



## CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager   **DATE:** September 25, 2023  
**SUBJECT:** Consider Reimbursement Resolution No. 2023-076 for projects included in the Fiscal Year 2023/2024 Capital Projects Budget in an amount not to exceed \$9,550,000.

**PRESENTER:** Mark C. Mills, Director of Finance

### **SUMMARY:**

In preparation for work to begin on projects included in the Fiscal Year 2023/2024 Capital Projects Budget, funded through the issuance of Certificates of Obligation (“CO’s”), staff requests that City Council consider the passage of a reimbursement resolution.

### **GENERAL DESCRIPTION:**

After the adoption of the fiscal year 2023/2024 (“FY24”) Capital Projects Budget, staff requests that Council consider the adoption of a reimbursement resolution. This resolution will allow the City to begin work by providing a mechanism through which project expenditures incurred can be reimbursed through the future issuance of debt, including General Obligation Bonds (“GO’s”) or Certificates of Obligation (“CO’s”).

The reimbursement resolution itself does not authorize the issuance of debt; it only stipulates that any expenses made before the debt issuance is complete may be reimbursed with the issuance proceeds. Any interim funding required will be appropriated from existing reserves and will be repaid upon receipt of future CO proceeds. The process of issuing the associated CO’s is expected to occur in May 2024, after the release of the Annual Comprehensive Financial Report (“ACFR”).

A reimbursement resolution authorizes the City to reimburse expenditures with the proceeds of future debt. The Council typically passes at least one reimbursement resolution each year in anticipation of a planned sale of GO’s or CO’s. The last such resolution was passed June 26, 2023.

The reimbursement resolution prepared for Council approval includes the projects contained in the following table:



Project	Project Type	Description	Amount
WP2305	Aquatic	Green Extreme Replacement	\$5,400,000
FC2404	Facilities	FD/PD Training & Station #5 Roof & Window Replacement	\$555,000
FC2407	Facilities	Station #4 Roof Replacement	255,000
FS2405	Fleet	Crew Cab Dump Truck	205,000
FS2407	Fleet	Brush Truck (Fire)	215,000
FS2408	Fleet	Ambulance	320,000
IT2410	Info Tech	Technology Upgrades	1,180,000
IT2405	Info Tech	Network Equipment	1,300,000
<b>Sub Total</b>			<b>\$9,430,000</b>
<i>Estimated Issuance Cost</i>			<i>\$120,000</i>
<b>Total</b>			<b>\$9,550,000</b>

It should be noted that Resolution 2023-057 – the reimbursement resolution approved on June 26, 2023 – included funding for the Green Extreme. Upon the advice of bond counsel, it was deemed appropriate to include the Green Extreme in this resolution as well, in order to improve the documentation trail of the projects associated with the proposed 2024 CO issuance.

**RECOMMENDATION:**

Approve Reimbursement Resolution No. 2023-076 projects included in the Fiscal Year 2023/2024 Capital Projects Budget in an amount not to exceed \$9,550,000.