



## PLANNING AND ZONING COMMISSION MEMORANDUM

**FROM:** The Office of the City Manager    **DATE:** September 6, 2018

**SUBJECT:** Administration of the Oath of Office to Planning and Zoning  
Commission member in Place 7.

**PRESENTER:** Clayton Comstock, Planning Manager

**SUMMARY:**

At the September 5, 2018, meeting, City Council is anticipated to make an appointment to fill Place 7 on the Planning and Zoning Commission. If this appointment is made, the Oath of Office will be administered during the regular meeting.