

**Sole Source Justification/Approval Form**

REQ # 12200304

PO # \_\_\_\_\_

Complete this form when only one source is available for goods or services requested or when only one product will meet your needs. Respond to all questions that apply. Please complete and forward to the Purchasing Department, along with Sole Source letter provided by vendor. If more space is needed, please attach additional page(s).

**PURCHASE INFORMATION**

1. Provide Estimated Price.

\$89,955

2. Provide name, manufacturer, and model number of item being purchased or the services to be purchased.

SmartForce® Organizational Management System Software - Annual Subscription Renewal Fee

3. Provide Description of requested items or services and their purpose(s). Add additional sheet if needed.

SmartForce Agency Management System annual subscription for nine (9) Texas Anti-Gang Centers and outside local, regional, state, and federal agencies (9) centers @ \$9,995 each - December 1, 2021 through November 30, 2022. SmartForce software product includes SmartComms, SmartIA, SmartAdmin, SmartLP, SmartMaps w/ESRI, SmartMaps CAD/RMS, SmartLeads, Major Case IQ, and BulletinWizard by SmartForce®. It is the first and only of its kind to combine support for patrol operations, investigations, specialty units, crime analysis, community policing efforts, and administrative functions of law enforcement agencies. Grant #2848907 funding awarded 09/01/2021.

4. Reason(s) for requesting a sole source purchase:

- Original manufacturer or provider; no other local distributors exist.
  - Only local distributor for the original manufacturer or provider.
  - Only known item or service matching the requested needs or performing the intended task.
- Sole provider of a licensed or patented good or service.
  - Sole provider of items compatible with existing equipment, inventory, systems, programs or services.
  - Sole provider or factory-authorized warranty service.
  - None of the above applies (Please attach a detailed explanation and justification for this sole source request.)

5. Explain why the product or service requested is the only one that can satisfy your requirements.

SmartForce® has been created by SmartForce Technologies, Inc. and can only be purchased directly from SmartForce®. In addition, SmartForce® is the sole source provider of technical support for SmartForce®. SmartForce® is a US Patent Office registered mark and the SmartForce® source code is copyrighted.

6. Identify other sources reviewed and why they are unacceptable. Be specific with regard to specifications. Attach additional pages if necessary.

None exist

I certify that the above statements are true and correct, and that no other material fact or consideration offered or given has influenced this recommendation for a sole-source or proprietary purchase.

Rowlette Williams

Print/Type Name

Jimmy Perdue Digitally signed by Jimmy Perdue  
Date: 2021.11.01 20:34:17 -05'00'

Department Director's Signature

Grant Coordinator

Print/Type Title

Date

Police

Department

817-427-7078

Telephone Number

**PURCHASING USE ONLY**

Approved by: \_\_\_\_\_

**Purchasing Manager (or designee)**

Date: \_\_\_\_\_