

**MINUTES OF THE PARKS AND RECREATION BOARD OF THE
CITY OF NORTH RICHLAND HILLS, TEXAS
HELD IN THE CITY HALL 4301 CITY POINT DRIVE
DECEMBER 1, 2025**

REGULAR MEETING

A. CALL TO ORDER

Chair Lewis called the meeting to order on December 1, 2025 at 6:00 p.m.

Board Members Present:

Tracye Lewis, Chair - Place 1
Crystal Blake, Board Member - Place 2
Thomas Osen, Vice-Chair - Place 3
Kieran McMahon, Board Member - Place 4
Turquoise Banks, Board Member - Place 5
Mel Delaney, Board Member - Place 6
Sean Nutt, Board Member - Place 7
Andrew Rivera, Board Alternate

Staff Members Present:

Adrien Pekurney, Director
Tanner Arwine, Assistant Director
Antonio Evangelista, Assistant Director
Stephanie Hee-Johnston, NRH2O General Manager
Michael Wilson, Park Planning Manager
Cindy Dobbs, Office Coordinator

B PUBLIC COMMENTS

There were no requests to speak from the public.

C. ACTION ITEMS

C.1 APPROVE THE MINUTES OF THE OCTOBER 6, 2025 PARKS AND RECREATION BOARD MEETING.

APPROVED

A MOTION WAS MADE BY BOARD MEMBER BANKS, SECONDED BY BOARD MEMBER NUTT TO APPROVE THE MINUTES OF THE OCTOBER 6, 2025 PARKS AND RECREATION BOARD MEETING.

MOTION TO APPROVE CARRIED 8-0.

C.2 REVIEW THE PARK AMENITY REQUEST POLICY AND CONSIDER STAFF RECOMMENDATIONS REGARDING THE PARK AMENITY REQUESTS FOR THE FY2026/27 CAPITAL IMPROVEMENT PROGRAM BUDGET.

APPROVED

Mr. Tanner Arwine provided a summary of the Park Amenity Request Policy and presented seven park amenity requests that were received by the Parks and Recreation Department in 2025. The Parks and Recreation Board was asked to review these requests and give direction to staff on considering these projects as part of the FY2027 CIP Budget. Mr. Arwine offered a visual presentation to the Board with detailed explanations of why staff does or does not recommend proceeding with each item.

Request #1 - Restrooms at Liberty Park - Staff does not recommend proceeding.

Request #2 - Swings at Richfield Park - Staff recommends proceeding.

Request #3 - Artificial Turf Infields at Richfield Park and Walker's Creek Park - Staff recommends further investigation on the feasibility of this amenity.

Request #4 - Building Improvements at Walker's Creek Park - Staff recommends further planning and implementation of this request.

Request #5 - Open Field Enhancements at Walker's Creek Park - Staff does not recommend proceeding.

Request #6 - Restroom Access at Walker's Creek Park outside of field utilization - Staff recommends further investigation and implementation of open restrooms at this location.

Request #7 - JoAnn Johnson Trail Playground Area - Staff recommends further investigation and planning for this amenity.

A MOTION WAS MADE BY BOARD MEMBER BANKS AND SECONDED BY BOARD MEMBER DELANEY, TO PROCEED WITH STAFF'S RECOMMENDATIONS FOR ALL PARK AMENITY REQUESTS. THIS WAS UNANIMOUSLY AGREED UPON BY THE BOARD.

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C.3 CONSIDER RECOMMENDATION TO CITY COUNCIL TO READOPT THE NRH YOUTH PROGRAMS STANDARDS OF CARE ORDINANCE.

APPROVED

A MOTION WAS MADE BY BOARD MEMBER MCMAHON AND SECONDED BY BOARD MEMBER RIVERA, TO FORWARD THE YOUTH PROGRAMS STANDARDS OF CARE ORDINANCE TO CITY COUNCIL FOR THEIR CONSIDERATION FOR ADOPTION. THIS WAS UNANIMOUSLY AGREED UPON BY THE BOARD.

D. DEPARTMENT UPDATES

D.1 NRH2O FAMILY WATER PARK UPDATE

Ms. Stephanie Hee-Johnston, NRH2O General Manager, provided an update on activities at NRH2O Family Water Park.

- Holiday and online promotions have been successful and sales for the upcoming season are already looking good.
- Team Member Holiday Party is scheduled for December 19 at NYTEX.
- Polar Plunge is scheduled for Saturday, February 7. They are expecting over 100 plungers. All proceeds benefit Special Olympic athletes in the DFW area.
- In the off-season, maintenance and improvements are taking place throughout the park. The goal is to not have any last-minute issues at opening.
- Hiring for the 2026 season will start soon. Staff will visit local high schools to promote the various opportunities available.

D.2 PARKS CAPITAL PROJECTS UPDATE

Mr. Michael Wilson, Park Planning Manager, presented an update on capital projects.

- City Point Trail Development in Oncor Easement: This project is substantially complete and open to the public for use. The project is wrapping up with erosion control and sod. Additional signage will be added soon.
- Kay Granger Park and Legacy Park Playground Replacements: This is scheduled in a few weeks during the schools winter break.
- Pond Bathymetry Study: Requests for Qualifications (RFQ) are being reviewed. City staff will negotiate a contract with the highest ranked consultant.
- 2025 Parks and Recreation Master Plan: Staff is negotiating a contract with the selected consultant.
- City Entry Sign Replacement: Staff will release a RFQ this month to hire a consultant to provide a design for the new entry signs.
- JB Sandlin Park Playground Replacement: A Request for Proposal (RFP) was released

in November. A selection committee will meet in December to review these proposals and plan to take the contract to City Council in the new year.

-John Barfield Trail Spring Oak Extension: An RFQ was released in November in order to procure engineering services for design of the concrete trail and channel crossing.

D.3 PARKS MAINTENANCE AND OPERATIONS UPDATE

Mr. Tanner Arwine, Assistant Director, provided an update on parks maintenance and operations activities.

-Park Operations staff have been preparing for the holiday season with lighting going up around the city.

-The fall athletic seasons have wrapped up with the exception of a few tournaments. Green Valley soccer fields and Richfield football fields were overseeded with perennial ryegrass.

-Green Valley Park was one of the hosting locations for the 32nd Annual Turkey Shoot.

-Paint machine for athletic field painting has been ordered from TinyMobileRobots.

-The buildings at Cross Timbers have been painted to improve aesthetics and improve the building's exterior. Parking lot lighting was recently improved at this park as well.

-Sidewalk improvements have been done at the NRH Centre, near the Senior Center. Additional walkways have been added to improve safety and ease of access. Access improvements have been added on the aquatic side of the building as well.

D.4 NRH CENTRE, GRAND HALL, ATHLETICS, SENIOR CENTER, RICHLAND TENNIS CENTER, PROGRAMS AND SERVICES UPDATE

Mr. Antonio Evangelista, Assistant Director, presented an update on activities at the NRH Centre, Grand Hall, Athletics, Senior Center, Cultural Arts and the Richland Tennis Center.

-Membership Specials at the NRH Centre are available online and will be mailed via direct mail to NRH residents.

-Youth programming has great programs to offer, including a recent multi-generational cookie decorating class with ages ranging from 8 to 74. NRH elementary schools are signing up to participate and compete in the Festival of Trees which will take place in conjunction with the upcoming tree lighting event.

-Run Run Rudolph will take place on December 6 and has over 370 registrants.

-Splash Flix Movies are back at the NRH Centre with Frosty and Rudolph double-feature on December 12.

-Holiday parties are in full swing at the Grand Hall. This is a busy time of year for the venue.

-Richland Tennis Center is wrapping up their season with the Toys for Tennis

Tournament to collect donated toys for the NRH Community Enrichment Center.
-NRH Senior Center recently had lunch at Northfield Park and enjoyed the playground.
Hot dogs were prepared for them by Parks Maintenance Staff.
-NRH Christmas Tree Lighting will take place on Thursday, December 4.
-The "Ring in the New Year" concert will take place at the Grand Hall on January 8 with an evening with the Texas Jazz All Stars (TeJAS). Admission is free but registration is required.

E. INFORMATIONAL ITEMS

**E.1 COMMUNITY SERVICE MONTHLY REPORTS (SEPTEMBER & OCTOBER)
DEPARTMENT NEWSLETTER (NOVEMBER)
SAVE THE DATE (NOVEMBER & DECEMBER)**

There are no other informational items.

F. ADJOURNMENT

Chair Lewis adjourned the meeting at 7:38pm.

Tracye Lewis, Chair

ATTEST:

Cindy Dobbs, Office Coordinator