



SUBSTANDARD BUILDING BOARD MEMORANDUM

FROM: The Neighborhood Services Department **DATE:** July 16, 2024

SUBJECT: Approval of minutes of the February 20, 2024 Substandard Building Board Meeting.

PRESENTER: Stefanie Martinez, Director of Neighborhood Services

SUMMARY:

The minutes are approved by majority vote of the Board at the Substandard Building Board meetings.

GENERAL DESCRIPTION:

The Neighborhood Services Department prepares action minutes for each Substandard Building Board Meeting. The minutes from each meeting are placed on a later agenda for review and approval by the Board. Upon approval of the minutes, an electronic copy is uploaded to the City's website.

RECOMMENDATION:

Approve Minutes of the February 20, 2024, Substandard Building Board Meeting.