



CITY COUNCIL MEMORANDUM

From: The Office of the City Manager **Date:** April 9, 2018

Subject: Consider purchase of nine light-duty vehicles from Sam Pack’s Five Star Ford in the amount of \$260,626.00 through a Tarrant County Cooperative Contract.

Presenter: Mike Curtis, Managing Director

Summary:

The 2017-18 Budget includes the replacement vehicles for the Neighborhood Services and Public Works Departments. In addition, one Ford F-150 listed below was approved in the 2016-17 budget but the funds were rolled into the 2017-18 year and is being purchased now. It is being recommended to purchase these vehicles from Sam Pack’s Five Star Ford through Tarrant County Contract #2018-022.

General Description:

The table below identifies the new replacement vehicles for City Council’s consideration.

Qty.	Description	Department	Cost
4	Ford F-150 Pickups	Public Works	\$117,293
4	Ford F-250 Pickups	Public Works	\$114,622
1	Ford Transit Van	Neighborhood Services	\$28,711
TOTAL			\$260,626

In the 2017-18 Adopted Budget, funding was approved for the replacement of five light-duty pickup trucks and a van. One light duty truck was budgeted last year, but the funds were rolled over, and is now being purchased with the 2017-18 vehicles. In addition two new F-150s are being purchased now and being assigned to two positions in the Public Works Department that no longer receive a vehicle allowance for the use of their personal vehicle.

All of the vehicles being recommended for replacement have reached the end of their respective life cycles as outlined within the Vehicle Equipment Replacement Plan and confirmed with the departments. Due to current age and usage, continued repair and upkeep on these vehicles is no longer cost-effective. The two new F-150s being assigned are replacing a vehicle allowance.

The City of North Richland Hills is a member of several inter-local groups and utilizes existing contracts with vendors through the Local Government Purchasing Cooperatives.



Sam Pack's Five Star Ford has submitted quotes using Tarrant County contract #2018-022 totaling \$260,626 for the nine vehicles. City staff is recommending purchasing the vehicles through this Tarrant County contract. The City has conducted previous business with Sam Pack's Five Star Ford with good results.

Recommendation:

Approve purchase of light-duty vehicles from Sam Pack's Five Star Ford in the amount of \$260,626.00 through a Tarrant County Cooperative Contract.