

## CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager    **DATE:** August 25, 2025

**SUBJECT:** Approve voting and alternate members to the Fort Worth Wholesale Customer Advisory Committee for a one-year term from October 1, 2025 – September 30, 2026.

**PRESENTER:** Caroline Waggoner, Assistant City Manager

### **SUMMARY:**

City Council is being asked to update the appointed voting and alternate members to the Wholesale Customer Advisory Committee for both water and wastewater. The appointment is for a one-year term.

### **GENERAL DESCRIPTION:**

Several Tarrant County cities purchase treated water from the City of Fort Worth and have their wastewater treated by Fort Worth. The City of North Richland Hills is one of those customer cities. The agreement between the cities and Fort Worth for the purchase of treated water and wastewater outlines a committee that is made up of representatives from these customer cities. The name of the committee is the Wholesale Customer Advisory Committee (WCAC).

The agreement specifies that the customer cities' governing body shall appoint a representative to be a voting member and a representative to be an alternate of the WCAC. The purpose of the WCAC is to consult with and advise Fort Worth, through the Water Director, on matters pertaining to conservation, wholesale planning, improvement, grants, wholesale rate studies, administration, and budgets. The WCAC has also established by-laws governing the election of officers.

The current members are Caroline Waggoner, Assistant City Manager, as the voting member and Trudy Lewis, Assistant City Manager, as the alternate member. Fort Worth requires that wholesale customers complete an appointment form each year whether the appointees have changed or not.

### **RECOMMENDATION:**

Move to appoint Caroline Waggoner, Assistant City Manager, as the voting member, and Boe Blankenship, Public Works Director, as the alternate member for the Wholesale Customer Advisory Committee for both water and wastewater for a one-year term from October 1, 2025 – September 30, 2026.