, products, and services utilizing The Interlocal Purchasing System (TIPS) Contract 230105 for a cumulative amount not to exceed \$188,000 through 2028 utilizing ARPA, PEG, and IT Operating funds.

PRESENTER: Eric Von Schimmelmann, Director of Information Technology

SUMMARY:

Staff is requesting to add an additional \$138,001 to contract #32400057 with Designs That Compute DBA Visionality to cover expenses to maintain, add, and upgrade audio and video systems throughout the City Hall. This will bring the cumulative expense with Designs That Compute DBA Visionality to an amount not to exceed \$188,000 through May 31, 2028.

GENERAL DESCRIPTION:

The Information Technology Department is responsible for the ongoing maintenance of audio equipment throughout city buildings. This includes specialized equipment in conference, interview, and broadcasting rooms. Visionality is a vendor who provides such technology services and participates in the TIPS Cooperative Purchasing Agreement Program. The city currently has an agreement with Visionality and seeks to amend the agreement to include additional projects funded through the IT Operating Budget. Based on current use, staff estimates an annual cost of \$25,000 for maintenance. This request would allow for additional maintenance expenses through May 2028 at a total of \$50,001. Funds would only be used for needed maintenance and any unused funds would remain available in the IT budget.

Additionally, the City Council approved two capital projects in the FY25 budget:

- Capital Improvement Project IT2503 to replace city hall conference room equipment in the amount of \$58,000; and
- Expenses in the Public Education and Government (PEG) fund in the amount of \$30,000 for the replacement of the Crestron touchscreen controls in the City Council Chamber, Council Workroom and the Citicable production room

Staff is requesting the increase to contract #32400057 in the amount of \$138,001, for a total not to exceed \$188,000 be approved to cover contract #32400057 expenses.



RECOMMENDATION:

Authorize the City Manager to execute an amendment to contract #32400057 with Designs That Compute DBA Visionality for the purchase of technology solutions, products, and services utilizing The Interlocal Purchasing System (TIPS) Contract 230105 for a cumulative amount not to exceed \$188,000 through 2028 utilizing ARPA, PEG, and IT Operating funds.