



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** October 27, 2025

SUBJECT: Authorize the City Manager to execute an interlocal agreement with the City of Richland Hills for the purchase of goods and services from vendors selected through the competitive bidding process authorized by the Texas Local Government Code.

PRESENTER: Trudy J. Lewis, Assistant City Manager

SUMMARY:

The City of Richland Hills (Richland Hills) is requesting to enter into an interlocal agreement for the purchase of goods and services from vendors selected through the competitive bidding process authorized by the Texas Local Government Code.

GENERAL DESCRIPTION:

Richland Hills is requesting to enter into an interlocal agreement for the purchase of goods and services with awarded vendors through the competitive bidding process by the City of North Richland Hills.

This will allow the City of Richland Hills to participate in contracts awarded by the City that may result in the addition of other entities' quantities at the next bidding opportunity. Increasing the volume of goods and services increases the possibility of lower prices.

Council has authorized several of these interlocal agreements in the past and they have been mutually beneficial to North Richland Hills and the other agencies. Each agency will place their orders and pay the vendors directly. North Richland Hills or Richland Hills may change or cancel the agreement with a 30-day written notice. North Richland Hills currently participates in interlocal agreements with several local governments throughout the DFW Metroplex and various parts of Texas.

RECOMMENDATION:

Authorize the City Manager to execute an interlocal agreement with the City of Richland Hills for the purchase of goods and services from vendors selected through the competitive bidding process authorized by the Texas Local Government Code.