

**MINUTES OF THE LIBRARY BOARD  
OF THE CITY OF NORTH RICHLAND HILLS, TEXAS  
HELD IN THE LIBRARY BOARD ROOM  
LOCATED AT 9015 GRAND AVENUE  
March 15, 2018**

Present:	Don Tipps Jerry Sorrenson Donna Stallard Holly Mitchell Jennifer Bosley Bill Wait	Chair Board Member Board Member Board Member Board Member Board Member
Absent:	Kathy Antropik Krina Traywick	Board Member Board Member
Staff Present:	Cecilia Barham Cathy McNeely	Library Director Administrative Secretary

**CALL TO ORDER**

Chair Don Tipps called the meeting to order March 15, 2018 at 6:00 pm.

**APPROVAL OF MINUTES**

Ms. Stallard moved to accept the minutes; Mr. Wait seconded; the minutes were unanimously approved.

**LIBRARY DIRECTOR'S REPORT**

Ms. Barham reviewed the library's statistics from February 2018 with the board and answered questions.

**REPORT ON PROGRAMS AND EVENTS**

Ms. Barham reported on past Library events including:

- The Maker Spot Community Build Lend a Hand event: over 30 volunteers participated and 31 new 3D print prosthetic hands were made.
- Perot Tech Truck Science Activities event had 109 participants on 3/14.
- Bookend Painting Party event on 3/15: 45 participants made 45 bookends that will be used in the YA section.
- Adult Services Computer Master Classes: Excel, Word, resume writing and online safety classes are being offered during March.
- 2018 NRH Citizen Survey: The Library had an excellent 97% score in Quality of Service, behind of Fire only and tied with EMT.
- Library budget update: this fiscal year the NHR City will have a flat budget. Dear Reader service was eliminated, an adjustment to base request was made to the Maker Spot needs. The Library is also conducting an image audit with patrons to enhance the usage of our facilities.
- Maker Spot kits: all supplies have been ordered, delivered and will be ready for check out by summer.

And upcoming Library events including:

- C.J. Box author event on 4/3 at 1:00pm.
- Mapping the Journey: four week caregiver workshop event in April.
- Adult Services Financial Literacy classes on 4/3 and 4/5 at 7:00pm.
- Adult Services Lunch and Learn event on 4/19 at 12:00pm.

### **PERSONNEL UPDATE**

Yaika Sabat is the new Supervisor in Circulation. Ha Thai transferred to the Library Clerk position in Tech Services and her Acquisition Clerk position, also in Tech Services, will be posted next month. Two Part-Time Page positions were vacated as well.

### **NEXT MEETING DATE**

The next meeting will be held on April 19, 2018 at 6:00 p.m. in the Board room.

### **ADJOURNMENT**

Meeting adjourned at 6:54 p.m.

ATTEST:

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Cathyanne McNeely  
Administrative Secretary

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Don Tipps  
Chair