



CITY COUNCIL MEMORANDUM

FROM: Public Works **DATE:** October 23, 2017

SUBJECT: Approve Resolution No. 2017-041, setting December 11, 2017 as the date to conduct a Public Hearing and to discuss and review the Update of Impact Fee Land Use Assumptions, Capital Improvements Plans and to determine whether to amend such Assumptions, Plans and Impact Fees, pursuant to Chapter 395 of the Local Government Code.

PRESENTER: Caroline Waggoner, City Engineer

SUMMARY:

The City Council is being asked to set a date for a public hearing to consider and take action on the land use assumptions, capital improvement plans for water and wastewater, and impact fee structure.

GENERAL DESCRIPTION:

On September 28, 2015, the City Council awarded a Professional Services Agreement to Freese and Nichols, Inc. ("FNI") for updating the City's Impact Fee Program. This study is identified as the "Impact Fee Update (2016)" (Project No. UT1602) in the Capital Improvement Project (CIP) plan.

A major part of updating the program is conducting a public hearing regarding the three components that comprise the Impact Fee Program. These three components are the land use assumptions, the CIP projects necessary to provide the water and wastewater system improvements to support future growth, and the proposed amended impact fees.

The Texas Local Government Code (TLGC) requires that a notice be published for such a public hearing at least 30 days prior to the public hearing. Staff is therefore recommending that the City Council set the required public hearing date for December 11, 2017. The Capital Improvements Advisory Committee (CIAC) has been presented with the land use assumptions and the capital improvement plans for water and wastewater. The Committee took action on these items at its meeting on October 5, 2017 and has made a recommendation to City Council to proceed with the public hearings.



RECOMMENDATION:

Adopt Resolution No. 2017-041, setting the date for the public hearing to consider and take action on the land use assumptions, capital improvement plans for water and wastewater, and impact fee structure for December 11, 2017 at 7:00pm and authorize notice of this public hearing to be published at least 30 days prior to December 11, 2017.