



## CITY COUNCIL MEMORANDUM

**From:** The Office of the City Manager **Date:** February 12, 2018  
**Subject:** Consider purchase of a backhoe from Associated Supply Company, Inc. in the amount of \$94,100.00 through a BuyBoard Cooperative Contract.  
**Presenter:** Mike Curtis, Managing Director

### **Summary:**

The 2017-18 budget includes the replacement of a backhoe for the Public Works Department. It is being recommended to purchase this equipment from Associated Supply Company, Inc. (ASCO) through BuyBoard Cooperative Contract #515-16.

### **General Description:**

The CIP Major Capital Equipment Replacement Program has a ten-year replacement plan for most major capital equipment. At the ten-year interval, the equipment is evaluated for replacement based on frequency of use, the number of like equipment in the fleet, equipment condition, and the availability of parts and services.

A 2003 Komatsu backhoe utilized by the Public Works Department is now scheduled for replacement. The new backhoe will be a 2018 Case 580SN.

The City of North Richland Hills is a member of several inter-local groups and utilizes existing contracts with vendors through the Local Government Purchasing Cooperatives.

ASCO has submitted BuyBoard quote contract #515-16 in the amount of \$94,100. The quote also included a trade-in value of \$34,195.36. The City Council approved the FY 2017-18 CIP Budget amount of \$125,000 for the replacement of the backhoe. The city has conducted previous business with ASCO with good results.

### **Recommendation:**

Approve purchase of a backhoe from Associated Supply Company, Inc. in the amount of \$94,100.00 through a BuyBoard Cooperative Contract.