



CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEMORANDUM

FROM: The Office of the City Manager **DATE:** January 17, 2019

SUBJECT: Approve minutes of the November 1, 2018, Capital Improvements Advisory Committee meeting.

PRESENTER: Caroline Waggoner, Public Works Director

SUMMARY:

The minutes are approved by majority vote of the Committee at the Capital Improvements Advisory Committee meetings.

GENERAL DESCRIPTION:

The Planning and Zoning Office prepares action minutes for each Capital Improvements Advisory Committee. The minutes from each meeting are placed on a later agenda for review and approval by the Committee. Upon approval of the minutes, an electronic copy will be uploaded to the City's website.

RECOMMENDATION:

Approve minutes of the November 1, 2018, Capital Improvements Advisory Committee meeting.