



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** January 27, 2020
SUBJECT: Modify the 2020 City Council meeting schedule.
PRESENTER: Alicia Richardson, City Secretary

SUMMARY:

The City Council will take action to modify the 2020 meeting schedule to cancel the November 23 and December 28 City Council meetings, reschedule the March 9 and May 25 meetings to March 2 and May 18, respectively, and add special called meetings to accommodate the 2020 Budget process.

GENERAL DESCRIPTION:

The regular scheduled City Council meetings are held on the second and fourth Monday of each month. There are occasions when meetings conflict with holidays or state and national conferences. Historically, the City Council meeting schedule has been modified to either cancel or reschedule a meeting that is scheduled close to the Thanksgiving or Christmas holiday.

Staff identified a couple of meetings—March 9 and May 25—that conflict with school district and city designated holidays. On January 13, 2019, during the City Council work session, City Council directed staff to bring forth an agenda item for consideration to cancel the November 23 and December 28 meetings and reschedule the March 9 and May 25 meetings to March 2 and May 18, respectively. This item is placed on the agenda to formally modify the 2020 City Council meeting schedule.

At the January 13, 2019 work session meeting, staff reviewed the budget calendar and outlined dates necessary to set public hearings and conduct public hearings associated with adoption of the city budget. The special called meetings are included in the 2020 City Council meeting schedule. The additional dates are August 3, 13 and 17, 2020.

RECOMMENDATION:

Approve the modified 2020 City Council meeting schedule.