



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** February 13, 2017
SUBJECT: Consider Resolution No. 2017-006, creating and appointing members to a Strategic Plan Committee.
PRESENTER: Clayton Comstock, Planning Manager

SUMMARY:

The City Council is being asked to approve a resolution creating and appointing a 15-member Strategic Plan Committee for the purpose of recommending a Strategic Plan for the City of North Richland Hills.

GENERAL DESCRIPTION:

City Council first identified the need for updating the Comprehensive Plan through discussions at the 2015 City Council Goals Retreat and the FY17 funding of a Transportation Plan element.

Once the need for a Strategic Plan is identified, the second step is traditionally the creation of an advisory committee to direct staff and make planning and policy recommendations that best reflect the community's vision for the future. At its December 12, 2016 Work Session City Council agreed with a 15-member committee to meet monthly between March 2017 and March 2018. Resolution 2017-006 formalizes the following committee structure:

- 3 City Council members
- 2 Planning & Zoning Commission members
- 10 other members of the community

Staff also added a condition that no less than 12 of the committee members must own real property within the City. Meetings are planned to be held on the second Thursday of each month.

PROPOSED RESOLUTION ATTACHED

A proposed resolution is attached that establishes the Committee and defines its charge and maximum project timeline of 18 months. Staff is planning on completing the project in 12-14 months, but extra time is built in for contingency.

The following "charge" is provided to the Committee through the resolution:



The Strategic Plan Committee shall recommend a Strategic Plan for the physical development of the City as well as other relevant policy goals that impact the sustainability and vitality of the City of North Richland Hills. Said Strategic Plan shall contain recommendations for growth, development, revitalization and beautification of the City and contain a ten-year Implementation Plan. A copy of the Strategic Plan, or any part thereof, shall be forwarded to the Planning and Zoning Commission for review and consideration under the rules established by Article XIV, Section 3 of the City Charter of North Richland Hills.

The Committee shall be responsible to and act as an advisory body to the City Council and shall have and perform such additional duties as may be prescribed by this resolution or separate resolution.

The resolution will also appoint 15 members to the Strategic Plan Committee. At the time of memorandum publication, staff was still been working on final nominee recommendations and had not yet completed contacting all nominees. The final list of nominees will be provided to City Council during Work Session.

RECOMMENDATION:

Approve Resolution No. 2017-006.