



CITY COUNCIL MEMORANDUM

From: The Office of the City Manager **Date:** December 13, 2021
Subject: Authorize the purchase of a backhoe for Public Works and an excavator for Parks & Recreation from Associated Supply Company, Inc., in the total amount of \$195,000 through BuyBoard contract #597-19.
Presenter: Jimmy Perdue, Director of Public Safety

Summary:

The FY2021-22 Capital Budget includes the replacement of a 2006 year-model Holland backhoe used by the Public Works Department. The FY2021-22 Operating Budget also includes replacing a 2010 John Deere Gator and a 2012 John Deere mower for the Parks & Recreation Department. The gator and the mower are no longer needed and the Parks Department is requesting to purchase an excavator with these available funds. It is being recommended to purchase one (1) backhoe and one (1) excavator through Associated Supply Company, Inc. ("ASCO") BuyBoard Contract #597-19.

General Description:

Previous independent studies have recommended a minimum 10-year replacement for capital equipment. At the 10-year interval, the equipment is evaluated for replacement based on frequency of use, the number of like equipment in the fleet, equipment condition, and the availability of parts and service. The FY2021-22 Major Capital Equipment Capital Project #FS2202 in the amount of \$135,000.00 is for the purchase of a new backhoe to replace unit 5526, a 2006 year-model New Holland backhoe utilized by the Public Works Department.

The FY2021-22 Operating Budget includes funding in the amount of \$35,000.00 to replace a 2010 Gator (Parks Unit 7749) and a 2012 mower (Parks Unit 7758). The Parks Department has indicated that its current operational procedures no longer require the replacement of the gator or the mower at this time and there are no future replacement plans for the gator and mower. The Parks Department does have a need to obtain an excavator and the purchase of the new excavator will occur utilizing approved funds originally slated to replace both units (gator and mower).

ASCO has submitted under BuyBoard Contract #597-19 a quote in the amount of \$128,495.00 for a new Public Works backhoe and a quote in the amount of \$38,750.00 for a new Parks excavator. The combined amount for the equipment is \$167,245.00. The remaining balance will be used to purchase additional parts and services for the equipment. The City of North Richland Hills is a member of several inter-local groups and



utilizes existing contracts with vendors through the Local Government Purchasing Cooperatives. The Local Government Code states that purchases made through a cooperative purchasing agreement satisfy any state law that would require the city to solicit competitive bids. ASCO has proven to be a strongly competitive vendor in the industry.

Recommendation:

Authorize purchase of a new backhoe for Public Works and a new excavator for Parks & Recreation from Associated Supply Company, Inc., in the total amount of \$195,000 through BuyBoard Contract #597-19.