

PARKS AND RECREATION BOARD MEMORANDUM

FROM: The Office of the City Manager **DATE:** December 6, 2021
SUBJECT: Review the Park Amenity Request Policy and make recommendations regarding Park Amenity Requests for the FY2022/2023 Capital Improvement Program Budget.
PRESENTER: Joe Pack, Senior Park Planner

SUMMARY:

Mr. Joe Pack will provide a summary of the *Park Amenity Request Policy*, and review two Park Amenity Requests that were received by the Parks and Recreation Department in 2021.

GENERAL DESCRIPTION:

Preparation of the FY2022/2023 Capital Improvement Program Budget will be underway by mid-December 2021. The *Park Amenity Request Policy* outlines the criteria and methodology for responding to requests for additional park amenities and improvements in existing parks. Two park amenity requests for the FY2022/2023 have been made.

Security Lights in Linda Spurlock Park
Fitness Equipment in Dick Faram Park

According to the *Park Amenity Request Policy*, applications received will be evaluated by Parks and Recreation Department staff by a variety of criteria, including:

1. Compliance with the 2007 *Parks, Recreation and Open Space Master Plan* and 2015 *Updated List of Priorities*.
2. Current principles and methods of park planning and design.
3. Capital costs for the requested improvements.
4. Long term fiscal impacts related to maintenance and operations.
5. Impacts on other prioritized projects in the CIP Budget with regards to introduction of the funding and time schedules associated with the request.

The Parks and Recreation Facilities Development Capital Improvement Program is supported by a ½ cent sales tax revenue. Sales Tax projections are expected to



continue to impact cash flow capabilities. Funding may not be available for introducing new requests in the CIP Budget until a future fiscal year.

Staff recommends not funding additional security lighting in Linda Spurlock Park as follows:

- Relating to Criteria No. 3, this project could represent significant capital resources. In addition to financial limitations compared to the capital costs associated with this request, long term fiscal impacts relating to Criteria No. 4 arise from costs associated with maintenance, energy use and operational costs for pedestrian trail lighting.
- The recent renovations of Linda Spurlock Park, at a cost of almost \$1,000,000, added security lighting to the new restroom building and new pavilion.
- A request for lights in Linda Spurlock Park was considered by the Parks and Recreation Board on February 7, 2011. A motion was made to approve staff's recommendation to not include the requested lighting in the FY2011/2012 Budget.

Staff recommends consideration for further exploration and discussion of the Fitness Equipment at Dick Faram Park as follows:

- The implementation plans as outlined in the 2007 Parks, Recreation and Open Space Master Plan addresses the need to continue to provide needed recreational facilities and equipment.
- 2007 Park, Recreation and Open Space Master Plan Item 7.7.2- iv Exercise Stations Along Trails - Exercise stations along trails provide excellent opportunities for a relatively comprehensive outdoor workout. Ideally, stations should be located along a trail at an existing park so that it is used by both park and trail users. Research shows that the most common and preferred physical activity of older adults is walking, so exercise stations provide a perfect complement to any walking routine.
- Relating to Criteria No. 2, the current principles and methods of park planning and design are being guided by the ongoing pandemic and the general desire for outdoor recreation and exercise by our citizens.

RECOMMENDATION:

The Park and Recreation Board is requested to review the Park Amenity requests, and provide direction to staff on considering these projects as a part of the FY2022/2023 CIP Budget.