

**MINUTES OF THE WORK SESSION AND REGULAR MEETING  
OF THE CITY COUNCIL OF THE CITY OF NORTH RICHLAND HILLS, TEXAS  
HELD IN THE CITY HALL, 4301 CITY POINT DRIVE  
MARCH 20, 2023**

WORK SESSION

The City Council of the City of North Richland Hills, Texas met in work session on the 20th day of March at 6:00 p.m. in the City Council Workroom prior to the 7:00 p.m. regular Council meeting.

Present:	Oscar Trevino	Mayor
	Tito Rodriguez	Mayor Pro Tem, Place 1
	Rita Wright Oujesky	Place 2
	Suzy Compton	Place 3
	Mason Orr	Place 4
	Blake Vaughn	Place 5
	Scott Turnage	Associate Mayor Pro Tem, Place 6
	Kelvin Deupree	Deputy Mayor Pro Tem, Place 7

Staff Members:	Mark Hindman	City Manager
	Paulette Hartman	Deputy City Manager
	Jimmy Perdue	Director of Public Safety
	Alicia Richardson	City Secretary/Chief Governance Officer
	Maleshia B. McGinnis	City Attorney

**CALL TO ORDER**

Mayor Trevino called the meeting to order at 6:00 p.m.

**1. DISCUSS ITEMS FROM THE REGULAR MARCH 20, 2023 CITY COUNCIL MEETING.**

City Council had no questions for staff.

**2. PRESENTATION ON THE CITY'S 70TH ANNIVERSARY CELEBRATION CAMPAIGN.**

Communications Director Mary Peters informed City Council the City of North Richland Hills is celebrating 70 years of being incorporated (April 25, 1953). The city will begin the commemoration in April and will continue to honor the 70th Anniversary for several months. Ms. Peters stated that the 70th anniversary logo was created by Cultural Arts Coordinator Sarah Green. She thanked the Parks Department for installing the anniversary banners throughout the city. Ms. Peters introduced Communications

Coordinator Pamela Meek to review the social media campaign.

Ms. Meek shared with City Council that the social media campaign would highlight significant people and places in the city's history. The social media posts (Facebook, Twitter, and Next Door) will highlight and celebrate 70 years of leadership, growth, play, and care.

Ms. Peters shared that the city's 70th Anniversary will be recognized at the April 24, 2023 City Council meeting. The Library and Parks Departments have themed events to coincide with the city's 70th Anniversary.

## EXECUTIVE SESSION

### 1. **SECTION 551.072: DELIBERATE THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY - LOT 1, BLOCK 3 SMITHFIELD ADDITION, NORTH RICHLAND HILLS, TX**

Mayor Trevino announced at 6:09 p.m. that City Council would adjourn into Executive Session as authorized by Chapter 551, Texas Government Code, specifically Section 551.072: Deliberate the purchase, exchange, lease, or value of real property - Lot 1, Block 3 Smithfield Addition, North Richland Hills, TX. Executive Session began at 6:12 p.m. and concluded at 6:24 p.m.

Mayor Trevino announced at 6:24 p.m. that City Council would convene to the regular City Council meeting.

## REGULAR MEETING

### A. **CALL TO ORDER**

Mayor Trevino called the meeting to order March 20, 2023 at 7:00 p.m.

Present:	Oscar Trevino	Mayor
	Tito Rodriguez	Mayor Pro Tem, Place 1
	Rita Wright Oujesky	Place 2
	Suzy Compton	Place 3
	Mason Orr	Place 4
	Blake Vaughn	Place 5
	Scott Turnage	Associate Mayor Pro Tem, Place 6
	Kelvin Deupree	Deputy Mayor Pro Tem, Place 7

Staff Members:	Mark Hindman	City Manager
	Alicia Richardson	City Secretary/Chief Governance Officer
	Maleshia B. McGinnis	City Attorney

**A.1 INVOCATION**

Mayor Pro Tem Rodriguez gave the invocation.

**A.2 PLEDGE**

Mayor Pro Tem Rodriguez led the Pledge of Allegiance to the United States and Texas flags.

**A.3 SPECIAL PRESENTATION(S) AND RECOGNITION(S)**

There were no items for this category.

**A.4 CITIZENS PRESENTATION**

There were no requests to speak from the public.

**A.5 PUBLIC COMMENTS**

There were no requests to speak from the public.

**A.6 REMOVAL OF ITEM(S) FROM CONSENT AGENDA**

No items were removed from the consent agenda.

**B. CONSIDER APPROVAL OF CONSENT AGENDA ITEMS**

**APPROVED**

**A MOTION WAS MADE BY MAYOR PRO TEM RODRIGUEZ, SECONDED BY COUNCIL MEMBER WRIGHT OUJESKY TO APPROVE THE CONSENT AGENDA.**

**MOTION TO APPROVE CARRIED 7-0.**

**B.1 APPROVE MINUTES OF THE FEBRUARY 27, 2023 CITY COUNCIL MEETING.**

**B.2 APPROVE MINUTES OF THE MARCH 6, 2023 CITY COUNCIL MEETING.**

**B.3 AUTHORIZE THE PURCHASE OF TWO 2022 FORD ESCAPES FOR THE POLICE DEPARTMENT FROM SAM PACK'S FIVE STAR FORD USING BUYBOARD COOPERATIVE CONTRACT #601-19 IN THE AMOUNT OF \$53,035.74.**

- B.4 APPROVE AGREEMENT WITH GRAVITY PAYMENTS, INC., FOR CREDIT CARD PROCESSING SERVICES FOR THE NRH2O FAMILY WATER PARK POINT OF SALE SYSTEM, GATEMASTER WITH ANNUAL CREDIT CARD PROCESSING FEES PROJECTED TO BE \$175,000.**
- B.5 AUTHORIZE PURCHASE AGREEMENTS WITH MULTIPLE VENDORS FOR NRH2O FOOD SERVICE RESEAL PRODUCTS FOR THE 2023 SEASON IN AN AMOUNT NOT TO EXCEED \$260,000.**
- B.6 AUTHORIZE A SERVICE SUBSCRIPTION AGREEMENT FOR 120 AUTOMATED LICENSE PLATE READER CAMERAS FROM FLOCK GROUP INC. IN THE AMOUNT OF \$658,000.00 USING TEXAS ANTI-GANG CENTER GRANT #2848908 FUNDING AND CONSIDER RESOLUTION NO. 2023-020, AUTHORIZING THE CITY MANAGER TO EXECUTE A REGIONAL ASSET TRANSFER ADDENDUM WITH THE CITY OF DALLAS TO TRANSFER EQUIPMENT PURCHASED BY THE CITY OF NORTH RICHLAND HILLS USING TAG GRANT #2848908 FUNDS.**
- B.7 AUTHORIZE A SERVICE SUBSCRIPTION AGREEMENT FOR 93 AUTOMATED LICENSE PLATE READER CAMERAS FROM FLOCK GROUP INC., IN THE AMOUNT OF \$499,738.00 USING TEXAS ANTI-GANG CENTER GRANT #2848908 FUNDING AND CONSIDER RESOLUTION NO. 2023-021, AUTHORIZING THE CITY MANAGER TO EXECUTE A REGIONAL ASSET TRANSFER ADDENDUM WITH THE CITY OF PLANO TO TRANSFER EQUIPMENT PURCHASED BY THE CITY OF NORTH RICHLAND HILLS USING TAG GRANT #2848908 FUNDS.**
- B.8 AUTHORIZE THE CITY MANAGER TO EXECUTE A THREE-YEAR CONTRACT WITH INFO TECH RESEARCH GROUP TO PROVIDE IT CONSULTING, RESEARCH, AND MANAGEMENT RESOURCES USING GSA CONTRACT # GS-35F-298GA IN THE AMOUNT NOT TO EXCEED \$50,000 ANNUALLY.**
- B.9 APPROVE AMENDMENT NO. 1 TO THE COOPERATIVE PURCHASING AGREEMENT WITH CALDWELL COUNTRY CHEVROLET USING BUYBOARD CONTRACT NO. 601-19 AND AUTHORIZING THE PURCHASE OF TWO 2023 CHEVROLET 1500 SILVERADO TRUCKS IN THE AMOUNT OF \$74,620, INCREASING THE TOTAL CONTRACT AMOUNT NOT TO EXCEED \$127,795.**
- B.10 PLAT23-0033 CONSIDERATION OF A REQUEST FROM JOHN AND ROSSINA BORGES FOR A FINAL PLAT OF LOT 5, BLOCK 12, SKYLINE HOMES ADDITION, BEING 0.955 ACRES LOCATED AT 4512 RUFÉ SNOW DRIVE.**

**B.11 CONSIDER RESOLUTION NO. 2023-022, RECOMMENDING THE AWARD OF A CONSTRUCTION CONTRACT BY TARRANT COUNTY TO S-CO, INC.. FOR THE CYNTHIA CIRCLE WATER LINE REPLACEMENT PROJECT FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT - CARES ACT (CDBG-CV) PROJECT IN THE TOTAL CONTRACT AMOUNT OF \$140,576.00.**

**B.12 AUTHORIZE THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT FOR ENGINEERING DESIGN SERVICES WITH PELOTON LAND SOLUTIONS, INC., IN AN AMOUNT NOT TO EXCEED \$146,758.50 FOR THE MAIN STREET BOND PROJECT (ST2212) FROM AMUNDSON DRIVE TO AMUNDSON ROAD.**

**C. PUBLIC HEARINGS**

There were no items for this category.

**D. PLANNING AND DEVELOPMENT**

There were no items for this category.

**E. PUBLIC WORKS**

There were no items for this category.

**F. GENERAL ITEMS**

**F.1 RECEIVE THE FISCAL YEAR 2022 AUDITED ANNUAL COMPREHENSIVE FINANCIAL REPORT AND FISCAL YEAR 2022 SINGLE AUDIT.**

**APPROVED**

Director of Finance Mark Mills introduced the item. The city's audit firm, Whitley Penn, LLP conducted the Fiscal Year 2022 Annual Comprehensive Financial Report ("ACFR") and the Fiscal Year 2022 Single Audit. The city received an unmodified "clean" opinion for the annual comprehensive financial report and single audit report. Mr. Mills introduced Whitley Penn, LLP representative Patrick Simmons.

Mr. Simmons presented the audit results for Fiscal Year ending September 30, 2022. Mr. Simmons reviewed the role of the firm's participation in the audit. The audit process includes planning (risk assessment), knowledge and understanding of the city's internal controls, and substantive testing. The objective of the audit is to express an opinion on the city's financial statements. Mr. Simmons stated that the city received an unmodified opinion, which is the highest level of assurance that can be give on a set of financial statements. An unmodified opinion provides reasonable assurance that financial statements are free from material misstatements. Whitley Penn also issued two reports,

(1) auditor's report on internal control and compliance and (2) federal and state single audit report. Mr. Simmons informed City Council there were no material weakness or significant deficiencies identified for the internal control over financial reporting. Mr. Simmons also shared that the city received an unmodified opinion on compliance for the federal and state single audit report.

**A MOTION WAS MADE BY ASSOCIATE MAYOR PRO TEM TURNAGE, SECONDED BY COUNCIL MEMBER WRIGHT OUJESKY TO RECEIVE THE FISCAL YEAR 2022 AUDITED ANNUAL COMPREHENSIVE FINANCIAL REPORT AND FISCAL YEAR 2022 SINGLE AUDIT AS PRESENTED.**

**MOTION TO APPROVE CARRIED 7-0.**

**G. EXECUTIVE SESSION ITEMS - CITY COUNCIL MAY TAKE ACTION ON ANY ITEM DISCUSSED IN EXECUTIVE SESSION LISTED ON WORK SESSION AGENDA**

Mayor Trevino announced there was no action necessary as the result of Executive Session.

**H. INFORMATION AND REPORTS**

**H.1 ANNOUNCEMENTS**

Deputy Mayor Pro Tem Deupree made the following announcements.

Join us in celebrating the 10th anniversary season of the 'Round the Town with Oscar monthly bike rides. The first ride for 2023 will take place on Tuesday, April 4, 2023, starting at 6:00 p.m. from the parking lot of NRH2O Family Water Park. Please visit the city's website or contact the Parks Department for more details.

Get your Easter baskets ready! NRH Parks & Recreation will be holding pop-up Easter Egg hunts at six park locations on April 5-7, 2023. Details will be announced each day on the Parks & Recreation webpage and social media accounts. Please contact the Parks Department with any questions.

Kudos Korner - David Nichols and the Street Division Crew - A citizen emailed praises for the city staff who came to clean up a tree that was blocking his street following the damaging storm on March 2, 2023. He wrote: "They were able to cut and haul off this massive tree without it causing any more damage to my truck, the mailbox or our property. David and his crew did an outstanding job and the city can be really proud of them. I am sure they were all running on fumes from the night before dealing with all the storm damage, yet they exhibited great attitudes and went above and beyond to put

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everything back together.”

**I. ADJOURNMENT**

Mayor Trevino adjourned the meeting at 7:18 p.m.

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Oscar Trevino, Mayor

ATTEST:

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Alicia Richardson  
City Secretary/Chief Governance Officer