

**MINUTES OF THE PARKS AND RECREATION BOARD OF THE
CITY OF NORTH RICHLAND HILLS, TEXAS
HELD IN THE CITY HALL 4301 CITY POINT DRIVE
AUGUST 4, 2025**

REGULAR MEETING

A. CALL TO ORDER

Chair Lewis called the meeting to order August 4, 2025 at 6:00 p.m.

Board Members Present:

Tracye Lewis, Chair - Place 1
Thomas Osen, Board Member - Place 3
Mel Delaney, Board Member - Place 6
Sean Nutt, Board Member - Place 7

Board Members Absent:

Crystal Blake - Place 2
Kieran McMahon, Board Member - Place 4
Charles Mather, Vice-Chair - Place 5
Andrew Rivera, Board Alternate

Staff Members Present:

Adrien Pekurney, Director
Tanner Arwine, Assistant Director
Antonio Evangelista, Assistant Director
Stephanie Hee-Johnston, NRH2O General Manager
Michael Wilson, Park Planning Manager
Cindy Dobbs, Office Coordinator

A.1 PUBLIC COMMENTS

Charles Edwards requested that staff look into additional covering over the entrance to the Senior Center.

B. ACTION ITEMS

B.1 APPROVE THE MINUTES OF THE JUNE 2, 2025 PARKS AND RECREATION BOARD MEETING.

APPROVED

A MOTION WAS MADE BY BOARD MEMBER NUTT, SECONDED BY BOARD MEMBER OSEN TO APPROVE THE MINUTES OF THE JUNE 2, 2025 PARKS AND RECREATION BOARD MEETING.

MOTION TO APPROVE CARRIED 4-0.

B.2 ELECTION OF CHAIR AND VICE-CHAIR

APPROVED

A MOTION WAS MADE BY BOARD MEMBER OSEN TO RETAIN CHAIR LEWIS IN HER CURRENT POSITION. BOARD MEMBER NUTT SECONDED THIS MOTION.

MOTION TO APPROVE CARRIED 4-0.

CHAIR LEWIS NOMINATED BOARD MEMBER OSEN TO THE VICE-CHAIR POSITION. THIS MOTION WAS SECONDED BY BOARD MEMBER NUTT.

MOTION TO APPROVE CARRIED 4-0.

C. PRESENTATION / DISCUSSION ITEMS

C.1 OMA/PIA FOR BOARDS

Ms. Pekurney provided a presentation reiterating state law and reviewing NRH procedures and policies regarding Open Meetings Act (OMA) / Public Information Act (PIA).

C.2 DEPARTMENT OVERVIEW

Ms. Pekurney provided an operational overview of the Parks and Recreation Department.

C.3 PARK AMENITY REQUEST PROCESS

Mr. Arwine provided a summary of the Park Amenity Request Policy, including the process that is monitored and conducted during each calendar year.

C.4 PARK AND RECREATION FACILITIES DEVELOPMENT CORPORATION PROPOSED FY2026 CAPITAL BUDGET

Ms. Pekurney presented a summary of the Proposed FY2026 Park and Recreation

Facilities Development Corporation (PRFDC) Capital Budget.

C.5 PARK AND RECREATION FACILITIES DEVELOPMENT CORPORATION PROPOSED FY2026 OPERATING BUDGET

Ms. Pekurney presented a summary of the Proposed FY2026 Park and Recreation Facilities Development Corporation (PRFDC) Operating Budget.

D. DEPARTMENT UPDATES

D.1 NRH2O FAMILY WATER PARK UPDATE

Ms. Stephanie Hee-Johnston, NRH2O General Manager, provided an update on activities at NRH2O Family Water Park.

-The water park is in the last full week of operation for the 2025 season.

-The World's Largest Swimming Lesson was recently held on June 26 with over 50 participants. This event is held all over the world with nine countries participating this year. NRH2O is one of two locations that have been participating in this event since its inception in 2010.

-One of the NRH2O's very own, Kree Jones received the prestigious Golden Guard Award during a recent unscheduled audit from Ellis & Associates. This is the organization that the water park goes through to train their lifeguard trainers. Ms. Jones received an "Exceeds" grade overall meaning that she went above and beyond what is expected and the staff is very proud of her!

-Weather has postponed some recent special events. The Dive-In Movie is being rescheduled for 2025. However, the Drone Show took place on August 2 and was enjoyed by guests.

-End of Season Party is coming up in September for staff members which includes awards, food, prizes and a lot of appreciation.

-Doggie Beach Bash will be held on Sunday, September 28 from 11:00 a.m. to 4:00 p.m. This is a fundraiser that benefits the NRH Animal Adoption and Rescue Center.

D.2 PARKS CAPITAL PROJECTS UPDATE

Mr. Michael Wilson, Park Planning Manager, presented an update on capital projects.

-Kay Granger Park and Legacy Park Playground Replacements: There was a delay in

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the manufacturing process. Staff anticipated having both projects complete by summer. Equipment is being held for Legacy Park so construction does not interfere with school operations. That playground will be completed over the winter break in December. Kay Granger Park is separate and that site is expected to be completed by September.

-City Point Trail Development in Oncor Easement: Bids were received through Public Purchase in July. Fifteen responses were received and a contract with the lowest bidder will be submitted to City Council for approval on August 25.

-Pond Bathymetry Study: A Request for Qualifications will be issued to select a consultant to perform the pond studies.

D.3 PARKS MAINTENANCE AND OPERATIONS UPDATE

Mr. Tanner Arwine, Assistant Director, provided an update on parks maintenance and operations activities.

-Green Valley Pond Improvements: A new fountain has been installed along with new signage and additional trees. Dock deck replacement is an upcoming project.

-Playground mulch was recently installed at Adventure World Playground. Staff performs visual playground inspections weekly as well as thorough monthly inspections.

-Athletic field crews are prepping fields and facilities for the upcoming fall season. Facility maintenance and upgrades are also taking place. A new ice machine has been ordered for Richfield Park and the Walkers Creek restroom building interior is receiving a fresh coat of paint.

-The Green Valley drainage improvement project is nearing completion with the contractor having already wrapped up their portion. Maintenance staff is currently installing additional drains and swales and plan to be done before the fall soccer season begins.

-Shade structure repairs were recently performed at Tipps Canine Hollow. Adventure World Playground will be receiving new shade canopies for the structures that have purple shade fabric.

D.4 NRH CENTRE, GRAND HALL, ATHLETICS, SENIOR CENTER, RICHLAND TENNIS CENTER, PROGRAMS AND SERVICES UPDATE

Mr. Antonio Evangelista, Assistant Director, presented an update on activities at the NRH Centre, Grand Hall, Athletics, Senior Center, Cultural Arts and Richland Tennis Center.

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-NRH Centre is wrapping up their anniversary specials and more are planned for the holidays. Software upgrade is nearly complete throughout the recreation division. This has been a smooth process and staff has received good feedback from members and guests on the ease of use.

-Camp NRH wrapped up on August 1 and was another huge success this year. Youth programs had a great summer as well with a variety of camps to choose from.

-Athletics and Leagues have experienced great success including their Pickles n' Paddles and Gutterball League. An exciting event recently was that TCU Men's Basketball hosted their Special Olympics Clinic in June with approximately 40 participants.

-Richland Tennis Center is wrapping up their summer camps. Weather interfered a bit this year with less participants than last year, but still a great turnout.

-Grand Hall has had the opportunity recently to host internal events, such as the monthly Senior Center Luncheon. The Senior Center hosted their first Nifty 90's get-together for members 90 years and better.

-NRH Pop-Up Gallery is on exhibit at the Grand Hall and runs through August 28. Fall at the Hall is coming in October with weekly events throughout the month.

-Fossil Creek Park celebrated the recent renovation with a ribbon cutting on July 19.

E. INFORMATIONAL ITEMS

**E.1 COMMUNITY SERVICE MONTHLY REPORTS (MAY & JUNE)
PARKS AND RECREATION BOARD UPDATE (JULY)**

There are no other informational items.

F. ADJOURNMENT

Chair Lewis adjourned the meeting at 8:18 p.m.



Tracye Lewis, Chair

ATTEST:



Cindy Dobbs, Office Coordinator

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