



CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** May 19, 2016

SUBJECT: Presentation of Council Chamber Audio/Visual Technology

PRESENTER: Clayton Comstock, Planning Manager

SUMMARY:

The Work Session of the Planning & Zoning Commission will begin at 6:00 p.m. in the main Council Chamber. The Commission will be briefed on the use of the audio/visual aids available at the dias and in the room. The Commission will then recess and reconvene the Work Session in the Council Work Session Room for dinner and regular business.

On Tuesday, June 7 at 6:00 p.m., the Commission will have a special training session on Granicus, the new software system used to manage agendas, meetings, voting and minutes.