

**MINUTES OF THE WORK SESSION AND REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF NORTH RICHLAND HILLS, TEXAS
HELD IN THE CITY HALL 4301 CITY POINT DRIVE
JULY 24, 2023**

WORK SESSION

The City Council of the City of North Richland Hills, Texas met in work session on the 24th day of July at 6:00 p.m. in the Council Workroom prior to the 7:00 p.m. regular Council meeting.

Present:	Oscar Trevino	Mayor
	Tito Rodriguez	Place 1
	Rita Wright Oujesky	Place 2
	Suzy Compton	Place 3
	Mason Orr	Place 4
	Scott Turnage	Deputy Mayor Pro Tem, Place 6
	Kelvin Deupree	Mayor Pro Tem, Place 7
Absent:	Blake Vaughn	Associate Mayor Pro Tem, Place 5
Staff Members:	Mark Hindman	City Manager
	Paulette Hartman	Deputy City Manager
	Karen Manila	Assistant City Manager
	Caroline Waggoner	Assistant City Manager
	Alicia Richardson	City Secretary/Chief Governance Officer
	Maleshia B. McGinnis	City Attorney

CALL TO ORDER

Mayor Trevino called the meeting to order at 6:00 p.m.

1. DISCUSS ITEMS FROM REGULAR CITY COUNCIL MEETING.

City Council had no questions for staff.

2. FISCAL YEAR 2023-24 PROPOSED CAPITAL IMPROVEMENT BUDGET WORK SESSION

Assistant City Manager Caroline Waggoner provided an overview of the proposed Fiscal Year 2023-2024 Capital Budget. The proposed projects include \$2,000,000 for preventive street maintenance funded by General Fund reserves and Certificates of Obligation; \$50,000 for sidewalk rehabilitation and replacement funded by General Fund reserves; \$500,000 for Pedestrian Facilities Master Plan funded by Grant and General Capital

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Improvements Project reserves; \$729,889 for Smithfield Middle School Safe Routes to School funded by Grant and General Capital Improvements Project reserves; and \$215,550 for transportation management equipment (equipment upgrade and synchronize traffic signals) funded by General Capital Improvements Project reserves.

Ms. Waggoner provided an update on the 2020 Street Bond Program. The completed projects include Hills Drive; Nor'East Drive; Meadow Oak Drive; Pearl Street; Southampton Drive; and Diamond Loch West Courts. The projects underway include Bedford Eules Road; Glenview Drive East; Glenview Drive West; Iron Horse West; Iron Horse East; Lariat Trail; Main Street; Stonybrooke Drive; Dawn Drive; and Nob Hill Drive. Projects scheduled to begin in fiscal year 2023/2024 include Harmonson Road; North Richland Boulevard; Ruth Road; Kirk Lane; Woodview Lane; Southcrest Drive; Sierra Drive; and Windhaven Road. Projects scheduled to begin in fiscal year 2024/2025 include Chapman Road; Crystal Lane; Daniel Drive; Lakeside Circle; and Post Oak Drive.

Ms. Waggoner provided an overview of the proposed Fiscal Year 2023-2024 Drainage Capital projects to be funded by Drainage Utility reserves. The proposed projects include \$100,000 for channel cleaning; \$500,000 for miscellaneous drainage improvements (Heidelburg Court, Colorado Boulevard, and Amundson Drive near Faram Park); and \$100,000 for street drainage improvement projects.

Ms. Waggoner provided an overview of the proposed Fiscal Year 2023-2024 Utility Capital projects. The proposed projects include \$1,250,000 for the Conn pump station permanent generator funded by Utility Fund reserves; \$50,000 for Sheriden/Gardwood sanitary sewer funded by the Community Development Block Grant Program ("CDBG") and general Capital Improvement Projects Reserves; \$180,000 for Watauga pump station electrical improvements funded by Utility Fund Reserves.

Ms. Hartman provided an overview of the proposed Fiscal Year 2023-2024 Parks and Recreation Capital projects. The proposed projects include \$25,000 for annual tree planting funded by Park Fund Reserves; \$60,000 for Cross Timbers Park Disc Golf funded by Parks Fund Reserves; \$120,000 NRH Centre fitness equipment replacement funded by NRH Centre Reserves; \$50,000 NRH Centre infrastructure maintenance funded by NRH Centre Reserves; \$220,000 park infrastructure maintenance funded by Park Fund Reserves; \$40,000 for pond bathymetry study funded by Park Fund Reserves; \$75,000 Tipps Canine Hollow Dog Park improvements funded by Park Fund Reserves; \$300,000 for Tommy & Sue Brown Park playground and shade funded by Park Fund Reserves; and \$40,000 for trail infrastructure maintenance funded by Park Fund Reserves.

Ms. Hartman provided an overview of the proposed Fiscal Year 2023-2024 Aquatic

Capital projects to be funded by NRH20 reserves. The proposed projects include \$300,000 for beachside bay cabanas; \$200,000 for the renovation design of the kiddie area; \$100,000 for accelerator slide resurface; \$100,000 for general facility improvements; and \$75,000 for a concrete service drive from the existing asphalt trail to the northwest side of the park that connects to the existing parking/unloading area located adjacent to the maintenance building.

Special Project Coordinator Jimmy Perdue provided an overview of the proposed Fiscal Year 2023-2024 Facilities Capital projects. The proposed projects include \$557,000 for the roof and window replacement of the public safety training center and Fire Station No. 5 funded by Certificates of Obligation; \$69,500 for replacement parts to make the fire burn tower operational funded by Facility Reserves; \$255,000 for a new roof for Fire Station No. 4 funded by Certificates of Obligation; \$75,000 for HVAC replacement at Iron Horse Club House funded by Facility Capital Improvement Projects Reserves; \$70,000 for roof replacement at the Iron Horse Club House and Pavilion funded by Facility Reserves; \$60,000 for exterior metal panel repairs at NRH Centre funded by NRH Centre Reserves; and \$95,000 for engineering and design for the future replacement of the Dectron system funded by the NRH Centre Reserves.

Special Project Coordinator Jimmy Perdue provided an overview of the proposed Fiscal Year 2023-2024 major capital equipment. The proposed equipment includes \$499,359 to replace a boring machine and trailer (unit # 485) funded by Utility Fund Reserves; \$173,500 to replace a hydro excavator (unit #5545) funded by Utility Fund Reserves; and \$173,500 to replace a hydro excavator (unit #5565) funded by Utility Fund Reserves; \$69,000 to replace a 2011 trailer mounted trash pump funded by Utility Fund Reserves; \$444,000 to replace a 2014 ambulance (unit #991) funded by Certificates of Obligation and General Fund Reserves; \$281,500 to replace a 2004 brush truck (unit #967) funded by Certificates of Obligation (\$212,500) and General Fund Reserves (\$69,000); \$206,000 to replace a 2004 Chevy Kodiak dump truck (unit #6618) funded by Certificates of Obligation; and \$144,250 for a valve maintenance trailer funded by Utility Fund Reserves.

Assistant City Manager Karen Manila provided an overview of the proposed Fiscal Year 2023-2024 Information Technology Fund. The proposed projects include \$1,300,000 to replace network hardware funded by Certificates of Obligation; \$180,000 for new NRH Centre Club management software funded by NRH Centre Reserves; \$175,000 for NRH20 wi-fi improvements funded by Park Fund Reserves; and \$1,180,000 for technology upgrades (distributed antenna system, increase storage array capacity, and upgrade wireless access points and controller) funded by Certificates of Obligation.

EXECUTIVE SESSION

There being no Executive Session, Mayor Trevino adjourned work session at 6:56 p.m.

REGULAR MEETING

A. CALL TO ORDER

Mayor Trevino called the meeting to order July 24, 2023 at 7:03 p.m.

Present:	Oscar Trevino	Mayor
	Tito Rodriguez	Place 1
	Rita Wright Oujesky	Place 2
	Suzy Compton	Place 3
	Mason Orr	Place 4
	Scott Turnage	Deputy Mayor Pro Tem, Place 6
	Kelvin Deupree	Mayor Pro Tem, Place 7
Absent:	Blake Vaughn	Associate Mayor Pro Tem, Place 5
Staff Members:	Mark Hindman	City Manager
	Alicia Richardson	City Secretary/Chief Governance Officer
	Maleshia B. McGinnis	City Attorney

A.1 INVOCATION

Council member Orr gave the invocation.

A.2 PLEDGE

Council member Orr led the Pledge of Allegiance to the United States and Texas flags.

A.3 SPECIAL PRESENTATION(S) AND RECOGNITION(S)

There were no items for this category.

A.4 CITIZENS PRESENTATION

Ms. Karen Anderson, 7521 Ridgeway Avenue, North Richland Hills, spoke in opposition to Airbnb properties in her neighborhood.

The following people spoke in support of allowing backyard chickens in North Richland Hills Matt Reed, 5145 Gentling Place, North Richland Hills; Jerree Frazier, 7713 Briarcliff Court, North Richland Hills; Desiree Harding, 8000 Standley Street, North Richland Hills; Daniel Harding, 8000 Standley Street, North Richland Hills; Nikki Douglas, 7525 Cimarron Drive, North Richland Hills; and Amy Trejo, 6622 Marie Street, North Richland Hills.

Mr. David Lowe, 7424 Park Place Drive, North Richland Hills, expressed his concern with the city over regulating the rights of property owners.

Mayor Trevino announced that city staff is reviewing Air BnB's and staff anticipates to bring forward an item for City Council discussion within two to three months.

Mayor Trevino also announced that City Council will discuss the city's animal ordinance within 60-90 days and provide direction to city staff.

A.5 PUBLIC COMMENTS

There were no requests to speak from the public.

A.6 REMOVAL OF ITEM(S) FROM CONSENT AGENDA

No items were removed from the consent agenda.

B. CONSIDER APPROVAL OF CONSENT AGENDA ITEMS

APPROVED

A MOTION WAS MADE BY MAYOR PRO TEM DEUPREE, SECONDED BY COUNCIL MEMBER RODRIGUEZ TO APPROVE THE CONSENT AGENDA.

MOTION TO APPROVE CARRIED 6-0.

B.1 APPROVE MINUTES OF THE JULY 10, 2023 REGULAR CITY COUNCIL MEETING.

B.2 AUTHORIZE THE CITY MANAGER TO EXECUTE AN AMENDMENT TO THE CONTRACT WITH CABLE ELECTRIC, INC., TO PERFORM ELECTRICAL AND LIGHTING SERVICES FOR VARIOUS CITY DEPARTMENTS IN ACCORDANCE WITH RFP 19-019, INCREASING THE CONTRACT AMOUNT NOT TO EXCEED \$113,500 ANNUALLY.

B.3 AUTHORIZE THE CITY MANAGER TO EXECUTE AN AMENDMENT TO THE COOPERATIVE PURCHASE CUSTOMER AGREEMENT WITH MANSFIELD OIL COMPANY OF GAINESVILLE, INC., FOR LABOR, SUPERVISION, MATERIALS AND EQUIPMENT FOR FLEET FUEL CARD PURCHASES AND RELATED SERVICES, THROUGH AN INTERLOCAL AGREEMENT WITH THE CITY OF PLANO, USING CITY OF PLANO CONTRACT NO. 2022-0247-AC, IN AN AMOUNT NOT TO EXCEED \$65,000 ANNUALLY.

B.4 AUTHORIZE AN AMENDMENT TO THE COOPERATIVE PURCHASING AGREEMENT WITH PRECISION DELTA CORPORATION USING BUYBOARD CONTRACT NO. 698-23 FOR THE PURCHASE OF AMMUNITION IN THE AMOUNT OF \$19,407, INCREASING THE TOTAL AGGREGATE AMOUNT SPENT IN FISCAL YEAR 2023 TO \$57,911.50.

B.5 AUTHORIZE THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH READINESS GROUP, LLC TO DEVELOP A DEPARTMENT-WIDE PEER SUPPORT PROGRAM FOR THE POLICE AND FIRE DEPARTMENTS IN THE AMOUNT OF \$96,360, USING COPS LAW ENFORCEMENT MENTAL HEALTH AND WELLNESS ACT 2020 GRANT #2020MHWXK018 FUNDS.

C. PUBLIC HEARINGS

There were no items for this category.

D. PLANNING AND DEVELOPMENT

There were no items for this category.

E. PUBLIC WORKS

There were no items for this category.

F. GENERAL ITEMS

F.1 CONSIDER RESOLUTION NO. 2023-072, TO DENY ONCOR ELECTRIC DELIVERY COMPANY LLC'S APPLICATION TO INCREASE RATES WITHIN THE CITY OF NORTH RICHLAND HILLS.

APPROVED

Assistant City Manager Karen Manila presented the item. Staff recommends City Council approve Resolution No. 2023-072, denying Oncor Electric Delivery Company LLC's application to increase rates within the City of North Richland Hills. The resolution also authorizes the city to participate with the Steering Committee of Cities served by Oncor.

A MOTION WAS MADE BY COUNCIL MEMBER ORR, SECONDED BY COUNCIL MEMBER COMPTON TO APPROVE RESOLUTION NO. 2023-072.

MOTION TO APPROVE CARRIED 6-0.

F.2 CONSIDER RESOLUTION NO. 2023-071, APPOINTING A MEMBER TO THE KEEP NRH BEAUTIFUL COMMISSION.

APPROVED

City Secretary/Chief Governance Officer Alicia Richardson informed City Council the item before them this evening is to take action on Council member Rodriguez's recommendation to appoint Donah Tyner to Place 1 on the Keep NRH Beautiful Commission. If approved, Ms. Tyner will fulfill the vacancy with the term expiring June 30, 2025.

A MOTION WAS MADE BY COUNCIL MEMBER RODRIGUEZ, SECONDED BY DEPUTY MAYOR PRO TEM TURNAGE TO APPROVE RESOLUTION NO. 2023-071.

MOTION TO APPROVE CARRIED 6-0.

G. EXECUTIVE SESSION ITEMS - CITY COUNCIL MAY TAKE ACTION ON ANY ITEM DISCUSSED IN EXECUTIVE SESSION LISTED ON WORK SESSION AGENDA

Mayor Trevino announced that City Council did not convene into Executive Session.

H. INFORMATION AND REPORTS

H.1 ANNOUNCEMENTS

Council member Compton made the following announcements.

The Common Ground NRH Community Garden invites you to their Fall Gardening Seminar on Saturday, August 12 at 9:00 a.m. in the Grand Hall at the NRH Centre. Hear presentations by garden experts and get your gardening questions answered.

Registration is open for Community Emergency Response Team training. Participants will learn how to prepare themselves for hazards that may affect the community, and how to help first responders if a disaster strikes. Training will take place on Tuesday evenings from August 15 through October 3. There is no cost to participate, but space is limited. Visit our website to get more information and sign up.

Kudos Korner - Francois Pienaar, Kyle Benefiel, Sean Priest, Randy Vastine and Dwayne Dornquast in Public Works - A resident shared his appreciation for the staff who responded after he reported a street maintenance concern. He said, "Thank you for the hard working crews with Public Works! We were amazed and pleasantly surprised to see crews out here this morning making repairs less than 24 hours after bringing it to your attention."

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I. ADJOURNMENT

Mayor Trevino adjourned the meeting at 7:43 p.m.

Oscar Trevino, Mayor

ATTEST:

Alicia Richardson
City Secretary/Chief Governance Officer