

**MINUTES OF THE WORK SESSION AND REGULAR MEETING  
OF THE CITY COUNCIL OF THE CITY OF NORTH RICHLAND HILLS, TEXAS  
HELD IN THE CITY HALL 4301 CITY POINT DRIVE  
NOVEMBER 12, 2018**

WORK SESSION

CALL TO ORDER

The City Council of the City of North Richland Hills, Texas met in work session on the 12th day of November, 2018 at 6:00 p.m. in the City Council Workroom prior to the 7:00 p.m. regular Council meeting.

Present:	Oscar Trevino	Mayor
	Mike Benton	Mayor Pro Tem
	Tito Rodriguez	Council, Place 1
	Rita Wright Oujesky	Council, Place 2
	Tom Lombard	Council, Place 3
	Brent Barrow	Council, Place 4
	Scott Turnage	Council, Place 6
	Tim Welch	Council, Place 7

Staff Members:	Mark Hindman	City Manager
	Karen Bostic	Assistant City Manager
	Paulette Hartman	Deputy City Manager
	Mike Curtis	Managing Director
	Traci Henderson	Assistant City Secretary
	Maleshia B. McGinnis	City Attorney

Mayor Trevino called the meeting to order at 6:00 p.m.

**1 DISCUSS ITEMS FROM REGULAR COUNCIL MEETING.**

Mayor Trevino stated that he would be abstaining from item B.12, so this item would need to be removed from the consent agenda.

**2 DISCUSS THE NEIGHBORHOOD TRAFFIC CALMING POLICY.**

Director of Public Works Caroline Waggoner presented the item. Ms. Waggoner provided history on the current traffic calming policy to include residential traffic studies, eligibility, evaluation and scoring. Ms. Waggoner presented options for a tiered approach when considering speed limit signage, police enforcement measures, driver feedback signs, rumble strips and speed humps. Additionally, Ms. Waggoner asked Council if they

liked the tiered approach and would they prefer the Traffic Calming Policy to be handled administratively or be codified; and lastly, should residents be required to participate in the cost if appropriate.

Ms. Waggoner was available to answer questions from Council.

Council discussed safety, costs of rumble strips and road humps and if rumble strips could be removed once traffic calms down and be relocated where needed. Council agreed they would like the policy to be handled administratively.

Council directed staff to move forward with the policy and to handle administratively.

### **3 PARKS AND RECREATION REVISIONS TO THE CODE OF ORDINANCES**

Managing Director of Community Services Vickie Loftice presented the item. Ms. Loftice provided Council with proposed revisions to Chapter 62 of the Code of Ordinances as related to alcoholic beverages, prohibited activities in parks and dog park rules.

Ms. Loftice was available to answer questions from Council.

Council had no questions for staff.

Council was in agreement with the revisions.

### **4 COMMUNITY GARDEN UPDATE**

Managing Director of Community Services Vickie Loftice presented the item. Ms. Loftice provided an update on the Community Garden, sharing that the current agreement with the church expires in September of 2020. Ms. Loftice stated staff wanted to be proactive and took time to evaluate several properties in case another location for the community garden is needed. Staff is recommending city property at the coner of Dick Fisher North and Dick Fisher West. This location would provide a potential partnership with Birdville Center of Technology and Advanced Learning.

Ms. Loftice was available to answer questions from Council.

Council discussed the demand for additional garden plots and an option of having two community gardens and how this would affect the volunteers who care for and manage the current garden. Council also discussed the level of participation with the school, future expansion and the high percentage of North Richland Hills residents who utilize the garden.

Council directed staff to consider the budget, meet with stakeholders and plan to

transition to the new location in 2020.

There being no items on executive session, Mayor Trevino adjourned work session at 6:38 p.m.

## EXECUTIVE SESSION

There were no items for this category.

## REGULAR MEETING

### A. CALL TO ORDER

Mayor Trevino called the meeting to order November 12, 2018 at 7:00 p.m.

Present:	Oscar Trevino	Mayor
	Mike Benton	Mayor Pro Tem
	Tito Rodriguez	Council, Place 1
	Rita Wright Oujesky	Council, Place 2
	Tom Lombard	Council, Place 3
	Brent Barrow	Council, Place 4
	Scott Turnage	Council, Place 6
	Tim Welch	Council, Place 7
Staff Members:	Mark Hindman	City Manager
	Traci Henderson	Assistant City Secretary
	Maleshia B. McGinnis	City Attorney

### A.1 INVOCATION

Council member Lombard gave the invocation.

### A.2 PLEDGE

Council member Lombard and Webelos Den from Cub Scouts Pack 321 led The Pledge of Allegiance to the United States and Texas flags.

### A.3 SPECIAL PRESENTATION(S) AND RECOGNITION(S)

There were no items for this category.

### A.4 CITIZENS PRESENTATION

There were no requests to speak from the public.

**A.5 REMOVAL OF ITEM(S) FROM CONSENT AGENDA**

Mayor Trevino announced that he had a conflict of interest on item B.12 and therefore this item would need to be removed from the consent agenda to be considered separately.

**B. CONSIDER APPROVAL OF CONSENT AGENDA ITEMS**

**APPROVED**

**A MOTION WAS MADE BY COUNCIL MEMBER LOMBARD, SECONDED BY COUNCIL MEMBER RODRIGUEZ TO APPROVE ITEMS B.1 THROUGH B.11 OF THE CONSENT AGENDA.**

**MOTION TO APPROVE CARRIED 7-0.**

- B.1 APPROVE MINUTES OF THE REGULAR OCTOBER 22, 2018 CITY COUNCIL MEETING.**
- B.2 AUTHORIZE A PURCHASE FROM SUPERION, LLC FOR ANNUAL MAINTENANCE FOR THE CITY'S FINANCIAL AND HUMAN RESOURCES PLANNING SOFTWARE PLATFORM (HTE) IN THE AMOUNT OF \$137,583.38.**
- B.3 APPROVE RENEWAL OF THE ANNUAL MAINTENANCE CONTRACT FOR VMWARE SUPPORT SERVICES WITH SHI GOVERNMENT SOLUTIONS, INC. IN THE AMOUNT OF \$104,010.**
- B.4 APPROVE PURCHASE OF PUBLIC WORKS HEAVY-DUTY CONSTRUCTION EQUIPMENT FROM RUSH TRUCK CENTERS OF TEXAS, LP, IN THE AMOUNT OF \$917,131.92 THROUGH A BUYBOARD COOPERATIVE CONTRACT AND ASSOCIATED BUDGET REVISIONS.**
- B.5 APPROVE PURCHASE OF PUBLIC WORKS PAVEMENT CRACK SEALING EQUIPMENT FROM CRAFCO, INC., IN THE AMOUNT OF \$84,263.26 THROUGH A BUYBOARD COOPERATIVE CONTRACT.**
- B.6 APPROVE PURCHASE OF PUBLIC WORKS STREET MAINTENANCE EQUIPMENT FROM ASSOCIATED SUPPLY COMPANY, INC., IN THE AMOUNT OF \$131,450.00 THROUGH A BUYBOARD COOPERATIVE CONTRACT.**

- B.7 AUTHORIZE THE ANNUAL LICENSE FEE RENEWAL FOR THE SMARTFORCE AGENCY MANAGEMENT SYSTEM FROM ADVENTOS CORPORATION FOR THE TEXAS ANTI-GANG CENTER PROJECT IN THE AMOUNT OF \$59,970.**
- B.8 AUTHORIZE THE PURCHASE OF THE IBIS BRASSTRAX ACQUISITION STATION CARTRIDGE IMAGING SYSTEM FOR FIREARM RELATED CRIME FROM ULTRA ELECTRONICS FORENSIC TECHNOLOGY, INC., FOR THE NORTH TEXAS ANTI-GANG (TAG) CENTER IN THE AMOUNT OF \$137,500.**
- B.9 AUTHORIZE PAYMENT TO MOTOROLA SOLUTIONS, INC., FOR THE ANNUAL PUBLIC SAFETY RADIO MAINTENANCE AGREEMENT IN THE AMOUNT OF \$283,733.27.**
- B.10 AUTHORIZE PAYMENT TO THE CITY OF FORT WORTH FOR THE ANNUAL PUBLIC SAFETY RADIO SYSTEM SERVICES INFRASTRUCTURE IN THE AMOUNT OF \$177,996.00.**
- B.11 AUTHORIZE PAYMENT FOR NON-EXCLUSIVE RADIO COMMUNICATIONS EQUIPMENT PURCHASES WITH MOTOROLA SOLUTIONS, INC., AMERICAN COMMUNICATIONS, INC., AND WAPCO DISTRIBUTION, LLC, NOT TO EXCEED THE TOTAL AMOUNT OF \$200,000.**

*Mayor Trevino stated that he has a conflict of interest for the next item on the agenda, item B.12. Mayor Trevino filed the affidavit of disqualification with the assistant city secretary. Mayor Trevino asked Mayor Pro Tem Benton to chair the meeting. Mayor Trevino left the council chamber at 7:10 p.m.*

- B.12 AP 2018-05 CONSIDERATION OF A REQUEST FROM CONVERGENCE CAPITAL LLC FOR AN AMENDED PLAT OF LOT 1R, BLOCK C, BRYNWyCK, BEING 2.278 ACRES LOCATED AT 8901 AND 8905 MID-CITIES BOULEVARD.**

**APPROVED**

**A MOTION WAS MADE BY COUNCIL MEMBER TURNAGE, SECONDED BY COUNCIL MEMBER WRIGHT OJESKY TO APPROVE AGENDA ITEM B.12**

**MOTION TO APPROVE CARRIED 7-0.**

*Mayor Trevino returned to the council chamber at 7:11 p.m.*

**C. PUBLIC HEARINGS**

**C.1 RP 2018-04 PUBLIC HEARING AND CONSIDERATION OF A REQUEST FROM HAMILTON DUFFY PC FOR A REPLAT OF PARKSIDE PLACE, BEING 5.805 ACRES LOCATED IN THE 7300 BLOCK OF CIRCLE DRIVE.**

**APPROVED**

Mayor Trevino opened the public hearing and called on Planning Director Clayton Comstock to introduce the item.

Mr. Comstock informed Council the applicant is requesting approval of a replat of Parkside Place. This 5.805-acre subdivision includes 23 residential lots and 4 open space lots. The property is located south of Circle Drive at the end of Wynwood Drive. Mr. Comstock provided site photos of the property and displayed the current Comprehensive Land Use Plan and existing Zoning Map.

Trevor Truss with Hamilton Duffy PC, 8241 Mid Cities Boulevard, Suite 100, representing the applicant Tommy Cunningham, presented the item and was available to answer questions from the Council.

Mr. Comstock presented staff's report and stated the Planning and Zoning Commission conducted a public hearing and considered this item at the November 1, 2018, meeting and voted 7-0 to recommend approval. Staff was available to answer questions from Council.

Mayor Trevino asked Mr. Comstock if previous traffic concerns had been addressed. Mr. Comstock indicated the concerns were addressed.

Mayor Trevino called for anyone in the audience wishing to speak for or against this request to come forward. There being no one wishing to speak, Mayor Trevino closed the public hearing.

Mayor Trevino asked Council if they had any clarifying questions for the applicant or staff.

Council had no questions for the applicant or staff.

**A MOTION WAS MADE BY COUNCIL MEMBER WELCH, SECONDED BY COUNCIL MEMBER WRIGHT OUJESKY TO APPROVE RP 2018-04.**

**MOTION TO APPROVE CARRIED 7-0.**

**D. PLANNING AND DEVELOPMENT**

There were no items for this category.

**E. PUBLIC WORKS**

**E.1 AUTHORIZE PURCHASE FROM ATLAS UTILITY SUPPLY COMPANY FOR BADGER WATER METER UNITS IN AN AMOUNT NOT TO EXCEED \$400,000.**

**APPROVED**

Managing Director of Public Works Mike Curtis presented the item and was available to answer questions from the Council.

Mayor Trevino confirmed with Mr. Curtis that Atlas is a sole source provider for these meters and that staff would purchase specific size meters and meter supplies as needed not to exceed \$400,000. Mr. Curtis indicated that is correct.

Mayor Trevino stated that he liked the idea of testing the meters as necessary and commented that the city needs to begin their water conservation education in the spring to assist citizens with understanding their water meters and usage so they know at what times of the day they are using the most water.

Council member Welch asked Mr. Curtis if Badger had a video the city could share with the citizens on how the meters work. Mr. Curtis stated he would check into this option.

Council discussed item.

**A MOTION WAS MADE BY MAYOR PRO TEM BENTON, SECONDED BY COUNCIL MEMBER BARROW TO APPROVE PURCHASE FROM ATLAS UTILITY SUPPLY COMPANY FOR BADGER WATER METER UNITS IN AN AMOUNT NOT TO EXCEED \$400,000.**

**MOTION TO APPROVE CARRIED 7-0.**

**F. GENERAL ITEMS**

**F.1 CONSIDER ALL MATTERS INCIDENT AND RELATED TO THE ISSUANCE AND SALE OF CITY OF NORTH RICHLAND HILLS, TEXAS TAX AND WATERWORKS AND SEWER SYSTEM (LIMITED PLEDGE) REVENUE CERTIFICATES OF OBLIGATION, SERIES 2018, INCLUDING THE ADOPTION OF ORDINANCE 3547, AUTHORIZING THE ISSUANCE OF SUCH CERTIFICATES OF OBLIGATION.**

**APPROVED**

Mayor Trevino announced the next two items, F.1 and F.2, are to consider matters related to the issuance and sale of City of North Richland Hills, Texas General Obligation Refunding and Improvement Bonds, Series 2018, and Tax and Waterworks and Sewer System (Limited Pledge) Revenue Certificates of Obligation, Series 2018 and to approve associated ordinances. Both of these items have been posted for consideration on tonight's agenda; however, because today is a federal holiday celebrating Veterans' Day, the bond markets are closed, therefore the City was unable to receive proposals today. As a result, Council will delay consideration of both of these items to a special called meeting scheduled for tomorrow Tuesday, November 13th at 4:30 PM to be held in the City Council Chambers here at City Hall.

Mayor Trevino asked if anyone in the audience would like to speak on items F.1 or F.2 to come forward at this time.

There was no one in the audience wishing to speak on these items.

**A MOTION WAS MADE BY COUNCIL MEMBER LOMBARD, SECONDED BY MAYOR PRO TEM BENTON TO POSTPONE CONSIDERATION OF CITY OF NORTH RICHLAND HILLS, TEXAS TAX AND WATERWORKS AND SEWER SYSTEM (LIMITED PLEDGE) REVENUE CERTIFICATES OF OBLIGATION, SERIES 2018 SALE AND ORDINANCE 3547 UNTIL THE SPECIAL MEETING SCHEDULED FOR NOVEMBER 13, 2018 AT 4:30 P.M.**

**MOTION TO POSTPONE CARRIED 7-0.**

**F.2 CONSIDER ALL MATTERS INCIDENT AND RELATED TO THE ISSUANCE AND SALE OF CITY OF NORTH RICHLAND HILLS, TEXAS GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS, SERIES 2018, INCLUDING THE ADOPTION OF ORDINANCE 3548, AUTHORIZING THE ISSUANCE OF SUCH BONDS AND PROVIDING FOR THE REDEMPTION OF THE OBLIGATIONS BEING REFUNDED.**

**APPROVED**



**A MOTION WAS MADE BY COUNCIL MEMBER LOMBARD, SECONDED BY COUNCIL MEMBER RODRIGUEZ TO POSTPONE CONSIDERATION OF THE CITY OF NORTH RICHLAND HILLS, TEXAS GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS, SERIES 2018 SALE AND ORDINANCE 3548 UNTIL THE SPECIAL MEETING SCHEDULED FOR NOVEMBER 13, 2018 AT 4:30 P.M.**

**MOTION TO APPROVE CARRIED 7-0.**

**F.3 CONSIDER RESOLUTION NO. 2018-034, ADOPTING THE CITY'S INVESTMENT POLICY AND INVESTMENT STRATEGY.**

**APPROVED**

Finance Director Mark Mills presented the item and was available to answer questions from the Council.

Council had no questions for staff.

**A MOTION WAS MADE BY COUNCIL MEMBER WRIGHT OUJESKY, SECONDED BY COUNCIL MEMBER BARROW TO APPROVED. APPROVE RESOLUTION NO. 2018-034, ADOPTING THE CITY'S INVESTMENT POLICY AND INVESTMENT STRATEGY.**

**MOTION TO APPROVE CARRIED 7-0.**

**G. EXECUTIVE SESSION ITEMS - CITY COUNCIL MAY TAKE ACTION ON ANY ITEM DISCUSSED IN EXECUTIVE SESSION LISTED ON WORK SESSION AGENDA**

The City Council did not convene into Executive Session therefore no action is necessary.

**H. INFORMATION AND REPORTS**

**H.1 ANNOUNCEMENTS**

Council member Turnage asked Chase Comstock from Webelos Den from Cub Scouts Pack 321 to assist him with making the following announcements.

Most city offices and facilities, with the exception of public safety services, will be closed November 22 and 23 for the Thanksgiving holiday. Garbage and recycling will not be collected on Thanksgiving Day. Thursday's collections will be made on Friday, with

Friday's collections shifting to Saturday.

The November 26 City Council meeting has been canceled. The next meeting regular City Council Meeting will be held on December 10.

Join us for a month of holiday activities including the Run Run Rudolph 5K on Saturday December 1 and the Holiday Magic Christmas Tree Lighting & Family Festival on Friday, December 7. You can find complete details about all of our holiday events at [nrhtx.com/holidaymagic](http://nrhtx.com/holidaymagic).

Kudos Korner - Fahad Rajabali, Public Works - A resident sent a hand written note after Fahad helped resolve a flooding issue at her home. He was very responsive and got things accomplished that she could not have done. She was very thankful and said, "It's wonderful to live in North Richland Hills."

## **I. ADJOURNMENT**

Mayor Trevino adjourned the meeting at 7:32 p.m.

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Oscar Trevino, Mayor

ATTEST:

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Traci Henderson, Assistant City Secretary