



## CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager    **DATE:** August 28, 2023

**SUBJECT:** Authorize the City Manager to execute an amendment to the Texas Anti-Gang (TAG) Center Analyst Agreement, as grant fiduciary for the TAG Center Grant #2848909, including \$88,596.30 annual rate of compensation for Jessica Mast, TAG Center Analyst.

**PRESENTER:** Mike Young, Chief of Police

### **Summary:**

As a part of the TAG grant awarded to the City of North Richland Hills (NRH), a second analyst position is approved to support the need of staff assigned to the TAG Center. The FY 2024 TAG Grant #2848909 budget, includes the annual rate of compensation at \$88,596.30 for the second TAG Center Analyst, Jessica Mast, equivalent to the 2023 Dallas-Fort Worth Locality Pay GS 9-4 for the period September 1, 2023 – December 31, 2023 to include 30% fringe and the 2024 Dallas-Fort Worth Locality Pay GS Grade 9-4, January 1, 2024 – August 31, 2024, to include 30% fringe.

### **General Description:**

Pursuant to the FY 2024 grant award for the TAG Center by the Office of the Governor, the City of North Richland Hills as the grant fiduciary is charged with conducting transactions for the grant on behalf of the TAG Center. As such, TAG Grant #2848909 effective September 1, 2023, the annual rate of compensation for the services rendered by the second TAG Center Analyst is \$88,596.30, rendered in equal installments of \$7,383.03, plus a \$75 per month cell phone allowance.

### **Recommendation:**

Authorize the City Manager to execute an amendment to the Texas Anti-Gang (TAG) Center Analyst Agreement, as grant fiduciary for the TAG Center Grant #2848909, including \$88,596.30 annual rate of compensation for Jessica Mast, TAG Center Analyst.