

**MINUTES OF THE WORK SESSION AND REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF NORTH RICHLAND HILLS, TEXAS
HELD IN THE CITY HALL 4301 CITY POINT DRIVE
NOVEMBER 11, 2024**

WORK SESSION

The City Council of the City of North Richland Hills, Texas met in work session on the 11th day of November at 5:30 p.m. in the Council Workroom prior to the 7:00 p.m. regular City Council meeting.

Present:	Jack McCarty	Mayor
	Tito Rodriguez	Place 1
	Ricky Rodriguez	Associate Mayor Pro Tem, Place 2
	Suzy Compton	Place 3
	Matt Blake	Place 4
	Blake Vaughn	Deputy Mayor Pro Tem, Place 5
	Russ Mitchell	Place 6
	Kelvin Deupree	Mayor Pro Tem, Place 7
Staff Members:	Paulette Hartman	City Manager
	Trudy Lewis	Assistant City Manager
	Caroline Waggoner	Assistant City Manager
	Alicia Richardson	City Secretary/Chief Governance Officer
	Cara Leahy White	City Attorney

CALL TO ORDER

Mayor McCarty called the meeting to order at 5:30 p.m.

1. DISCUSS ITEMS FROM REGULAR CITY COUNCIL MEETING

City Council had no questions for staff.

2. DISCUSS CHARTER REVIEW PROCESS AND PLAN FOR NOVEMBER 4, 2025 ELECTION.

City Manager Paulette Hartman reviewed and discussed the process to have a Charter election. She was directed to move forward with the City Council serving as the Charter Review Commission. As a Commission, they will discuss term limits for elected officials. The City Council directed her to include opportunities for the public to provide input and the meetings held at City Hall to be broadcasted. Ms. Hartman informed City Council that staff would place an item on the agenda at the first of the year to appoint the Charter Review Commission.

3. DISCUSS THE CITY OF NORTH RICHLAND HILLS' LEGISLATIVE PROGRAM

Assistant City Manager Trudy Lewis provided an overview of the city's past legislative program. The city utilized the services of Vicki Truitt Consulting to monitor bills during the session. In preparation for the upcoming legislative session, staff requested a quote from Vicki Truitt Consulting and Focused Advocacy. Ms. Lewis reviewed the quotes and services provided by both vendors. Staff seeks City Council's direction for the level of engagement they want to be involved at the legislature.

Ms. Hartman commented that based on City Council's desire they can have direct involvement with Focused Advocacy. The vendor will work with the city to propose a strategy, inform the city of bills that need officials to testify before committees and how to provide an effective testimony. She shared that Vicki Truitt does not provide the same level of service as Focused Advocacy.

City Council discussed the level of services provided by both, what would be best for the city, interest in being more involved during the legislative session, service and advocacy of the Texas Municipal League, new representatives at the state level, funding for lobbying efforts, and state versus local control.

At the direction of City Council, Ms. Lewis advised that staff will have an item on the December 9, 2024 meeting to discuss the city's legislative program and the level of engagement with Focused Advocacy.

4. DISCUSS THE MOSQUITO SURVEILLANCE AND RESPONSE PROGRAM

Director of Neighborhood Services Stefanie Martinez provided an update on the city's 2024 mosquito program, costs associated with the program, pros/cons of the program, reviewed participating cities in Tarrant County's program, and other cities that utilize ground spraying. Staff recommends the city continue the surveillance program, assist in monitoring and educating the public and discontinue ground spraying.

The City Council consensus was to discontinue the ground spraying.

Mayor McCarty moved back to item 1, discuss items on the regular City Council meeting.

Ms. Hartman informed City Council that staff recommends item B.7, Oncor Commercial License Agreement with NRH2O Family Water Park, be removed from the consent agenda. The address listed in the caption is incorrect. Staff will speak to the correct address during the regular meeting.

5. DISCUSS NORTH COLLEGE CIRCLE VEHICULAR TRAFFIC

Director of Public Works Boe Blankenship provided an overview of the four-question survey for properties located on Terry Drive, Deaver Drive, and Bogart Drive regarding traffic options for North College Circle. The survey gauged interest in road humps, other traffic calming devices, roadway feature (reduces pavement width and prohibit on-street parking in some areas), and willingness to contribute to the cost for traffic calming improvements. The city mailed 80 surveys and received 17 responses. The results indicate that 64.7% support road humps, 47% do not support other traffic calming devices, 41.1% support a roadway feature, and 70.5% are not willing to contribute to the cost of traffic calming improvements along North College Circle.

Mr. Blankenship reviewed traffic options for consideration by City Council.

- * school zone expansion along Holiday Lane
- * installation of road humps
- * localized speed limit reduction (30 mph to 25 mph)
- * establishing a formal no parking zone along North College Circle curb line
- * formalized pedestrian crossing
- * future sidewalk and pedestrian facilities project (estimated cost \$340,000)
- * installation of two (2) unwarranted stop signs

City Council and staff discussed the traffic options, apartment traffic, on-street parking near the apartment, people running stop signs, and North College Circle being used as a cut through street. City Council directed staff to move forward with the school zone expansion along Holiday Lane, installation of road humps, and formalize a pedestrian crossing on North College Circle to include restricting parking along North College Circle.

FUTURE AGENDA ITEM(S)

Council member Mitchell proposed an item be placed on a future work session to discuss the rules, responsibilities and regulations of the Naming Board. Ms. Hartman informed City Council this item is on the list and would be presented at a future meeting.

Deputy Mayor Pro Tem Vaughn proposed an item be placed on a future work session to discuss the opportunity for residents to contribute money to a community fund for the purpose of giving back to families in the city. There being no objection, City Manager Paulette Hartman informed City Council she will place an item on a future work session.

EXECUTIVE SESSION

1. **SECTION 551.071: CONSULTATION WITH CITY ATTORNEY REGARDING LEGAL ADVICE - PURCHASE AND SALE AGREEMENT FOR 6701 DAVIS BOULEVARD.**
2. **SECTION 551.072: DELIBERATE THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY AT (1) 7917 MAIN STREET, (2) 7921 MAIN STREET, AND (3) 6701 DAVIS BOULEVARD.**

Mayor McCarty announced at 6:58 p.m. that the City Council would adjourn into Executive Session as authorized by Chapter 551, Texas Government Code, specifically Section 551.071: Consultation with City Attorney regarding legal advice - Purchase and Sale Agreement for 6701 Davis Boulevard and Section 551.072: Deliberate the purchase, exchange, lease, or value of real property at (1) 7917 Main Street, (2) 7921 Main Street, and (3) 6701 Davis Boulevard. Executive Session began at 7:04 p.m. and concluded at 7:35 p.m.

Mayor McCarty announced at 7:35 p.m. that City Council would convene to the regular City Council meeting.

REGULAR MEETING

A. CALL TO ORDER

Mayor McCarty called the meeting to order November 11, 2024 at 7:42 p.m.

Present:	Jack McCarty	Mayor
	Tito Rodriguez	Place 1
	Ricky Rodriguez	Associate Mayor Pro Tem, Place 2
	Suzy Compton	Place 3
	Matt Blake	Place 4
	Blake Vaughn	Deputy Mayor Pro Tem, Place 5
	Russ Mitchell	Place 6
	Kelvin Deupree	Mayor Pro Tem, Place 7
Staff Members:	Paulette Hartman	City Manager
	Alicia Richardson	City Secretary/Chief Governance Officer
	Cara Leahy White	City Attorney

A.1 INVOCATION

Council member Compton gave the invocation.

A.2 PLEDGE

Council member Compton led the Pledge of Allegiance to the United States and Texas flags.

A.3 SPECIAL PRESENTATION(S) AND RECOGNITION(S)

There were no items for this category.

A.4 CITIZENS PRESENTATION

There were no requests to speak from the public.

A.5 PUBLIC COMMENTS

The following people commented on work session item No. 5, Discuss North College Circle Vehicular Traffic - Ms. Anna Peters, 7700 Terry Drive and Mr. Bill Finstad, 7301 Terry Drive.

A.6 REMOVAL OF ITEM(S) FROM CONSENT AGENDA

APPROVED

A MOTION WAS MADE BY MAYOR PRO TEM DEUPREE, SECONDED BY COUNCIL MEMBER BLAKE TO REMOVE ITEM B.7 FROM THE CONSENT AGENDA AND CONSIDER SEPARATELY.

MOTION TO APPROVE CARRIED 7-0.

B. CONSIDER APPROVAL OF CONSENT AGENDA ITEMS

APPROVED

A MOTION WAS MADE BY COUNCIL MEMBER BLAKE, SECONDED BY ASSOCIATE MAYOR PRO TEM RODRIGUEZ TO APPROVE THE REMAINING ITEMS ON THE CONSENT AGENDA.

MOTION TO APPROVE CARRIED 7-0.

B.1 APPROVE THE MINUTES OF THE OCTOBER 28, 2024 CITY COUNCIL MEETING.

B.2 CONSIDER RESOLUTION NO. 2024-048, APPOINTING AUTHORIZED INVESTMENT OFFICERS OF THE CITY OF NORTH RICHLAND HILLS.

- B.3 AUTHORIZE THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH INTERNATIONAL CODE COUNCIL TO PROVIDE TRAINING ON THE 2018 INTERNATIONAL SWIMMING POOL AND SPA SAFETY CODE TO 400 CODE OFFICIALS FOR \$72,000 AS PART OF THE 2023 POOL SAFELY GRANT AWARDED TO THE CITY OF NORTH RICHLAND HILLS.**
- B.4 AUTHORIZE THE PURCHASE OF SEVEN LIFEPAK 35 CARDIAC MONITOR DEFIBRILLATORS FROM STRYKER SALES, LLC THROUGH A SOURCEWELL COOPERATIVE PURCHASING AGREEMENT CONTRACT NUMBER 041823 IN THE AMOUNT OF \$478,908.95 UTILIZING ARPA FUNDS.**
- B.5 APPROVE THE DEDICATION OF A 530-SQUARE-FOOT PERMANENT DRAINAGE EASEMENT ON A 2.00-ACRE TRACT OF LAND LOCATED AT 9001 BOULEVARD 26, BEING A PORTION OF NRH2O FAMILY WATER PARK.**
- B.6 APPROVE THE PURCHASE OF AUDIO-VISUAL HARDWARE, SOFTWARE, AND PROFESSIONAL SERVICES FROM BIS DIGITAL, INC., IN THE AMOUNT NOT TO EXCEED \$79,800 UTILIZING THE INTERLOCAL PURCHASING SYSTEM (TIPS) COOPERATIVE CONTRACT NO.230901.**
- B.7 APPROVE THE ONCOR COMMERCIAL LICENSE AGREEMENT WITH NRH2O FAMILY WATER PARK FOR USE OF THE EASEMENT FOR PARKING AND PARKING LOT DRIVE EXPANSION WITHIN THE ONCOR ELECTRICAL EASEMENT INCLUDING THE ADDITIONAL 0.2-ACRE TRACT OF LAND LOCATED AT 9001 BOULEVARD 26.**

APPROVED

A MOTION WAS MADE BY MAYOR PRO TEM DEUPREE, SECONDED BY COUNCIL MEMBER RODRIGUEZ TO APPROVE THE ONCOR COMMERCIAL LICENSE AGREEMENT WITH THE CORRECTED ADDRESS OF 8701 BOULEVARD 26.

MOTION TO APPROVE CARRIED 7-0.

C. PUBLIC HEARINGS

- C.1 ZC24-0110, ORDINANCE NO. 3871, PUBLIC HEARING AND CONSIDERATION OF A REQUEST FROM COMMUNITY ENRICHMENT CENTER FOR A REVISION TO PLANNED DEVELOPMENT 7 AT 6250 NE LOOP 820, BEING 4.06 ACRES DESCRIBED AS LOTS 1, 2, AND 3R1, BLOCK 7, MEADOW LAKES ADDITION.**

APPROVED

City Manager Paulette Hartman announced that Council member Rodriguez has a conflict of interest and would abstain from discussion and voting on the item.

Council member Rodriguez filed an affidavit of disqualification with the City Secretary stating that he serves on the Community Enrichment Center Board of Directors.

Council member Rodriguez left the room at 7:57 p.m.

Mayor McCarty opened the public hearing and called on Managing Director of Development Services Clayton Comstock to introduce the item.

Mr. Comstock informed City Council the applicant is requesting a revision for 4.06 acres located at 6250 North East Loop 820. The area is designated on the Comprehensive Land Use Plan as community services and the current zoning is PD, planned development. Mr. Comstock provided site photos of the property.

Applicant Nicholas Powell with the Community Enrichment Center presented request and was available to answer questions.

Mr. Comstock presented staff's report. The Planning and Zoning Commission, at their November 7, 2024 meeting, recommended approval with a vote of 6-0.

Mayor McCarty asked the City Secretary to call on those who completed a public meeting appearance form to speak during the public hearing. There being no forms submitted, Mayor McCarty asked if there was anyone in the audience wishing to speak for or against the item to come forward. There being no one wishing to speak, Mayor McCarty closed the public hearing.

A MOTION WAS MADE BY DEPUTY MAYOR PRO TEM VAUGHN, SECONDED BY COUNCIL MEMBER MITCHELL TO APPROVE ORDINANCE NO. 3871.

MOTION TO APPROVE CARRIED 6-0-1, WITH COUNCIL MEMBER RODRIGUEZ ABSTAINING.

C.2 ZC24-0111, ORDINANCE NO. 3872, PUBLIC HEARING AND CONSIDERATION OF A REQUEST FROM MATTHEW ROACH FOR A SPECIAL USE PERMIT FOR A PERMANENT ACCESSORY BUILDING ON A NEW LOT TO BE ADDRESSED 8611 TIMBER DRIVE, BEING 2.04 ACRES DESCRIBED AS LOT 3R2, HOLDER SMITHFIELD ESTATES.

APPROVED

Council member Rodriguez returned to the meeting at 8:06 p.m.

Mayor McCarty opened the public hearing and called on Managing Director of Development Services Clayton Comstock to introduce the item.

Mr. Comstock informed City Council the applicant is requesting a special use permit for 2.04 acres located at 8611 Timber Drive. The area is designated on the Comprehensive Land Use Plan as low density residential, and the current zoning is R-1, single-family residential. Mr. Comstock provided site photos of the property.

Applicants Matthew and Brittney Roach, 8609 Timber Drive, presented request and was available to answer questions.

Mr. Comstock presented staff's report. He reviewed applicant's requested waivers to city standards - floor area, overall height, and wall height. If City Council approves the applicant's request, the motion needs to include the 3:12 roof pitch. The Planning and Zoning Commission, at their November 7, 2024 meeting, recommended approval with a vote of 6-0.

Mayor McCarty asked the City Secretary to call on those who completed a public meeting appearance form to speak during the public hearing. There being no forms submitted, Mayor McCarty asked if there was anyone in the audience wishing to speak for or against the item to come forward. There being no one wishing to speak, Mayor McCarty closed the public hearing.

A MOTION WAS MADE BY COUNCIL MEMBER MITCHELL, SECONDED BY COUNCIL MEMBER COMPTON TO APPROVE ORDINANCE NO. 3872, TO INCLUDE THE 3:12 ROOF PITCH.

MOTION TO APPROVE CARRIED 7-0.

C.3 ZC24-0112, ORDINANCE NO. 3873, PUBLIC HEARING AND CONSIDERATION OF A REQUEST FROM JUSTIN MUNOZ FOR A ZONING CHANGE FROM AG (AGRICULTURAL) TO R-1 (SINGLE-FAMILY RESIDENTIAL) AT 6832 WALTER STREET, BEING 2.10 ACRES DESCRIBED AS TRACT 2G, TANDY K MARTIN SURVEY, ABSTRACT 1055.

APPROVED

Mayor McCarty opened the public hearing and called on Managing Director of Development Services Clayton Comstock to introduce the item.

Mr. Comstock informed City Council the applicant is requesting a zoning change for 2.10

acres located at 6832 Walter Street. The area is designated on the Comprehensive Land Use Plan as low density residential, and the current zoning is AG, agricultural. Mr. Comstock provided site photos of the property.

Applicant representative Justin Munoz, 8713 Irongate, presented request and was available to answer questions. He is requesting a zoning change to build a residential structure. If the zoning is approved, he will submit an application to replat the parcel into two lots.

Mr. Comstock presented staff's report. The Planning and Zoning Commission, at their November 7, 2024 meeting, recommended approval with a vote of 6-0.

Mayor McCarty asked the City Secretary to call on those who completed a public meeting appearance form to speak during the public hearing. There being no forms submitted, Mayor McCarty asked if there was anyone in the audience wishing to speak for or against the item to come forward. There being no one wishing to speak, Mayor McCarty closed the public hearing.

A MOTION WAS MADE BY COUNCIL MEMBER RODRIGUEZ, SECONDED BY COUNCIL MEMBER MITCHELL TO APPROVE ZC24-0112, ORDINANCE NO. 3873.

MOTION TO APPROVE CARRIED 7-0.

C.4 ZC24-0113, ORDINANCE NO. 3874, PUBLIC HEARING AND CONSIDERATION OF A REQUEST FROM SCOTT HOBERER FOR A ZONING CHANGE FROM AG (AGRICULTURAL) TO R-2 (SINGLE-FAMILY RESIDENTIAL) AT 8900 AMUNDSON DRIVE, BEING 0.73 ACRES DESCRIBED AS TRACT 2N, TANDY K MARTIN SURVEY, ABSTRACT 1055.

CONTINUED

Mayor McCarty opened the public hearing and called on Managing Director of Development Services Clayton Comstock to introduce the item.

Mr. Comstock informed City Council the applicant is requesting a zoning change for 0.73 acres located at 8900 Amundson Drive. The area is designated on the Comprehensive Land Use Plan as low density residential, and the current zoning is AG, agricultural. Mr. Comstock provided site photos of the property.

Applicant representative Scott Hoberer, 8900 Amundson Drive, requested City Council continue the item to their December 9 meeting.

A MOTION WAS MADE BY ASSOCIATE MAYOR PRO TEM RODRIGUEZ, SECONDED BY COUNCIL MEMBER BLAKE TO CONTINUE THE PUBLIC HEARING TO THE DECEMBER 9 MEETING.

MOTION TO CONTINUE CARRIED 7-0.

D. PLANNING AND DEVELOPMENT

There were no items for this category.

E. PUBLIC WORKS

There were no items for this category.

F. GENERAL ITEMS

- F.1 AUTHORIZE THE CITY MANAGER TO EXECUTE AN AMENDMENT TO CONTRACT #32500010 WITH DATAVOX, INC. FOR THE PURCHASE OF TECHNOLOGY SOLUTIONS, PRODUCTS, AND SERVICES UTILIZING THE INTERLOCAL PURCHASING SYSTEM (TIPS) CONTRACT 230105 FOR A CUMULATIVE AMOUNT NOT TO EXCEED \$709,850.**

APPROVED

City Council received a presentation from Director of Information Technology Eric Von Schimmelman.

A MOTION WAS MADE BY DEPUTY MAYOR PRO TEM VAUGHN, SECONDED BY ASSOCIATE MAYOR PRO TEM RODRIGUEZ TO AUTHORIZE THE CITY MANAGER TO EXECUTE AN AMENDMENT TO CONTRACT #32500010 WITH DATAVOX, INC. FOR THE PURCHASE OF TECHNOLOGY SOLUTIONS, PRODUCTS, AND SERVICES UTILIZING THE INTERLOCAL PURCHASING SYSTEM (TIPS) CONTRACT 230105 FOR A CUMULATIVE AMOUNT NOT TO EXCEED \$709,850.

MOTION TO APPROVE CARRIED 7-0.

- F.2 CONSIDER RESOLUTION NO. 2024-049, ADOPTING THE CITY'S INVESTMENT POLICY, ADOPTING THE CITY'S INVESTMENT STRATEGY AND PROVIDING AN EFFECTIVE DATE.**

APPROVED

City Council received a presentation from Director of Finance Jay Patel.

A MOTION WAS MADE BY COUNCIL MEMBER COMPTON, SECONDED BY COUNCIL MEMBER RODRIGUEZ TO APPROVE RESOLUTION NO. 2024-049, ADOPTING THE CITY'S INVESTMENT POLICY, ADOPTING THE CITY'S INVESTMENT STRATEGY AND PROVIDING AN EFFECTIVE DATE.

MOTION TO APPROVE CARRIED 7-0.

G. EXECUTIVE SESSION ITEMS - CITY COUNCIL MAY TAKE ACTION ON ANY ITEM DISCUSSED IN EXECUTIVE SESSION LISTED ON WORK SESSION AGENDA

APPROVED

Mayor McCarty advised that City Council met in Executive Session, pursuant to Section 551.071: Consultation with City Attorney regarding legal advice - Purchase and Sale Agreement for 6701 Davis Boulevard and Section 551.072: Deliberate the purchase, exchange, lease, or value of real property at (1) 7917 Main Street, (2) 7921 Main Street, and (3) 6701 Davis Boulevard.

Mayor McCarty announced there was action necessary as the result of discussion in Executive Session pursuant to Section 551.072: Deliberate the purchase, exchange, lease, or value of real property at (1) 7917 Main Street.

A MOTION WAS MADE BY MAYOR PRO TEM DEUPREE, SECONDED BY ASSOCIATE MAYOR PRO TEM RODRIGUEZ TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND EXECUTE A PURCHASE AND SALE AGREEMENT AND EXECUTE AND NECESSARY AND RELATED DOCUMENTS WITH AL RICH JR, ATTORNEY-IN-FACT FOR DONNA RICH, AND ANY OTHER OWNER, FOR 7917 MAIN STREET, ALSO KNOWN AS, LOT 2A, BLOCK A, REDDINGS REVISION IN THE AMOUNT OF \$325,000 INCLUDING ALL CLOSING COSTS, FEES, AND TAXES.

MOTION TO APPROVE CARRIED 7-0.

H. INFORMATION AND REPORTS

H.1 ANNOUNCEMENTS

Council member Blake made the following announcements.

TxDOT invites the community to learn about their plans to construct raised medians on Davis Boulevard between Emerald Hills Way and Southlake Boulevard. A public meeting

will take place on Tuesday, November 12 from 5:00 p.m. to 7:00 p.m. in the Grand Hall at the NRH Centre. A virtual meeting will also be available online from November 12 through December 2. Visit the city's website for more information.

A drive-through holiday show featuring more than a million twinkling lights is coming to NRH2O Family Water Park. Christmas in Color will be open nightly starting November 15. Tickets must be purchased in advance online. Visit the city's website for more information about Christmas in Color and other upcoming holiday events.

City Hall and other non-emergency city offices will be closed November 28 and 29 for the Thanksgiving holiday. Garbage and recycling will not be collected on Thanksgiving Day. Thursday's collections will be made on Friday, with Friday's collections shifting to Saturday.

Kudos Korner - Schuyler Moreno and Devin Byers in Public Works - A resident e-mailed praises for the staff who responded to a sewer problem on a recent Sunday morning. She said Schuyler and Devin went beyond her expectations to get the problem resolved in a timely manner. They were courteous, professional and a great crew. Keep up the great work!

I. ADJOURNMENT

Mayor McCarty adjourned the meeting at 8:43 p.m.

Jack McCarty, Mayor

ATTEST:

Alicia Richardson
City Secretary/Chief Governance Officer