



## CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager    **DATE:** May 14, 2018  
**SUBJECT:** Approve Resolution No. 2018-012 approving an advance funding agreement relating to the Smithfield Middle School Safe Routes to School Program (ST1801); Transportation Alternatives Set-Aside Program Project CSJ 0902-90-080  
**PRESENTER:** Justin Naylor, Civil Engineer, Public Works

### **SUMMARY:**

The Regional Transportation Council took action to award \$211,137.00 to the City of North Richland Hills on June 8, 2017 for Safe Routes to School under the Transportation Alternatives Set-Aside Program. As such, the Texas Department of Transportation (TxDOT) and the City of North Richland Hills must execute an advance funding agreement before the city can spend funds for any reimbursable services. The advance funding agreement constitutes the sole and only agreement between the two parties related to this funding.

### **GENERAL DESCRIPTION:**

The federally funded Transportation Alternatives Set-Aside Program provides funding for Safe Routes to School specifically to focus on encouraging children in grades K-8 to walk and bicycle to school. This is accomplished by making bicycling and walking to school safer and more appealing. The Smithfield Safe Middle School Safe Routes to Schools project is identified in the 17/18 Capital Project Budget as ST1801.

The Regional Transportation Council took action to award \$211,137.00 to the City of North Richland Hills on June 8, 2017 for Safe Routes to School under the Transportation Alternatives Set-Aside Program. The award represents 80% of the total proposed cost for the project with 20% being the city's share.

The specific scope of work for the project consists of sidewalk improvements, pedestrian ramp construction and replacement, cross walk striping and intersection signing for various locations within a ½ mile radius of Smithfield Middle School. All of the proposed improvements will meet current Americans with Disabilities Act (ADA) regulations to help make pedestrian access to Smithfield Middle School available to all.

The total project cost estimate is \$276,962.00 with federal participation of \$211,137.00, state participation of \$13,038.00 and the city's participation is \$52,787.00. Upon execution of the advance funding agreement, the city will be responsible for 20% of the state direct cost, which is \$3,306.00 payable to TxDOT. The first payment of \$402.00 is



due to the state within 30 days from execution of the advance funding agreement and the second payment of \$2,904.00 is due to the state 60 days prior to the construction contract advertising for bids.

**RECOMMENDATION:**

Approve Resolution No. 2018-012.