

**MINUTES OF THE WORK SESSION AND REGULAR MEETING  
OF THE CITY COUNCIL OF THE CITY OF NORTH RICHLAND HILLS, TEXAS  
HELD IN THE CITY HALL 4301 CITY POINT DRIVE  
APRIL 12, 2021**

WORK SESSION

The City Council of the City of North Richland Hills, Texas met in work session on the 12th day of April at 6:00 p.m. in the City Council Chamber prior to the 7:00 p.m. regular Council meeting.

Present:	Oscar Trevino	Mayor
	Rita Wright Oujesky	Place 2
	Suzy Compton	Place 3
	Mason Orr	Associate Mayor Pro Tem, Place 4
	Mike Benton	Place 5
	Scott Turnage	Mayor Pro Tem, Place 6
	Kelvin Deupree	Place 7

Absent:	Tito Rodriguez	Deputy Mayor Pro Tem, Place 1
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Staff Members:	Mark Hindman	City Manager
	Paulette Hartman	Deputy City Manager
	Karen Manila	Assistant City Manager
	Jimmy Perdue	Director of Public Safety
	Alicia Richardson	City Secretary
	Maleshia B. McGinnis	City Attorney

**CALL TO ORDER**

Mayor Trevino called the meeting to order at 6:02 p.m.

**1. DISCUSS ITEMS FROM REGULAR CITY COUNCIL MEETING.**

Mayor Pro Tem Turnage advised that he has a question regarding Item C.2 SUP 2021-03, Ordinance No. 3685. In response to Mayor Pro Tem Turnage's question, Mr. Comstock informed City Council that Mr. Cheeks submitted and received approval for a special use permit for an accessory building in December 2014. Mr. Comstock clarified the project was completed in accordance with city regulations.

Mayor Pro Tem Turnage asked staff if they know when the unpermitted work was completed. Mr. Comstock said the additional work was completed after he finished the accessory building.

Mayor Trevino inquired about alternatives and remedies for the work. Mr. Comstock informed City Council the size of the building is permitted, but the accessory building is being used as a secondary living unit. The City's Code allows secondary living units, subject to certain development standards.

In response to Council member Wright Oujesky's question, Mr. Comstock informed City Council that Mr. Cheeks did not submit a permit application for the secondary living unit. In 2014, he came before the City Council seeking approval of a special use permit for an accessory building over 500 square feet.

Associate Mayor Pro Tem Orr clarified a secondary living unit is permitted in a R-2 zoning district. Mr. Comstock informed City Council a secondary living unit is allowed by right if it meets all the design standards outlined in Section 118-781(e) of the zoning ordinance.

Council member Benton commented that a similar thing happened a few years ago. He asked what remedies are available to the City. Mr. Comstock informed City Council the violation of the zoning ordinance is a fine of \$2,000 per day, per incident. Another option is the standard fine of \$500 or double the permit fee amount, whichever is greater, will be assessed at the time the applicant submits for a building permit.

Council member Compton clarified the secondary living unit is outside the required 25 feet distance from the main house and is not connected by a breezeway. Mr. Comstock commented the secondary living unit is 95 feet from the main house and is not attached to the main house. Mr. Comstock informed City Council the secondary living unit and carport area does not have a concrete parking surface or concrete driveway access and does not meet the roof pitch.

## **2. DISCUSS REVISIONS TO THE CITY'S MOBILE FOOD UNIT ORDINANCE.**

Director of Neighborhood Services Stefanie Martinez provided a review of the proposed revisions to the City's Mobile Food Unit Ordinance. The revisions include, but are not limited to: definitions for mobile food unit, temporary food unit, pushcart and readily available; revised application; inspections; approved operation locations and restricted locations; hours of operation and sanitation.

Mayor Pro Tem Turnage asked if the revised ordinance would have an impact on the hot dog carts at Lowes and Home Depot. Ms. Martinez informed City Council the ordinance would not impact the hot dog carts.

## **EXECUTIVE SESSION**

1. **SECTION 551.072: DELIBERATE THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY - (1) 5301 DAVIS BOULEVARD, (2) 6504, 6508, 6512 SMITHFIELD ROAD AND 6517 CENTER STREET AND (3) 5020 AND 5024 CUMMINGS DRIVE.**
2. **SECTION 551.087: DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS - 6504, 6508, 6512 SMITHFIELD ROAD AND 6517 CENTER STREET**

Mayor Trevino announced at 6:24 p.m. that the City Council would adjourn into Executive Session as authorized by Chapter 551, Texas Government Code, Section 551.072: Deliberate the purchase, exchange, lease or value of real property - (1) 5301 Davis Boulevard, (2) 6504, 6508, 6512, Smithfield Road and 6517 Center Street and (3) 5020 and 5024 Cummings Drive; and Section 551.087: Deliberation regarding economic development negotiations - 6504, 6508, 6512 Smithfield Road and 6517 Center Street. Executive Session began at 6:28 p.m. and concluded at 6:52 p.m.

Mayor Trevino announced at 6:52 p.m. that City Council would convene to the regular City Council meeting.

**REGULAR MEETING**

**A. CALL TO ORDER**

Mayor Trevino called the April 12, 2021 meeting to order at 7:00 p.m.

Present:	Oscar Trevino	Mayor
	Rita Wright Oujesky	Place 2
	Suzy Compton	Place 3
	Mason Orr	Associate Mayor Pro Tem, Place 4
	Mike Benton	Place 5
	Scott Turnage	Mayor Pro Tem, Place 6
	Kelvin Deupree	Place 7

Absent:	Tito Rodriguez	Deputy Mayor Pro Tem, Place 1
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Staff Members:	Mark Hindman	City Manager
	Alicia Richardson	City Secretary
	Maleshia B. McGinnis	City Attorney

**A.1 INVOCATION**

Council member Benton gave the invocation.

**A.2 PLEDGE**

Council member Benton led the Pledge of Allegiance to the United States and Texas flags.

**A.3 SPECIAL PRESENTATION(S) AND RECOGNITION(S)**

There were no items for this category.

**A.4 CITIZENS PRESENTATION**

There were no requests to speak from the public.

**A.5 PUBLIC COMMENTS**

There were no requests to speak from the public.

**A.6 REMOVAL OF ITEM(S) FROM CONSENT AGENDA**

No items were removed from the consent agenda.

**B. CONSIDER APPROVAL OF CONSENT AGENDA ITEMS**

**APPROVED**

A MOTION WAS MADE BY COUNCIL MEMBER WRIGHT OUJESKY, SECONDED BY COUNCIL MEMBER COMPTON TO APPROVE THE CONSENT AGENDA AS PRESENTED.

MOTION TO APPROVE CARRIED 6-0.

**B.1 APPROVE MINUTES OF THE MARCH 22, 2021 REGULAR CITY COUNCIL MEETING.**

**B.2 CONSIDER AUTHORIZING THE PURCHASE OF CRADLEPOINT WIRELESS ROUTERS AND RELATED COMPONENTS FOR FIRE DEPARTMENT VEHICLES FROM CDW-GOVERNMENT, LLC, AND CROSSPOINT COMMUNICATIONS, INC., IN THE COMBINED AMOUNT OF \$59,453.52 USING TEXAS DIR CONTRACT NO. DIR-TSO-4234 AND BUYBOARD CONTACT NO. 604-20.**

**B.3 AWARD BID NO. 21-009 FOR ANNUAL NRH2O FOOD SERVICE PRODUCTS TO MULTIPLE VENDORS, SYSCO FOODS, BEN E. KEITH FOODS-DFW, AND FLOWERS BAKING CO. OF DENTON, LLC, IN THE COMBINED AMOUNT NOT TO EXCEED \$200,000.**

**B.4 APPROVE AMENDMENT NO. 1 TO THE COOPERATIVE PURCHASE CUSTOMER AGREEMENT WITH SUNBELT POOLS, INC., APPROVING PURCHASES FOR POOL REPAIRS AT NRH2O INCREASING THE MAXIMUM EXPENDITURE AMOUNT NOT TO EXCEED \$75,000 USING BUYBOARD CONTRACT NO. 613-20.**

**C. PUBLIC HEARINGS**

**C.1 SDP 2021-02, ORDINANCE NO. 3684, PUBLIC HEARING AND CONSIDERATION OF A REQUEST FROM REVEST LLC FOR A SPECIAL DEVELOPMENT PLAN FOR INDUSTRIAL AND LIGHT MANUFACTURING USES AT 6608 DAVIS BOULEVARD, BEING 1.317 ACRES DESCRIBED AS LOT 1R, BLOCK 1, SMITHFIELD ADDITION.**

**APPROVED**

Mayor Trevino opened the public hearing and called on Director of Planning Clayton Comstock to introduce the item.

Mr. Comstock informed City Council the applicant is requesting a special development plan for 1.317 acres located on the east side of Davis Boulevard and north of Main Street. The area is designated on the Comprehensive Land Use Plan as urban village and the current zoning is transit oriented development. Mr. Comstock provided site photos of the property.

Applicant Rick Figueroa, 8800 Kirk Lane, informed City Council he seeks approval for the redevelopment of the property located at 6608 Davis Boulevard. The building on the property is non-compliant and needs improvement. Mr. Figueroa mentioned that he has made some improvements to the office portion of the building. Mr. Figueroa provided an overview of the proposed building renderings and landscape plan.

Mayor Trevino asked Mr. Figueroa if he plans to clean up the road (drive approach) that runs adjacent to his building along the DART right-of-way. Mr. Figueroa mentioned that he would like to clean up the road. He has had some conversations with the gentleman who owns the business (Ta'Qo Guy) on Davis Boulevard and will continue discussions with him.

Mr. Comstock informed City Council the applicant is working through the Texas Department of Transportation (TxDOT) permitting process to ensure a connection can be

constructed at Davis Boulevard. In the interim, there is an existing common access easement on the south side that provides access to the new driveway being constructed by the applicant. Mr. Comstock clarified the DART right-of-way is railroad right-of-way and not an access easement. The applicant proposes to install an eight (8) foot wood fence along the northern boundary line and an eight (8) foot steel fence along the railroad right-of-way. The special development plan includes landscaping in two areas along the railroad right-of-way. Mr. Comstock informed City Council that staff has worked with the applicant on the landscape plan with regard to the quantity and location of landscaping. If approved, staff will work with the applicant to ensure installment of landscaping. The applicant is requesting four waivers to the transit oriented development standards.

Land use - light manufacturing and industrial uses limited to a maximum building footprint of 10,000 square feet. Applicant seeks to use existing building (13,900 square feet) with industrial uses.

Building materials - 75% masonry required per building. Applicant seeks to use steel and metal panels, wood paneling, and tile on building elevations.

Parking - one (1) space per 250 square feet (56 spaces) of building area required. Applicant seeks to provide one (1) space per 466 square feet (29 spaces) of build area.

Outdoor storage - prohibited in the transit oriented development district. Applicant seeks outside storage of 1,000 square feet to stack material with a height of no more than eight (8) feet.

Mr. Comstock informed City Council that Planning and Zoning Commission, at their April 1, 2021 meeting, recommended approval with a vote of 6-0.

Mayor Trevino asked the City Secretary to call on those who completed a public meeting appearance form to speak during the public hearing. There being no forms submitted, Mayor Trevino asked if there was anyone in the audience wishing to speak on the item to come forward. There being no one wishing to speak, Mayor Trevino closed the public hearing.

**A MOTION WAS MADE BY COUNCIL MEMBER BENTON, SECONDED BY MAYOR PRO TEM TURNAGE TO APPROVE SDP 2021-02, ORDINANCE NO. 3684.**

**MOTION TO APPROVE CARRIED 6-0.**

**C.2 SUP 2021-03, ORDINANCE NO. 3685, PUBLIC HEARING AND CONSIDERATION OF A REQUEST FROM DONALD CHEEKS FOR A SPECIAL USE PERMIT FOR AN ADDITION TO A PERMANENT ACCESSORY BUILDING FOR A SECONDARY LIVING UNIT AND CARPORT AT 8213 FORREST LANE, BEING 1.943 ACRES DESCRIBED AS LOT 13, BLOCK 3, WOODBERT ADDITION.**

**APPROVED**

Mayor Trevino opened the public hearing. Mayor Trevino announced that the applicant is a close and personal friend of his daughter and son-in-law. He stated that he would not recuse himself from discussion, but wanted to note the relationship for the record. Mayor Trevino called on Director of Planning Clayton Comstock to introduce the item.

Mr. Comstock informed City Council the applicant is requesting a special use permit to authorize a secondary living unit and an accessory building with attached covered parking on 1.943 acres located at 8213 Forrest Lane. The area is designated on the Comprehensive Land Use Plan as low density and the current zoning is R-2 single-family residential. Mr. Comstock provided site photos of the property.

Applicant Randy Cheeks, 8213 Forrest Lane, informed City Council he is seeking a special use permit for a secondary living unit that was added to his shop. Mr. Cheeks informed City Council his shop was constructed in 2014. The secondary living unit was built for his mother-in-law. The secondary living unit was styled to match the shop. The RV awning is a 20X40 area that was added to the back of the shop. The gravel driveway was previously approved in 2014 for the accessory building.

Mayor Trevino asked Mr. Cheeks why he did not get a permit for the additional work. Mr. Cheeks stated that he did not think to get a permit because he was adding on to the existing accessory building.

Mayor Pro Tem Turnage expressed his displeasure with Mr. Cheeks making major changes to a previously approved and permitted accessory building without going through the correct process to make changes to the existing structure. Mayor Pro Tem Turnage asked Mr. Cheeks why he did not get a permit. Mr. Cheeks commented that he did not think he would need a permit, since the structure already had water and electricity. It was only a matter of closing in the walls. He knows now that he should have gone through the permitting process.

Council member Wright Oujesky informed Mr. Cheeks that she is not happy with his disregard for the City's permitting process. She knows that he is aware permits are required because he went through the process in 2014 and most recently with the pool he wishes to construct on his property. She is concerned with the construction that has

not been inspected by City staff. She also expressed concern with the City Council setting a precedent by approving requests for projects not permitted by the City.

Mr. Comstock reviewed the covered parking area constructed by Mr. Cheeks and the development standard for carports.

**Maximum size** - 360 square feet and the applicant seeks 882 square feet.

**Vehicle parking surface** - parking surface must be concrete and provide a concrete driveway access to a public street. Applicant seeks to continue using the gravel parking surface under carport and gravel driveway access to existing concrete driveway.

**Design criteria** - roof pitch must be at least 4:12 and carports must use architecturally enhanced materials (common metal posts not permitted). Applicant seeks approval for existing roof pitch of less than 1:12 and use of common metal posts. Mr. Comstock reminded City Council of House Bill 2439 that does not allow a governmental entity to require certain building materials for the posts.

The maximum floor space for a secondary living unit is 650 square feet and applicant proposes 663 square feet. The secondary living unit is required to be attached to the house by a breezeway and the existing secondary living unit is 95 feet away from the house. Mr. Comstock advised City Council the overall maximum floor area of the permanent accessory building is 1,096 square feet with a covered parking area.

Mr. Comstock informed City Council the applicant will be required to obtain a permit for the addition to the existing accessory building. At the time of permit submission, a fine of \$500.00 or an amount equal to double the permit fee will be assessed. City staff will perform inspections of the secondary living unit to ensure it meets City Code. Mr. Comstock informed City Council the zoning ordinance provides for violations and the penalty clause is \$2,000 per day, per incident. In this case, it is a violation of the zoning ordinance to construct a secondary living unit without City Council approval.

City Attorney Maleshia McGinnis advised City Council there is another option under Chapter 54 in which the City can file the violation in District Court that would include an injunction and order of removal and \$1,000 fine per day.

Mr. Comstock stated that the Planning and Zoning Commission, at their April 1, 2021 meeting, recommended approval with a vote of 6-0 to recommend approval, subject to allowing the gravel driveway and parking surface to remain.

Mayor Pro Tem Turnage asked staff what would be involved to bring the roof pitch into compliance. Mr. Comstock advised that a new roof would be necessary for the



secondary living unit and carport to obtain the city regulation pitch.

Mayor Pro Tem Turnage asked if the secondary living unit and carport were constructed prior to or after the passage of House Bill 2439. Mr. Comstock informed City Council House Bill 2439 became effective September 1, 2019. Mr. Comstock repeated Mr. Cheeks comment that the secondary living unit was constructed in August 2019.

Council member Deupree asked who constructed the secondary living unit. Mr. Cheeks responded from the audience that he constructed the addition.

Council member Benton asked if the pool permit has been issued by the City. Mr. Comstock informed City Council the City issued the pool permit. Staff was made aware of the addition when an inspector visited the site to inspect the pool. City staff contacted Mr. Cheeks to inform him to submit an application and that he is in violation of doing work without a City permit.

**MAYOR PRO TEM TURNAGE MOVED, SECONDED BY COUNCIL MEMBER WRIGHT OUJESKY TO APPROVE ORDINANCE NO. 3685 WITH THE FOLLOWING PROVISIONS: THE ENTIRE DRIVEWAY AS WELL AS THE PARKING SURFACE UNDER THE CARPORT BE REDONE WITH CONCRETE PER CITY STANDARDS; THE ROOF PITCH ON THE CARPORT BE RECONSTRUCTED IN A MANNER THAT MEETS THE 4:12 PITCH REQUIREMENT BY THE CITY; AND THE STEEL COLUMNS BE BROUGHT INTO COMPLIANCE (ARCHITECTURALLY ENHANCED).**

**COUNCIL MEMBER BENTON ASKED MAYOR PRO TEM TURNAGE IF HE WOULD BE ACCEPTABLE TO ADDING A TIMELINE FOR WORK TO BE COMPLETED. MAYOR TREVINO RECOMMENDED ALL IMPROVEMENTS TO PROGRESS IN A TIMELY FASHION.**

**MAYOR PRO TEM TURNAGE ACCEPTED THE AMENDMENT AND IT WAS SECONDED BY COUNCIL MEMBER WRIGHT OUJESKY.**

Ms. McGinnis informed City Council for enforcement purposes she needs clarification on timely fashion as stated in the motion. City Council directed Ms. McGinnis to use 180 days (six months). Ms. McGinnis asked City Council what the remedy will be for the applicant. Will it be double the amount of the permit fee? City Council directed staff to move forward with a fine in the amount of \$1,000.00, which is double the amount of the permit fee.

**MAYOR PRO TEM TURNAGE MOVED, SECONDED BY COUNCIL MEMBER WRIGHT OUJEKSY TO APPROVE ORDINANCE NO. 3685 WITH THE FOLLOWING PROVISIONS: THE ENTIRE DRIVEWAY AS WELL AS THE PARKING SURFACE UNDER THE CARPORT BE REDONE WITH CONCRETE PER CITY STANDARDS; THE ROOF PITCH ON THE CARPORT BE RECONSTRUCTED IN A MANNER THAT MEETS THE 4:12 PITCH REQUIREMENT BY THE CITY; THE STEEL COLUMNS BE BROUGHT INTO COMPLIANCE (ARCHITECTURALLY ENHANCED); AND ALL THE IMPROVEMENTS TO BE COMPLETED WITHIN 180 DAYS.**

**MOTION TO APPROVE CARRIED 6-0.**

**C.3 PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 3686, ADOPTING YOUTH PROGRAMS STANDARDS OF CARE.**

**APPROVED**

Mayor Trevino opened the public hearing and called on NRH Centre Membership Services Supervisor Ron Newman to introduce the item.

Mr. Newman informed City Council the youth programs standards of care are a requirement of the Texas Department of Family and Protective Services for exempt status for day care licensing. To receive exempt status a municipality must annually submit a copy of program standards, a notice of a public hearing for the program, and a copy of the ordinance adopting the standards. The standards of care are provided electronically on the Camp NRH website. The Parks and Recreation Board, at their April 5, 2021 meeting, approved a recommendation to forward the North Richland Hills Youth Programs Standards of Care to City Council for formal adoption.

Mayor Trevino asked the City Secretary to call on those who completed a public meeting appearance form to speak during the public hearing. There being no forms submitted, Mayor Trevino asked if there was anyone in the audience wishing to speak on the item to come forward. There being no one wishing to speak, Mayor Trevino closed the public hearing.

**A MOTION WAS MADE BY ASSOCIATE MAYOR PRO TEM ORR, SECONDED BY COUNCIL MEMBER DEUPREE TO APPROVE ORDINANCE NO. 3686, ADOPTING YOUTH PROGRAMS STANDARDS OF CARE.**

**MOTION TO APPROVE CARRIED 6-0.**

**D. PLANNING AND DEVELOPMENT**

There were no items for this category.

## **E. PUBLIC WORKS**

There were no items for this category.

### **E.1 CONSIDER RESOLUTION NO. 2021-022, SUPPORTING THE INCLUSION OF DESIGNATED NORTH RICHLAND HILLS ROADWAY PROJECTS IN THE 2021 TARRANT COUNTY TRANSPORTATION BOND PROGRAM AND IDENTIFYING FUNDING SOURCES TO PROVIDE THE MATCHING FUNDS NEEDED TO PARTICIPATE IN THE BOND PROGRAM.**

#### **APPROVED**

Director of Public Works Caroline Waggoner informed City Council the item before them is evening is to approve a resolution supporting North Richland Hills inclusion of several designated roadway projects in the 2021 Tarrant County Transportation Bond Program. City staff has compiled a list of nine (9) projects for consideration as part of the initial \$200M call for projects listed below:

- \* Glenview Drive (State Highway 26-Flory)
- \* Glenview Drive (Honey Lane-Haltom city limit)
- \* Bedford-Euless Road (Strummer-Booth Calloway)
- \* Iron Horse Boulevard (820-Browning)
- \* Iron Horse Boulevard (Browning-Rufe Snow)
- \* Shady Grove Road (Preston-Clay Hibbons)
- \* Smithfield Road (Mickey-Starnes)
- \* Hightower Drive (Smithfield-Davis)
- \* Harwood Road (State Highway 26-Hurst city limit)

Three of the nine projects are funded as part of the City's 2020 Street Bond Program. Those projects include Glenview Drive (West), Bedford-Euless Road, and Iron Horse Boulevard (Browning-Rufe Snow).

Mayor Trevino announced that Mayor Pro Tem Turnage serves on the Tarrant County Bond Committee that will review submitted projects for consideration by Tarrant County Commissioner's Court.

Mayor Pro Tem Turnage asked City Attorney Maleshia McGinnis if he should recuse himself in light of his appointment to the Tarrant County Bond Committee. Ms. McGinnis advised Mayor Pro Tem Turnage he does not have a legal conflict, but he could recuse himself.

**A MOTION WAS MADE BY COUNCIL MEMBER COMPTON, SECONDED BY COUNCIL MEMBER BENTON TO APPROVE RESOLUTION NO. 2021-022, RECOMMENDING THE INCLUSION OF DESIGNATED NORTH RICHLAND HILLS ROADWAY PROJECTS IN THE 2021 TARRANT COUNTY TRANSPORTATION BOND PROGRAM.**

**MOTION TO APPROVE CARRIED 5-0-1, WITH MAYOR PRO TEM TURNAGE ABSTAINING.**

**F. GENERAL ITEMS**

There were no items for this category.

**G. EXECUTIVE SESSION ITEMS - CITY COUNCIL MAY TAKE ACTION ON ANY ITEM DISCUSSED IN EXECUTIVE SESSION LISTED ON WORK SESSION AGENDA**

**APPROVED**

City Manager Mark Hindman informed City Council Davis Memorial United Methodist Church closed their doors in January 2021. The property is now owned by Methodist Church Regional Conference. The property is for sale and the site is a good location for a future municipal facility. The property currently contains the Common Grounds Community Garden. Staff is requesting approval from Council to authorize the City Manager to negotiate the purchase for the property as discussed in Executive Session. If the negotiations result in an agreement, staff will bring the purchase price for approval by the City Council.

**A MOTION WAS MADE BY MAYOR PRO TEM TURNAGE, SECONDED BY ASSOCIATE MAYOR PRO TEM ORR TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND EXECUTE ALL NECESSARY AND RELATED DOCUMENTS FOR THE PURCHASE OF 4.36 ACRES OF LAND LOCATED AT 5301 DAVIS BOULEVARD FROM DAVIS MEMORIAL METHODIST CHURCH.**

**MOTION TO APPROVE CARRIED 6-0.**

**H. INFORMATION AND REPORTS**

**H.1 ANNOUNCEMENTS**

Council member Deupree made the following announcements.

Early voting for the May 1 City Council Election begins next Monday, April 19 and

continues through April 27. Registered voters may vote early at the NRH Library, Dan Echols Center or any of the other early voting locations in Tarrant County. You can find early voting hours and a sample ballot on the city's website, or contact the City Secretary's Office for more information.

The annual Spring Community Cleanup scheduled for April 24, 2021 at Tarrant County College Northeast Campus has been postponed. Details on the new date and time will be shared as they become available. Please contact the Neighborhood Services Department with any questions.

Don't forget, all adults are now eligible to receive a COVID-19 vaccine in Texas. You can sign up to receive the vaccine at [www.tarrantcounty.com/covidvaccine](http://www.tarrantcounty.com/covidvaccine). North Richland Hills city employees continue to assist in administering the vaccine at the Hurst vaccination site. They recently surpassed 100,000 vaccinations given at that location.

Kudos Korner - Trish Watson in Neighborhood Services - A swimming pool contractor contacted us to share his appreciation for Trish, who had assisted him during the pool permit and inspection process. "She is very professional and nice. I wish the staff in every city we work with was like that," he said.

Mayor Trevino thanked city staff for their time and commitment to help at the Hurst vaccine site location.

Mayor Trevino also congratulated the City Secretary's Office for earning the Texas Municipal Clerks Office Achievement Excellence Award. Out of 595 cities in the State of Texas, North Richland Hills was one of only 43 awarded this distinction.

## I. ADJOURNMENT

Mayor Trevino adjourned the meeting at 8:30 p.m.

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Oscar Trevino, Mayor

ATTEST:

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Alicia Richardson  
City Secretary/Chief Governance Officer