



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** August 25, 2025

SUBJECT: Authorize the City Manager to execute the fifth amendment to the Texas Anti-Gang (TAG) Center Analyst Agreement, as grant fiduciary for the TAG Center Grant #2848911, increasing the annual rate of compensation for Jessica Mast, TAG Center Analyst to \$97,880.90.

PRESENTER: Jeff Garner, Chief of Police

Summary:

As a part of the Texas Anti-Gang Program (TAG) grant awarded to the City of North Richland Hills (NRH), an analyst position is approved to support the need of staff assigned to the TAG Center. The FY2026 TAG Grant #2848911 budget, effective September 1, 2025, includes a compensation increase for the TAG Center Analyst equivalent to the 2025 Dallas-Fort Worth Locality Pay GS Grade 9-5 for the period September 1, 2025 – December 31, 2025, and the 2026 Dallas-Fort Worth Locality Pay GS 9-5 for the period January 1, 2026 – August 31, 2026, to include 30% fringe rate increasing the annual rate of compensation to \$97,880.90.

General Description:

Pursuant to the FY 2026 grant 2848911 award for the TAG Center by the Office of the Governor, the City of North Richland Hills as the grant fiduciary is charged with conducting transactions for the grant on behalf of the TAG Center. As such, effective September 1, 2025, the annual rate of compensation for the services rendered by the TAG Center Analyst increased to \$97,880.90, rendered in equal installments of \$8,156.74, plus a \$75 per month cell phone allowance.

Recommendation:

Authorize the City Manager to execute the fifth amendment to the Texas Anti-Gang (TAG) Center Analyst Agreement, as grant fiduciary for the TAG Center Grant #2848911, increasing the annual rate of compensation for Jessica Mast, TAG Center Analyst to \$97,880.90.