



## CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager   **DATE:** August 22, 2022  
**SUBJECT:** Award RFB 22-023, annual purchase for uninterrupted power supply services to Hypertech USA, Inc., in the amount not to exceed \$68,330.04.

**PRESENTER:** Chris Amarante, Director of Facilities & Construction

**SUMMARY:**

City Council is being requested to award RFB 22-023 for the annual purchase for uninterrupted power supply services to Hypertech USA, Inc., in the amount not to exceed \$68,330.04.

**GENERAL DESCRIPTION:**

The City of North Richland Hills has critical infrastructure requiring uninterrupted power for operation of electrical equipment. This critical equipment is powered with several uninterrupted power supply (UPS) units. In the event of a loss of power from ONCOR these UPS's "bridge" the power loss with battery power until either ONCOR power is restored or generator power is supplied. UPS's are integral in the distribution of power to server rooms, dispatch, jail, and other critical electrical equipment. UPS's are comprised of complex components that require a service agreement with a specialized contractor to perform software upgrades, battery replacement, and emergency repairs in the event of a malfunction. The city currently has seven single phase UPS's ranging in size from 9 kVA to 18 kVA. City Hall has four, three phase UPS's, two 100 kVA and two 80 kVA systems. The current maintenance agreement is with Driscoll Automatic Controls, Inc., and will expire on September 30, 2022.

The city obtained five quotes for an annual service agreement of this equipment. The lowest and second lowest bidders did not meet the required specifications. Hypertech USA Inc. had the lowest qualifying bid at \$68,330.04 annually.

This is a one (1) year agreement, with four (4) additional options to renew for one-year each. Provided that funds are appropriated in the city's annual budget for the initial term and the remaining renewal years, and terms and conditions of the agreement do not change, the remaining renewals will not require additional City Council approval.

Hypertech USA, Inc. references were checked and were reported to be favorable.

**RECOMMENDATION:**

Award RFB 22-023, annual purchase for uninterrupted power supply services to Hypertech USA, Inc., in the amount not to exceed \$68,330.04.