



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** February 24, 2025

SUBJECT: Authorize the purchase of annual hardware and software maintenance and additional technology purchases through the Department of Information Resources Cooperative Agreement with Red River Technology, LLC, for a cumulative amount not to exceed \$2,500,000 through January 7, 2030.

PRESENTER: Eric Von Schimmelmann, Directory of Information Technology

SUMMARY:

Staff requests City Council to consider approving the purchase of annual maintenance for the City's various hardware and software platforms and other technology products including data storage, data communications, and networking provided by Red River Technology, LLC, using Department of Information Resources (DIR) Contracts DIR-CPO-5347 in an amount not to exceed \$2,500,000 through January 7, 2030.

GENERAL DESCRIPTION:

Red River Technology, LLC is an authorized reseller for CISCO Systems, Inc. and supplies technology hardware, software, and related maintenance that is utilized by the City on an annual basis. The City will be purchasing hardware, software, and services from Red River using contract DIR-CPO-5347 with CISCO Systems, Inc. This contract expires January 7, 2026, and extends through January 7, 2030, through automatic renewals.

Instead of bringing the various purchases individually to City Council for approval, staff is requesting City Council consider approving the cumulative purchases through the end of the contract. Staff anticipates the annual maintenance and annual purchases for hardware, software, data storage, data communications, and other services should not exceed \$288,925. This amount was approved by council for the Fiscal Year 2024/2025 operating budget. Staff also estimates an additional \$132,775 annual spend in network and cyber security projects.

Furthermore, \$391,500 for Capital Improvement Projects IT2405 and IT2513 was approved by City Council in the 2023-2024 and 2024-2025 Capital Projects Budgets.

Below is a summarization of approved and expected expenses with Red River LLC through January 3030.

Expense Type	Description	One Time	Through Jan 3030	Request Total
Recurring Operating Budget Expenses	Cisco maintenance, hardware, & software (\$288,925 annually)	---	\$1,444,625	\$1,444,625
Anticipated Expenses	Network and cybersecurity projects (\$132,775 annually)	---	\$663,875	\$663,875
IT2405 Network Refresh	Refresh City Hall network	\$323,000	---	\$323,000
IT2513 Network Refresh	Refresh remote facilities network	\$68,500	---	\$68,500
	TOTALS	\$391,500	\$2,108,500	\$2,500,000

As a Cisco certified value reseller, Red River participates in the State of Texas Department of Information Resources cooperative purchasing program. By purchasing goods and services through the cooperative purchasing program, the city satisfies any state law requirement for competitive bidding.

RECOMMENDATION:

Authorize the purchase of annual hardware and software maintenance and additional technology purchases through the Department of Information Resources Cooperative Agreement with Red River Technology, LLC, for a cumulative amount not to exceed \$2,500,000 through January 7, 2030.